



Book	Administrative Guideline Manual
Section	5000 Students
Title	ADMISSION OF STUDENTS PARTICIPATING UNDER INTER-DISTRICT OPEN ENROLLMENT
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5113 - **ADMISSION OF STUDENTS PARTICIPATING UNDER INTER-DISTRICT OPEN ENROLLMENT**

Projected enrollment of resident-school students, applications from students from other Ohio districts in accordance with Policy 5113, and tuition students are to be determined by the Board of Education Office no later than February 15.

Open Enrollment Selection Process

Children of licensed Kenston staff will be accepted for Open Enrollment, per the Kenston Education Association (KEA) Negotiated Agreement. After the open enrollment deadline, the applicants will be reviewed and accepted within the grade to grade enrollment parameters established annually by the Kenston Board of Education. In situations where the number of student applications exceed the established limit, the following guidelines shall be used to select incoming students:

Students already enrolled in the Kenston Schools.
(Students participated in open enrollment the previous year.)

Siblings of students already enrolled in the Kenston Schools.
(Students participated in open enrollment the previous year.)

Application for Admission

- A. The number of openings in a particular program for students from other Ohio districts will be determined by optimum size for a particular program, classroom/school building, or grade level which is the number of students that can be accommodated without increasing District expenditures for staff or equipment.
- B. The application process must occur each year.
- C. Applications for admission from students from other Ohio districts must be received by the Board of Education before February 15.
- D. Applications from students from other Ohio districts who have an I.E.P. shall not be considered if the District is not currently providing the services called for in the I.E.P.
- E. The parents of the student from another Ohio district will be notified by letter of their acceptance or non-acceptance by the Board of Education after May 1.
- F. Enrollment in a program or school shall be subject to an agreement that transportation of the student from another Ohio district to the school or to a scheduled in-District bus stop is provided for by the student, his/her parents, or the other Ohio district. Exceptions to this requirement may need to be made for disabled students.

- G. Applications from students from other Ohio districts may be rejected if the racial balance of the other Ohio district or this District's program, classroom, or school would be negatively impacted, as defined in Policy 5113.
- H. Applications from students from other Ohio districts may also be rejected if the student has been suspended or expelled for ten (10) consecutive days or more during the semester of application or the preceding semester.
- I. If the application of the parent/guardian has not been received before the established deadline, the request to enter the nonresident school district could be denied.

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