

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

The meeting was called to order by President, Beth Krause.

PLEDGE OF ALLEGIANCE

The following members answered roll call: Neysa Gaskins, Beth Krause, Tom Manning, Bill Timmons and Beth Ward.

2018-51 APPROVAL OF MINUTES

Upon the recommendation of the Treasurer, a motion was made by Gaskins, seconded by Manning, to approve the following:

Regular Meeting Minutes - July 16, 2018

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

BOARD REPORTS AND INFORMATIONAL ITEMS

- **Nancy Santilli** - Mrs Santilli provided a review and summary of all the Safety and Security measures taken by the district recently.
- **Dr. Krause** - Dr Krause provided an update from the most recent KCAC meeting and discussed the survey that was sent out to the community.
- **Beth Ward** - Mrs Ward discussed the most Finance Committee meeting and the topics covered such as the District Budget, Property Tax Settlements, and Board of Revision Complaints

2018-52 COMMENDATIONS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Ward, to commend the following:

Michelle Spicuzza and her 2017-2018 third grade class for being awarded second place in the 2018 ASA National Data Visualization Poster competition.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

HEARING OF PUBLIC ON AGENDA ITEMS

- Wendy Brock - voiced a concern about the transportation of her son to I-Stem.
- Kasandra Hajde - discussed district transportation of her student to Chery's Gymnastics.
- Jennifer Dooley - discussed her concern about district transportation of her student to Chery's Gym during the week.
- Nick Agresta - brought up the removal of Chery's Gymnastics from the district bus route.

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

2018-53

FINANCIAL

Upon the recommendation of the Treasurer, a motion was made by Manning, seconded by Gaskins, to approve the following:

A. Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. Treasurer recommends that the board approve the following financial statements for the period(s) ending: June and July 2018

- Financial Cash Summary Report
- Monthly Bank Reconciliation
- Portfolio of Invested Funds
- Operating Expense Report
- Monthly Check Report

B. Board Resolution - Cafeteria Section 125 Flexible Fringe Benefits Plan

Adopt a Section 125 Flexible Fringe Benefits Plan. American Fidelity will assist the district in managing this plan and maintaining compliance.

B. Activity Funds

Approve the closing of the following activity funds. Remaining cash balances will be moved to the activity funds as noted.

FROM INACTIVE FUND	CASH BALANCE	TO ACTIVE FUND
GELC Principal's Fund (018-9836)	\$ 1,349.57	District-wide Activity Fund (018-9838)
GELC Library Fund (018-9837)	\$ 2,937.03	District-wide Activity Fund (018-9838)
GELC L.E.A.P. Into Literacy (300-983R)	\$ 803.70	District-wide Activity Fund (018-9838)
KHS Library Fund (018-9801)	\$ 28.66	KHS Principal's Fund (018-9800)
KHS American Field Service (200-920A)	\$ 300.27	KHS Principal's Fund (018-9800)
KHS Teen Institute (200-920E)	\$ 1,964.96	KHS Principal's Fund (018-9800)
KHS Art Club (200-921A)	\$ 424.53	KHS Principal's Fund (018-9800)
KHS Business Leaders of Tomorrow (200-921B)	\$ -	-
KHS Show Choir (200-921X)	\$ 154.63	KHS Vocal Music (300-924V)
KHS Community Service Edu Project	\$ 95.96	KHS Principal's Fund (018-9800)

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

(300-980S)

KHS Pack (200-920P)	\$	-	-
KHS Junior State of America (200-921P)	\$	-	-

D. Agreement with Julian & Grube, Inc.

Approve an agreement with Julian & Grube, Inc. for the FY18 CAFR in the amount of \$9,900.

E. Permanent Appropriation Resolution 2018-2019

Approve the Permanent Appropriation Resolution for fiscal year 2018-2019.

