

TIMMONS ELEMENTARY SCHOOL

VACATION NOTIFICATION

DATE _____

STUDENT'S NAME _____

TEACHER _____ GRADE _____

Please complete and return this form to the office several days in advance of your vacation. Absence should not exceed five consecutive school days. Teachers should not be asked to provide work in advance. Students will be required to make up assignments as directed by the teacher upon the student's return to school.

Per Ohio Law, schools are required to notify families of excessive absenteeism at the following points:

When a child is absent:

- 38 or more hours in one school month with or without a legitimate excuse

When a child is absent:

- 65 or more hours in one school year with or without a legitimate excuse

DATE OF ABSENCE _____

REASON FOR ABSENCE _____

Parent's Signature

Date

Copies: Teacher
Health Aide
Parent
Secretary

