

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

July 16, 2018

The meeting was called to order by President Beth Krause.

PLEDGE OF ALLEGIANCE

The following members answered roll call: Neysa Gaskins, Beth Krause, Tom Manning, and Bill Timmons.

Absent: Beth Ward

2018-47 APPROVAL OF MINUTES

Upon the recommendation of the Treasurer, a motion was made by Gaskins, seconded by Manning, to approve the following:

Regular Meeting Minutes - June 25, 2018

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes

Motion carried.

BOARD REPORTS AND INFORMATIONAL ITEMS

- Neysa Gaskins - Presentation of birthday book.

2018-48 FINANCIAL

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Gaskins, to approve the following:

- A. The Treasurer recommends the board table the monthly report to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. Treasurer recommends that the board approve the following financial statements for the period(s) ending: June, 2018
 - Financial Cash Summary Report
 - Monthly Bank Reconciliation
 - Portfolio of Invested Funds
 - Operating Expense Report
 - Cash Flow Summary Report
 - Monthly Check Report

B. Petty Cash and Cash Fund Approval

Approve the following:

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Cash Funds: \$5,000 KHS Athletics

Petty Cash: \$100 for Special Education, KHS, KMS, KIS, TES, Central Office and Transportation

*At the request of the State Auditor, Administrative Guidelines must be followed regarding amounts and the itemization of Petty Cash Expenditures.

C. Transfers from General Fund

Approve the following transfers:

\$84,000 to KHS Athletics
\$22,000 to KMS Athletics

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes

Motion carried.

2018-49

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Timmons, to approve the following:

A. Let the Records Reflect Items

Let the records reflect that Elizabeth Bibza's student teacher supplemental contract for the 2017-2018 school year should be 1/2 position in the amount of \$125.

Let the records reflect that Eric Maynard has resigned his 2018-2019 supplemental contract for Fall Weight Room Supervisor.

Let the records reflect that George Gresko's 2018-2019 supplemental contract for Pre-Season should be in the amount \$1,088.

Let the records reflect Julia Green's 2018-2019 supplemental contract for HS Varsity Jazz Vocal should be in the amount of \$2,472.

Let the records reflect that Jeff Link's 2018-2019 supplemental contract for KHS Jazz Band should be in the amount of \$2,472.

Let the records reflect that Chris Ickes' Extended Season contract is for Head Boys Track Coach, not Cross Country.

Let the records reflect that Robert Ross' 2018-2019 supplemental contract for PreSeason Football should be at Step 25/29.

Let the records reflect that Michael Shirdon's 2018-2019 contract as Bus Driver, substitute, should be in the amount of \$13,362.24

B. Professional Trips

Let the records reflect the following professional trips:

Abra Schweickert, Wilson Reading Training, Level I

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Kathleen Poe, Visible Learning Plus Foundation Day Institute, Summit County ESC

*Paid for with Grant Funds or at no cost to the district.

C. Approval of Substitutes/Curriculum Pay

Approve the following:

Designated for Assignment Substitutes, 2018-19

- Mark Lowe, KHS
Kirsten Burkhard, TES
Kailey Saywell, KIS
Beth Wolfson, KMS

D. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff 2018-2019 School Year

Table with 3 columns: Name, Position/Details, and Amount. Includes entries for Mark Goodine, Scott Sell, Jeff Link, Jennifer Miller, David Williams, Shannon Wirthwein, Julia Green, Emily Leone, Kathleen Thorn, Sally Burton, Jeff Fromwiller, Jeanine Domonkos, Kevin Hinkle, and Liz Vejar-Olwert.

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E. Resignation - Non-Teaching

Accept the resignation of **Susan Warren**, KHS Cafeteria Helper, effective July 15, 2018.

F. Leave of Absence - Teaching

Approve an unpaid leave of absence for **Kelly Seitz**, KMS teacher, in accordance with KEA Article VII, Section 2a. beginning August 10, 2018 returning on October 15, 2018.

G. Approval of Contract - Non-Teaching

Approve the following non-teaching contract for the 2018-2019 school year:

David Dacek, KHS Custodian (from July 1 through July 31) \$3,539.36

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes

Motion carried.