FUND	DESCRIPTION	FY 2019 PERMANENT APPROPRIATIONS
1	GENERAL	39,014,914.90
2	BOND RETIREMENT	3,622,840.73
3	PERMANENT IMPROVEMENT	217,000.00
4	BUILDING	1,824,978.82
6	FOOD SERVICE (spec rev)	934,663.06
7	SPECIAL TRUST	20,000.00
9	UNIFORM SCHOOL SUPPLIES	279,205.43
14	INTERNAL SERVICES ROTARY	127,655.70
18	PUBLIC SCHOOL SUPPORT	153,587.00
19	LOCAL GRANTS	42,644.43
20	ALL DAY KINDEGARTE	-
22	UNCLAIMED FUNDS	5,000.00
24	RATE STABILIZATION FUND	5,950,000.00
200	STUDENT MANAGED ACTIVITY	82,571.00
300	DISTRICT MANAGED ACTIVITY	777,018.93
432	EMIS	-
451	OH K-12 NETWORK CONNECTIVITY	7,200.00
466	STRAIGHT A / COLLEGE READY FUND	3,876.74
499	OEEF GRANT	-
516	IDEA PART B GRANTS	467,923.12

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

551	TITLE III	1,448.76
572	TITLE I DISADVANTAGED CHILDREN	157,561.52
587	ECSE	11,144.42
590	IMPROVING TEACHER QUALITY	43,372.34
599	TITLE IVA - STUDENT SUPPORT	12,527.22
GRAND TOTAL ALL FUNDS		53,757,134.12

The undersigned, Treasurer of the Board of Education of the Kenston Local School District, Ohio, certifies that the money required to meet the obligations of the Board during Fiscal Year 2018-2019 under the attached qualifying contract have been lawfully appropriated by the Board of such purposes and are in the treasury or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances.

The undersigned, Treasurer and President of the Board of Education of the Kenston Local School District, Ohio, and the Superintendent of Schools of the Kenston Local School District, Ohio hereby certify that the District has in effect for the term of the contract the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the District at the time of this certification, are sufficient to provide the operating revenues necessary to enable the District to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year.

This Certificate is given in compliance with Sections 5705.41, 5705.412, and 5705.44 of the Revised Code.

Date: August 20, 2018

Treasurer, Board of Education
Kenston Local School District
Ohio

Superintendent of Schools
Kenston Local School District,
Ohio

President, Board of Education
Kenston Local School District
Ohio

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

2018-54

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Ward, to approve the following:

A. Let the Records Reflect Items

Let the records reflect that Wendy Wilk, KHS teacher and Steve Hoffman, KHS teacher will not be working with a student teacher during fall semester 2018-2019.

Let the records reflect that Alyssa Thomas' supplemental contract for TES Student Council should be in the amount of \$1,071.

Let the records reflect that Mike Obradovic's supplemental contract (1/2 position) as Assistant Football Coach has been changed to Volunteer.

Let the records reflect that Thomas Grenier's (1/2 position) supplemental contract as Assistant Football Coach has been increased to 1.0 position Assistant Football Coach in the amount of \$5,048.

Let the records reflect the following contract corrections for the 2018-2019 school year:

Kim Barto, TES Proctor	\$6,798.75
Kelly Bissler, KIS Custodian	\$37,606.40
Cathy Cook, KMS Cafeteria Helper	\$16,536.08
Terressa Murton, Transp. Aide	\$13,169.56
Sara Pemberton, Bus Driver	\$18,289.38
Mary Ann Pierce, KMS Cafeteria Helper	\$15,099.04
Christina Quigley, Bus Driver	\$20,339.10
Melissa Rettger, Bus Driver	\$22,489.26
Roger Rodhe, Bus Driver	\$17,833.68
Lorena Spisak, KMS Proctor	\$14,599.46

B. Approval of Substitutes/Curriculum Pay

Approve the following:

Curriculum Pay, \$30.72/hour
Kirby Hockaday, (2) 1/2 days

C. Professional Trips

Let the records reflect the following professional trips:

Jessica Kardamis, Guidance Counselor Training, LGCA*
Laurie Sanders, Overdrive Virtual Library Training*
Matthew Watts, Link Crew Training, Boomerang Project
(also **Bridget Joyce**)

