

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

ORGANIZATIONAL Meeting

6:30 P.M.

Timmons Elementary School Multi-Purpose Room

January 8, 2018

The meeting was called to order by Beth Krause, President Pro Tem.

OATH OF BOARD MEMBERS: Beth Krause, Bill Timmons and Beth Ward

The following members answered roll call: Neysa Gaskins, Beth Krause Tom Manning, Bill Timmons and Beth Ward.

2018-1 ELECTION OF BOARD PRESIDENT

Beth Ward nominated Beth Krause for the position of Board President. A motion was made by Timmons, seconded by Manning, to close nominations.

Roll Call to Close: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

Roll Call to Elect: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

OATH OF OFFICE - PRESIDENT, by Phil Butto, Treasurer

2018-2 ELECTION OF BOARD VICE PRESIDENT

Beth Krause nominated Beth Ward for the position of Board Vice President.

A motion was made by Bill Timmons, seconded by Tom Manning, to close nominations.

Roll Call to Close: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

Roll Call to Elect: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

OATH OF OFFICE - VICE PRESIDENT, by Phil Butto, Treasurer

APPOINTMENT OF BOARD COMMITTEES - by President

Finance	Ward (chair), Manning
Policy	Gaskins
Evaluation/Superintendent	Krause (chair), Timmons
Evaluation/Treasurer	Ward (chair), Manning
Kenston Citizen Advisory	Krause (chair), Manning

2018-3 ELECTION OF BOARD OF EDUCATION REPRESENTATIVES

Beth Krause nominated Neysa Gaskins for the Legislative Liaison.

A motion was made by Bill Timmons, seconded by Tom Manning, to close nominations.

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Roll Call to Close: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

Roll Call to Elect: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

2018-4

ELECTION OF BOARD OF EDUCATION REPRESENTATIVES

Resolution to Elect the **Ohio School Board Association** Delegate and Alternate

Delegate: Neysa Gaskins was nominated by Beth Krause.
Alternate: Beth Krause was nominated by Tom Manning.

Roll Call to Close Nominations: A motion was made by Timmons, seconded by Ward.

Roll Call: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes

Roll Call to Elect: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

2018-5

ELECTION OF BOARD OF EDUCATION REPRESENTATIVES

Election of Ohio Schools Boards Association Student Achievement Liaison

Delegate: Tom Manning was nominated by Beth Krause.

Roll Call to Close nominations: A motion was made by Timmons, seconded by Ward.

Roll Call: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes

Roll Call to Elect: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

2018-6

MEETING BUSINESS

A motion was made by Gaskins, seconded by Manning, to adopt the following:

A. Resolution Setting the Time and Place of Regular Monthly Meetings

Regular Monthly Meetings: 3rd Monday of the Month (unless otherwise scheduled); 7:00 p.m. at Timmons Elementary School

Dates:

February 12, 2018
March 19, 2018
April 16, 2018
May 14, 2018
June 25, 2018
July 16, 2018

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August 20, 2018
September 24, 2018
October 22, 2018
November 19, 2018
December 17, 2018

B. Resolution Setting the Time and Place of Special Board Meetings

Special Board Meetings/Work Sessions will be held at 6:00 p.m. in the Kenston Board of Education Offices.

March 5, 2018
April 30, 2018
June 4, 2018
September 10, 2018
October 8, 2018

Additional special meetings/work sessions will be scheduled as needed.

C. Resolution Fixing the Order of the Regular Meeting

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Board Reports and Informational Items
5. Commendations
6. Hearing of Public on Agenda Items
7. Financial
8. Personnel
9. Old Business
10. New Business
11. Donations
12. Hearing of Public on Non-Agenda Items
13. Treasurer's Report
14. Superintendent's Report
15. Adjournment

D. Resolution Authorizing the Board of Education's Designee for all Student Suspension and Expulsion Appeals

Resolution to authorize the Educational Service Center of Cuyahoga County's superintendent designee to serve as the Kenston Board of Education's representative for appeals of student suspensions and expulsions.

E. Resolution to Authorize Use of Credit Card

Resolution to authorize use of credit card by the Treasurer, Superintendent, Board President, and the following individuals: Kathleen Poe, Jeremy McDevitt, Tom Gabram, Patricia Brockway, Adam Fender, David Rogaliner, Katy McGrath, John Molnar (Technology), Melody Coniglio (Transportation), Marc Lobosco (Maintenance) and, Marti Jacobson (Food Service).

