



Local School District

Kenston High School 1 to 1 Chromebook Policies

Updated 6/6/2019

Device Intent

Kenston Local Schools will be supplying Chromebooks to high school students for the sole purpose of education. The intent of these devices is to help students utilize online resources, work collaboratively in groups, and complete school related assignments in new creative ways. These devices are not to be used for anything other than educational purposes. Parent / Guardians and students should be aware that access to the internet outside of the school district is unfiltered.

Chromebook Distribution and Collection

Each student will receive the following:

- 11 inch touchscreen Chromebook
- Power Charger

Students will be assigned a Chromebook and power cord which will be their responsibility for their time at Kenston High School. Students will continue to keep their Chromebook over summer. If a student withdraws, the student must return the Chromebook and power charger or they will be charged the full amount of all items. The students are also responsible for any fees or damages at the time of the return.

Chromebook Expectations

- Students will bring their Chromebook to school charged every day. There will not be any spare Chromebooks available for students who are not prepared for class.
- Chromebook power cords will remain at home.
- The Chromebook identification tag will remain on the Chromebook.
- Chromebooks should not be defaced in anyway.
- Obscene or vulgar images, sounds, music, language or materials, including, backgrounds, and/or pictures are prohibited on the Chromebook.
- Photos or video should only be done for instructional purposes as directed by the teacher and pictures or videos must have the consent of all persons being photographed.
- Chromebooks will only be used for teacher-directed activities during instructional time. This includes, but is not limited to, games and other entertainment activities, email, chat, and use of the internet for anything other than school-related research.

Damaged Chromebooks

If a Chromebook is damaged, the student must report this to the school's media center (library). The media center will issue out a loaner Chromebook to the student while the Kenston technology team reviews and repairs the damages. Once the repairs are complete, the student will be notified via their school email address. The student must pick up the repaired

Chromebook in a timely manner and return the loaner Chromebook. Any damage found to be intentional will be subject to disciplinary action and applicable fees to repair the device.

Email Account Passwords

If students forget their email or password, they can report to the media center to have the password reset. Password resets will never be issued over the phone for security purposes. Parents/ Guardians may be given the child's login name and password so that they can supervise the student's use of the Chromebook.

Fees

Every student will be charged a technology fee. This fee will help continue our 1-to-1 program, ensure that students always have access to a Chromebook, and cover the repair of any issues with the device that are not the result of accidental or physical damage.

Students are financially responsible for any damage that is done to the Chromebook (broken screen, missing keys, etc.) If a student's Chromebook is damaged multiple times throughout the school year, a review of the student's use of the Chromebook will be done and additional fees may apply. If there is an issue with the Chromebook that was not a result of physical or accidental damage, the students will not be charged for the repair.

Fee Examples

Examples of Damage Replacement	
Equipment	Price
Lost Chromebook	\$275.00
Screen	\$50.00
Keyboard	\$30.00
Individual Key	\$10.00
Mouse Trackpad	\$25.00
Power Charger	\$30.00

All costs are estimates and subject to change

Lost or Stolen Chromebook

In the event a student has lost a Chromebook, the student should check in classrooms they were previously in that day and in the media center to see if it has been returned. If a student finds a Chromebook in school that does not belong to them, we ask that it is returned to the media center. If a Chromebook is lost, the student will be charged a fee to replace the Chromebook.

If a Chromebook is reported stolen, a police report **MUST** be filed with local authorities and the school **MUST** be notified in a timely manner.

Student and Parent Responsibilities

- Students will bring the fully-charged devices to school every day.
- Students will not lend this devices to anyone or share their passwords.
- Students will only use this device with their school provided account.
- Students will use the Chromebook for educational purposes only.

- Students will follow their parents' / guardians' rules at home in regards to the devices.
- Parents / guardians will supervise their student's use of the Chromebook at home.
- Parents / guardians and students will not try to repair this Chromebook in any way.

Chromebook Collection

Students will be able to keep their Chromebook over summer break. If a student decides they do not want the responsibility of keeping their Chromebook over summer break, they may leave it at school and receive it back the following year.