**Paid for with Grant Funds or at no cost to the district.*

D. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

Staff 2018-2019 School Year

Jessica McHugh	7th Grade Team Leader, Step 0/0	\$1,648
Jessica Carimi	7th Grade Team Leader, Step 0/0	\$1,648
Brian Malloy	KMS Student Council (1/2 pos.) (7/11)	\$ 886
Jeff Fromwiller	8th Grade Washington, D.C. Trip Director (1/2 pos.)	\$ 360.50
Angela Sedmak	8th Grade Washington, D.C. Trip Director (1/2 pos.)	\$ 360.50
Sarah Stevens	KMS Girls Cross Country Head Coach, (0/0)	\$1,953
	KMS Assistant Track Coach, (0/0)	\$2,868
Kristy Kerchenski	KMS 7th Grade Volleyball Head Coach, (0/0)	\$2,794
Michael Bates	KMS Content Lead - Social Studies	\$1,570
Jeremy Rellinger	KMS Content Lead - Science	\$1,570
Kori Krill	KMS Content Lead - Math	\$1,570
Kristin Peace	KMS Content Lead - Language Arts	\$1,570
Jeanine Plavcan	TES Content Lead - Kdgtn & 1st Gr. ELA & Soc. Studies	\$2,093
Erin Lewis	TES Content Lead - Kdgtn & 1st Gr. Math & Science	\$2,093
Sarah Malloy	TES Content Lead - 2nd & 3rd Gr. ELA & Soc. Studies	\$2,093
Katy Nagaj	TES Content Lead - 2nd & 3rd Gr. Math & Science	\$2,093
Kelly Krisfalusy	KIS Content Lead - 5th Gr. - ELA & Soc. St.	\$1,047
Stephanie Olup-Young	KIS Content Lead - 5th Gr. - Math & Science	\$1,047
Mary Beth Reeb	KIS Content Lead - 4th Gr. - ELA & Soc. St.	\$1,047
Chad Rosko	KIS Content Lead - 4th Gr. - Math & Science	\$1,047

Non-Staff 2018-2019 School Year

McKinsie Klim-Glich	KMS Boys Cross Country Head Coach, (0/0)	\$1,953
Derrick DeJarnette	KHS Head Boys Basketball Coach, (2/2)	\$7,211
Jack Roselle	KHS Swimming Coach	Volunteer
Max Fay	KHS Cross Country Coach	Volunteer
Marcia Speece	Speech and Debate Advisor	Volunteer
Jennifer Troutman	Mock Trial	Volunteer
Jonathan Witmer-Rich	Mock Trail	Volunteer

E. Approval of Salary - Supervisor

Approve a 2.0% base increase for the 2018-2019 school year for **Stan Redd**, Custodial Services Supervisor.

F. Resignation - Non-Teaching

Accept the following non-teaching resignations effective with the end of the 2017-2018 school year:

Michelle Holland, Bus Driver
Kelly Wojtasik, Bus Driver
Nicole Sell, KMS Proctor
Staci Lindsey, TES Library Specialist

G. Resignation - Tutor

Accept the following tutor resignations effective with the end of the 2017-2018 school year:

Dana Thompson, KHS Tutor
Ashley Marko, TES Tutor

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

H. Approval of Contract - Non-Teaching (Return from RIF)

Approve reinstatement of Stacey Boden, KMS Cafeteria Helper, from the RIF list and approve a non-teaching contract for the 2018-2019 school year in accordance with OAPSE Article 21, Layoff-Recall:

Stacey Boden, KMS Cafeteria Helper \$10,826.56

I. Approval of Child Rearing Leave of Absence

Approve a child rearing leave of absence for Mariah Siko, TES teacher, beginning September 4, 2018 and returning January 4, 2019.