OLD BUSINESS

- None

2018-50

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Timmons, to approve the following:

A. Obsolete Equipment

Obsolete Equipment and Textbooks

Declare the following obsolete:

KHS

4-drawer file cabinet, tag #3758

TES

Antique Southfield Towers, tag #14211, 14197, 17198, 14743

Charging stands, tag #14216, 14213, 14745

Microphone, tag #14744

HP deskjet printer, tag #11742

KMS

RCA DVD-VCR, tag #16875

3M overhead projector, tag #12497, 2937

Opaque projector, tag #2031

Panasonic VCR, tag #17496

Zenith 32" TV, tag #11517

AV cart, tag #13307

Panasonic DVD-VCR, tag #16119

Caliphone DVD, tag #20488

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Technology Department

Miscellaneous computer printers and monitors**

Sealed bids for the obsolete equipment must be submitted to the Treasurer's Office by noon on July 26, 2018 .

All items are "as is" and all sales are final. Minimum bid \$1.00 unless otherwise noted.

B. Approval of Bus Routes

Approve the school bus routes established for the 2018-2019 school year.

C. Approval of Contract - Re-Education Services, Inc.

Approve a contract with Re-Education Services, Inc. for specialized educational, behavioral and therapeutic services for four students during the 2018-2019 school year at a cost not to exceed \$157,994.

D. Approval of Participation - Limited English Proficient Consortium

Approve participation in the Title III: Limited English Proficient Consortium for the 2018-2019 school year in the amount of \$1,347.

E. Approval of Contract - College Boards College Readiness

Approve a contract with the College Boards College Readiness and Success Contract in the amount of \$9,171.50 from July 1, 2018 through June 30, 2019.

F. Approval of Board Policies

Approve the following board policies:

VOLUME 36 NO. 2:

- 4121 Criminal History Record Check
- 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees who Perform Safety

Sensitive Functions

- 5111 Eligibility of Resident/Non-Resident Students
- 5112 Entrance Requirements
- 8400 School Safety
- 8600.04 Bus Driver Certification
- 9141 **NEW** Business Advisory Council
-

TECH PHASE IV:

- 7530 Lending of Board-Owned Equipment
- 7530.02 **NEW** Staff Use of Personal Communication Devices
- 7542 Access to District Technology Resources and/or Information Resources from Personal Communication Devices
- 7543 Utilization of the District's Website and Remote Access to the District's Network

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes

Motion carried.

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HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

TREASURER'S REPORT

- Fiscal Year 2018 Operating Analysis & Talking Points
- Upcoming Projects:
 - o Flexible Spending/Cafeteria Section 125 plan Operating Budget Update
 - o Full Leave/Absence Workflow implementation
 - o SCView Implementation - Requisition Workflow
 - o Records Management - Adopting new retention schedule
 - Removing old records
 - Archiving permanent records
 - o District Budget/Forecast

SUPERINTENDENT'S REPORT

- Thank you to Bainbridge and Auburn Townships for this year's spectacular 4th of July fireworks show.
- The Ohio Army National Guard's 122nd Army Band performed a free community concert. Their Summer 2018 Tour celebrated the music and legacy of the Beatles!
- Our students recently returned from a very successful Western Field Trip. This trip is part of the Kenston High School science curriculum offerings.
- Mr. McDevitt is attending a seminar addressing the changing legal landscape in Ohio put on by the Squire, Patton and Boggs law firm.
- I was delighted to participate in the Schlechty Center's Superintendents' Leadership Network Institute in early July.
- The stadium turf has been laid. A preliminary walk thru was completed and has been cleared for play. A new scoreboard has been ordered and installation is set to begin in early August. The parking lot sealcoating is complete and work to repair the concrete on some sidewalks is scheduled to begin this week. Much of the interior painting is complete as well as upgrades in our HVAC systems. The freshening of the landscaping around the buildings is looking great.
- Our faculty returns to campus on Friday, August 10th and will begin the school year with a day of professional development. This year our day will focus on health and wellness training, PEAK initiatives, an academic session and a keynote speaker. In a change from past years, this year's convocation will begin at 2:15pm instead of the morning. The day will conclude with a district update and a warm send-off to begin our new year, ready to inspire students.
- Happy Birthday Neysa!

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ADJOURNMENT TO EXECUTIVE SESSION

At 8:03 P.M., a motion was made by Manning, seconded by Gaskins, to recess into executive session to discuss certified personnel.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes
Motion carried.

Meeting resumed at 8:31 P.M.

NEXT REGULAR MEETING

August 20, 2018 7:00 P.M.
Location: Timmons Elementary School Multi-Purpose Room

ADJOURNMENT

At 8:32 P.M., a motion was made by Timmons, seconded by Gaskins, to adjourn.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes
Motion carried.

APPROVED: August 20, 2018

SIGNED _____
President

ATTEST _____
Treasurer