

## May 7, 2019 KHS PTO Meeting Minutes

In Attendance: Megan Roche, Lynne Hamilton, Shelly McDonough, Tom Gabram, Darlene Walker, Julie Voudris, Christine Riscili, Laura Selent, Kathy Johnson, Patty Hamilton, Mary Toth

The meeting was called to order at 10:04 a.m. by KHS PTO President, Megan Roche.

(Note: Megan Roche & Lynne Hamilton provided a light breakfast for the group in appreciation of everyone's time and effort this year.)

- I. Approve Minutes - Christine Riscili motioned to approve the April 2019 meeting minutes. Laura Selent seconded. Minutes approved.
- II. Principal's Report
  - A. Continuing to check off spring events on the calendar -- Prom, After Prom. Feedback on prom -- larger dance area needed, downtown/venue was good, Venditti Studios took couple/group photos and gave them free-of-charge to students (requesting two photographers next year); revised seating for next year due to some issues with online tickets; assign tables of max 12 for next year and better identification of table assignments.
  - B. Seniors at mentorship this week; exit interviews next week; senior awards (invite only)
  - C. Scholarship breakfast is Friday, May 10 at CVAC
  - D. Commencement: breakfast first before rehearsal; may show video of last year so kids know how to process; tickets should be mailed today to parents; overflow room will show the entire graduation; family members would be able to walk into the main hallway and see the student cross the stage and hear their name and return to the overflow room; remote live streaming available as well
  - E. Seniors will get their memory packets after their interview (AB room) on May 20th
  - F. Looking at all the events for the next school calendar. PTO meetings will continue second Tuesday of the month at 9:45 am. Nov. 23, 2019 is Bomber Bash. Nov. 16 is Boosters' Night at the Races.
- III. Treasurer's Report
  - A. Albert Tien not in attendance; back in town tomorrow (May 8) should anyone need checks to pay caterers (Staff Appreciation)
- IV. Committee Reports
  - A. Bomber Hangar - Christine Riscili noted she is stepping down for next year due to ethical issues.
  - B. Care Blue - no report (Angela Ramirez had her baby (boy); Brian Turk expecting another baby, Sam Seely had baby #2 (girl). Stacey Jones will be taking over as Care Blue chairperson next year.
  - C. Celebrate Blue - Laura said the last ice cream distribution was AWESOME! Added Klondike bars and Bomb Pops; Rebecca Lawes brought in 2019 balloons - very celebratory feel! Julie Voudris taking over for next year.
  - D. E-Comm/Website/Membership/Volunteers - website up-to-date; minutes added; membership for the year - \$2,414 (202 members, 56 staff members). Thank you

to Darlene for her years of handling all of these roles. Kim Phillips will be doing membership/volunteers next year; still need an e-comm/website person.

E. Senior Breakfast - Laryn Ullman and Julie Glasscock are handling next year.

F. Staff Appreciation - All set for tomorrow

G. AfterProm - Mary Toth presented a recap (see below).

1. Additional discussion points not noted in the document below:

a) Mr. Gabram approved the students' arrival time deadline to be 11:30 pm for next year.

b) There is a need for Decorations and Fundraising Chairs. Mary Toth and Patty Hamilton handled everything this year.

c) Should we consider scaling back overall? Decorations? Prizes?

d) A few freshmen and sophomore parents should be added to the "core team," so the learning curve is diminished during transition years.

e) Other schools have junior parents solely responsible for cleanup. Perhaps we should consider. This year took a lot of time and they could have used another truck + more volunteers. Most that were there had been at the event and were going on a few hours sleep.

H. Hospitality - Kathy Johnson will be working with Jenny Zoretich next year

I. Directory - no report

J. Beautification - no report

V. President's Report

A. PTO Council Talking Points (see below)

B. 2019-2020 Executive Board Vote - Voted and approved

1. Megan Roche - President

2. Lynne Hamilton - Vice President

3. Shelly McDonough - Secretary

4. Kristin Jacobs - Treasurer

C. Vote to increase budget line for PTO Council by \$105 to cover cost of Quickbooks; Mary Toth made the motion to approve, Patty Hamilton seconded. Voted on and approved.

D. Bomber Hangar Volunteer Discussion - Shelly McDonough described changes to The Bomber Hangar for next year. It will be giving funds to each PTO (50% of profits) in exchange for volunteer hours by building representatives. All proceeds will be split among each grade level (ex: TES = 4/13, KIS = 2/13, KMS = 3/13, KHS = 4/13). She noted that The Bomber Hangar events have been broken into primary and secondary events, and that with focusing on the primary ones (back-to-school events, football games, Silver Bells, etc.), the total number of volunteer hours is 317. This means that KHS would be responsible for 98 hours for the year. There's also consideration of dividing it up by number of events each building would be responsible for. Shelly also noted that an online store will debut in the Fall and the cash & carry store will still be operational with less options. Hopefully, they will support each other as each will have different apparel offerings. Mr. Gabram made a suggestion that perhaps all volunteer

opportunities can be put on a calendar on the website with a title like “Kenston’s Opportunity to Give Back.” It could incorporate both parent and student volunteering, as well as opportunities from all PTO-related volunteering (BH, Silver Bells, After Prom, etc.). Julie Voudris also mentioned that she really likes the middle school’s weekly newsletter that comes each Friday. Nice way to give a snapshot of what’s coming up the next week. Knowing people don’t often know their schedules too far in advance, this could be an opportunity to get in front of parents on a weekly basis.