J. Approval of Contract - Tutor

Approve the following tutor contract for the 2018-2019 school year:

Amy Dixon, KHS Tutor Step 0/0, Level 3 (180 days) \$42,935.40
Staci Lindsey, TES Tutor Step 4/4, Level 3 (178 days) \$43,955.32

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

OLD BUSINESS

- None

2018-55

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Manning, seconded by Ward, to approve the following:

A. Obsolete Equipment

Obsolete Equipment and Textbooks

Declare the following obsolete:

TES
HP Deskjet printer, tag #20042**
Filmstrip projector, tag #2633
2-drawer file cabinet, tag #4347
(2) cassette players, tag #2906, 12938
Cart, tag \$6600
Typewriter, tag \$8155
Miscellaneous books, no tag

KMS
(6) 4-drawer file cabinets, tag #1386, 11628, 1256, 16095, (2) with no tags**
2-drawer file cabinet, tag #15887**
Projector screen, tag #15124**
(13) plastic chairs, no tags**
(2) computer stands, no tags**
(57) school desks, no tags**
(8) tables, no tags**

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

**Not for bid

Sealed bids for the obsolete equipment must be submitted to the Treasurer's Office by noon on August 30, 2018 . All items are "as is" and all sales are final. Minimum bid \$1.00 unless otherwise noted.

B. Approval of Participation - Ohio Schools Council Membership

Approve participation in the Ohio Schools Council with an annual membership fee of \$683.84 for the 2018-2019 school year.

C. Approval of Membership in LEEMC for 2018-2019

Approve membership in LEEMC (Lake Erie Educational Media Consortium) for the 2018-2019 school year at a cost of \$672.

D. Approval of Participation - eVAS 2018-2019

Approve participation in Ohio Schools Council's eVAS (Electronic Vendor Audit System) for the 2018-2019 school year at a cost of \$2,363.

E. Approval of Participation - Ohio Schools Council Safety Program

Approve participation in the Ohio Schools Council's Safety Program for the 2018-2019 school year at a cost of \$600.

F. Approval of Kenston Citizen's Advisory Committee Members

Approve the following as Kenston Citizen's Advisory Committee members. Their three year terms will begin August 20, 2018:

Michelle Little
Jennifer Stice
Allison Kure

G. Approval of Contract - Beachwood City School District

Approve a contract with the Beachwood City School District for educational services to a deaf/hearing impaired student attending a specialized program at an estimated cost of \$89,000 for the 2018-2019 school year.

H. Approval of Contract - Gerson School

Approve a contract with Gerson Schools for specialized educational, behavioral and therapeutic services at an estimated cost of \$38,500 for the 2018-2019 school year.

I. Approval of Contract - Mentor Public Schools

Approve a contract with the Mentor Public Schools for specialized educational and behavioral services for a student with autism to attend the Mentor CARES program at a cost not to exceed \$115,140 during the 2018-2019 school year.

J. Approval of Contract - Educational Service Center of Northeast Ohio

Approve a contract with the Educational Service Center of Northeast Ohio for occupational therapy assistant services at an estimated cost of \$40,000 for the 2018-2019 school year.

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

K. Approval of Contract - Geauga County Educational Service Center

Approve a contract with the Geauga County Educational Service Center to provide specialized educational services in the STARS summer ESY program (July, 2018) at a cost of \$2,000.

L. Approval of Contract - Educational Service Center of Northeast Ohio

Approve a contract with the Educational Service Center of Northeast Ohio for audiological services at an estimated cost of \$2,566 for the 2018-2019 school year

M. Approval of Contract - Exousia Rehabilitative Services, Inc.

Approve a contract with Exousia Rehabilitative Services, Inc. for occupational therapy services at an estimated cost of \$68,700 for the 2018-2019 school year.

N. Approval of KEA Memorandum of Understanding

Approve the Memorandum of Understanding between the Kenston Local School District and the Kenston Education Association to amend Article I, "Recognition" to add School Psychologists as part of the bargaining unit.

O. Approval of Trip - KMS 7th Grade Outdoor Experience

Approve the KMS 7th Grade Outdoor Experience for the 2018-2019 school year. The trip begins on May 6, 2019 returning on May 10, 2019

P. Approval of Athletic Pass Fees

Approve the following fee structure for Athletic Family Passes for the 2018-2019 school year:

Family of 4 Athletic Pass	\$250
Additional Student on Family Pass	\$ 50
Student Individual Pass	\$ 60
Adult Individual Pass	\$ 80

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2018-56 DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Manning, to approve the following:

- 1963 Kenstonian Yearbook from Mrs. Jan Taylor to the Kenston Alumni Association.
- \$300 from Kenston AfterProm to the KHS Robert A. Lee Auditorium.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

TREASURER'S REPORT

Property Tax Update

Upcoming Projects:

- Flexible Spending/Cafeteria Section 125 Plan
- Kiosk/Absence Workflow implementation
- SCView Implementation - Requisition Workflow
- Records Management - Adopting new retention schedule
 - Removing old records
 - Archiving permanent records
- Credit Card Policy Review
- District Budget Encore Review
- District Budget/Forecast

SUPERINTENDENT'S REPORT

- On the first day of the 2018-19 school year for Kenston staff, Jim Tressel, Youngstown State University President, gave an empowering speech. He was introduced by one of his former football players, our very own 4th grade teacher Mr. Chad Rosko. Our staff received meaningful words of wisdom. Thank you, Beth, for your positive message to our team. And thank you to both Beth Krause and Tom Manning for taking time to spend with us at Convocation.
- We were pleased to have many members of our PTO, KCAC, and parents who were involved in our Taking Stock Strategic Thinking panel join us during convocation to listen to a presentation on community engagement by Steve McCammon of the Schlechty Center.
- Thank you to University Hospitals for providing CPR, AED and "Stop the Bleed" training and certification for our teachers. Stop the Bleed is a national awareness campaign.
- On Wednesday, we welcomed back our students with a great opening. Thank you to our Transportation Department for smooth bus operations to and from school. Transportation Director, Melody Coniglio, held an in-service meeting with over 350 drivers from neighboring districts for student management and ALICE training.
- Thank you to the Bainbridge Police Department for Kenston's new KRO, resource officers. These officers began their duties on the first day of school visiting each building and being introduced to our students. They will be on campus daily as a full time detail with a rotation of officers circulating all buildings.
- We are excited to open our fall sports season with the replacement of our athletic turf, soccer nets and end zone goal post pads. Additional enhancements have been made to our stadium because of the generous support of a community member along with grant funds. Improvements include the addition of an equipment storage facility, a new scoreboard with corporate sponsorship, and renovation of the former bus garage into a field house. We are very grateful for this generous support.
- Kenston PTO, in coordination with the Kenston Board of Education, will be presenting a "Parent Engagement Speaker Series" designed to engage top experts, our parent community and school personnel on Key topics of interest within the Kenston community.

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 20, 2018

- Our first Engagement Series, Safety & Security at Kenston Schools, will be held on September 12th at 7pm, in the KHS Robert A. Lee Auditorium. Panelists will include Chief Jon Bokovitz, Bainbridge Police Department; Chief Lou Ann Metz, Bainbridge Fire Department; and Jeremy McDevitt, Assistant Superintendent of Business Operations and Strategic Initiatives of Kenston Local Schools.
- Kenston Athletic Boosters, Bomber Elite, Musical Arts at Kenston and PTO Council invites the Kenston Community to attend the Kick-off Classic "Taste of Bainbridge" Tailgate this Friday, August 24 before the football game against Streetsboro. Pre-game activities and food sales begin at 5:00pm. The Kenston Community will also recognize our area First Responders and we ask that you wear Red, White and Blue to support and thank them for their dedication.
- I would like to present two coins of excellence to two of our staff members: Marc Lobosco, Facilities Director and Melody Coniglio, Transportation Director. This is a new recognition we have begun this year to recognize staff, students and community members throughout the year as a symbol of excellence

ADJOURNMENT TO EXECUTIVE SESSION

At 8:09 P.M., a motion was made by Gaskins, seconded by Ward, to recess into executive session to discuss Property Acquisition.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

Meeting resumed at 9:39 P.M.

NEXT REGULAR MEETING

September 24, 2018 7:00 P.M.
Location: Timmons Elementary School Multi-Purpose Room

ADJOURNMENT

At 9:40 P.M., a motion was made by Ward, seconded by Gaskins, to adjourn.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

APPROVED: September 24, 2018

SIGNED _____
President

ATTEST _____
Treasurer