- E. UnFundraiser -- Megan Roche reported that she’s working with KMS (Kim Phillips, Maureen Hirt and Laryn Ullman, Dana Kachurchak) as the rollout on Oct. 1 will be presented as one fundraiser (for both buildings); investigating payment options (Ticket Roar and Paypal) so that monies can be allocated by building; communications being worked on; no “gift” with membership; this will be separate from membership.

- 1. Other fundraising news ... KHS PTO received Heinen’s check - \$1,545 from 84 registrants

- F. Board Openings for next year -- Fundraiser, Celebrate Blue (co-chair), Web/E-Communication, Silver Bells, Bomber Hangar

VI. Adjourn 11:45 am

## **PTO Council Meeting**

### **Talking Points for Building Presidents**

**May 3, 2019**

- 1. Superintendent’s Report
  - 1. Summer Construction Projects on Campus – Roofing project at TES
    - 1. Please refrain from going to Timmons over the summer (including the playground) as it is a construction zone
  - 2. US News and World Report Rankings for this year are out
    - 1. Kenston is ranked number 10 in Northeast OH
    - 2. Kenston is ranked number 28 in OH
    - 3. Kenston is ranked number 727 nationwide
- 2. PTO Council Update
  - 1. All building PTOs will have elections for Executive Officers in May
    - 1. This needs to be done for our records as well as for the bank records
  - 2. 501c3 Update – we will soon have a tax ID number
  - 3. Transportation Department, Maintenance Department, and Board of Education Office Staff will be included in Staff Appreciation Week – hosted by PTO Council
  - 4. Kenston PTO Scholarship will be awarded to two KHS Seniors
    - 1. Recipients will each receive a \$1,000 scholarship

5. PTO Council has voted to raise membership dues from \$6 to \$10, effective for the 2019-20 school year
  6. Parent Engagement Series
    1. Feedback for 2019-20 school year is needed, including ideas for topics and/or speakers
  7. Kenston Schools End of Year Celebration and Fundraiser at Kalahari
    1. June 9 – June 11
    2. \$134 per room per night, including waterpark passes
    3. Reserve rooms on-line
  8. There are fundraising opportunities for the buildings via the Bomber Hangar
- 

### **2019 AfterProm Post-Event Summary – NOLA**

351 students attended (typically plan for 400+; our attendance was down this year; \$1,000 less income)

Work session turnout on Wednesday evening was very low, maybe switch to Sunday afternoons? Keep Saturday morning work sessions – turnout was typically better.

#### **Volunteer Summary-**

Could have used more help with Thursday evening move

Friday and Saturday set-up was adequately supported with volunteers

Night of the event, adequate support. Volunteers shift could begin at 10:30 rather than 10:00.

Clean-up crew was very thin, needed a lot more help Sunday with clean-up

Bus garage had rented U-Hauls for 7<sup>th</sup> Grade camp that just sat there on Sunday. Maybe coordinate with them next year if dates line up. We needed more truck space Sunday.

#### **Budget Overview-**

General summary: Brought in \$24K in fundraisers/ticket sales; spent \$26.5K on expenses/prizes

Ending cash balance was set to be \$10,727m we estimate will actually be \$9,500 (shortfall of ticket sales)

Fundraising: Silver Bells a must; Fashion Show profit \$2,618; Krispy Kreme simple and worth the effort and time; prom package raffle not worth effort and time

Prizes – budget of \$10,000, which includes money wheel. Plus all donated gift cards goes into prizes. This could be cut back some?

Food – all rave reviews; generally comes in under budget because most food donated

Timing of night – entertainment generally runs 2:00-3:00 a.m.; prizes 3:00-3:30. Should we make 30 minutes shorter?

Kudos to the Maintenance/Custodial Staff – so helpful and great attitude! Next year use a walkie-talkie during event to communicate with them?

### **Feedback from students:**

Any constructive feedback this evening would be appreciated, including:

What you liked the most?

What was most fun/memorable?

What would you change?

What one thing would improve the student experience?

What comments did your friends make?

-I liked the bounce castles and the food a lot

- most memorable thing was the decorations they were really good and the air brush artists that was great

- I'd change the performance back to the hypnotist because ik a lot of kids had been waiting until senior year to do it

- To improve student experience I wouldn't change anything really, after prom is always fun

- Friends said it was a lot of fun but again wished we had the hypnotist

- Everything was really well put together only thing that wasn't too great was the Card reader she took too long

I really liked the magician, the painting, and all of the activities in the gym. The most memorable thing was the raffle and all of the great prizes. I would maybe not do a masseuse, but that's just me. One thing I would do to improve the student experience is add more activities like the magician so it keeps everyone going- maybe a hypnotist. A couple of my friends said they got bored for a little period of time between finishing all of the activities and then going into the magic show. Other than that, it was great!

-I liked the log inflatables to most (all inflatables in general)

- Most memorable was probably the entrance, it was super cool and had a big wow factor.
- one thing I'd change was bring back the ball soccer from the ball race, it was still fun but ball soccer was my favorite thing from 2018 after prom.
- make the magic show more known, not many people knew what was actually happening or when it started
- everyone loved that the raffles took way less time, it was perfect
- food was good, definitely bring back the Mac n cheese for next year, it was a big hit
  
- I liked the casino and the food
- most memorable was probably the overall theme, it was all great
- I would change the magician to the hypnotist and get more masseuses, I never got a massage
- overall everything was good :)