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes

Motion carried.

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2018-6

TREASURER'S BUSINESS

A motion was made by Gaskins, seconded by Timmons, to approve the following resolutions:

A. Resolution to Authorize the Treasurer of this Board to Request Advances in the First Half Property Tax Collection

BE IT RESOLVED, by the board of education of the Kenston Local School District that the auditor of Geauga County be and is hereby requested to draw his warrants and the treasurer of said county be and is hereby requested to pay to the treasurer of this board, from time to time on the request of the treasurer of this board, any money in the county treasury to the account of this board and lawfully applicable to the purpose of the first half property tax settlement of the fiscal year 2018. Dates of advances will be: February 2, 2018 and February 16, 2018.

B. Approval to County Treasurer to Make Advances by Direct Transfer

WHEREAS, it is the intent of this board of education to deposit and invest revenues as soon as said revenues are payable and available to the Kenston Local School District, and

WHEREAS, the Treasurer of Geauga County has indicated his willingness to act as fiduciary for the receipt and transmittal of said funds on behalf of the Kenston Local School District to this board's depository account,

NOW THEREFORE, be it resolved:

Section 1. Treasurer of Geauga County is hereby designated agent and fiduciary for this board of education for the limited and specific purpose of receiving tax advance warrants from the Geauga County Auditor and the immediate transfer of tax advances directly to this board's depository account, to wit: The Huntington National Bank - Main Account.

Section 2. This resolution shall be in full force and effect and authority contained herein shall be effective upon the execution hereof and shall continue until further notice.

C. Authorize Treasurer of this Board to Invest Inactive Funds For 2018

(According to Statutes 135.18 and 135.45 (E) (2), and also section 135.14 (A) - (D) and 135.142 which authorizes investment in Commercial Paper and Bankers' Acceptances.)

D. Resolution Authorizing Distribution of Interest Earnings

Interest earnings will be distributed to the General Fund (001)

E. Resolution authorizing the appointment of the following Audit Committee

Audit committee members will be the following:

Linda Hein
Bill O'Neil
Deborah Sabo

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F. Resolution Establishing Blanket Purchase Orders

Resolution establishing that blanket purchase orders shall not exceed \$24,000.

G. Resolution - Public Records Training

Resolution authorizing Phil Butto, Treasurer, to be board members' representative for required public records training for the following board members:

- Neysa Gaskins
- Beth Krause
- Tom Manning
- Bill Timmons
- Beth Ward

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2018-7 SUPERINTENDENT'S BUSINESS

A motion was made by Timmons, seconded by Gaskins, to approve the following resolutions:

A. Resolution Authorizing the Superintendent to Sign for all Federal and State Programs

Resolution to authorize the superintendent to apply for the following federal funds and any other federal and state funds that may be offered during the year 2018.

- | | |
|------------|--|
| IDEA | Special Education |
| Title I | Improving Basic Programs (Targeted Assistance) |
| Title II-A | Educational Improvements - Improving Teacher Quality |
| Title III | Limited English Proficient (Consortium) |
| Title IV-A | Student Support and Academic Enrichment |
| IDEA-B | Early Childhood Special Education |

B. Resolution Authorizing the Superintendent to Hire Temporary Personnel

Resolution to authorize the superintendent to hire temporary personnel until the board can formally act upon the superintendent's recommendation.

C. Resolution Authorizing the Superintendent to Accept Resignations

Resolution to authorize the superintendent to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board such resignations shall be deemed effective as of the date and time of the superintendent's acceptance.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

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2018-8

BOARD BUSINESS

A motion was made by Gaskins, seconded by Manning, to approve the following resolutions:

A. Group Purchasing

Resolution to authorize the superintendent to enter into cooperative arrangements with other school districts to utilize any cooperative purchases to benefit the school district specifically related to but not limited to the Greater Cleveland School Superintendents Association and Geauga County Educational Service Center, Ohio School Boards Association, Ohio Schools Council and Sourcing Alliance Collaborative Group.

B. Approval of Membership in Ohio School Boards Association for 2018

Resolution to authorize OSBA membership for 2018.

C. Resolution to Establish a Service Fund for Board of Education Members For 2018.

WHEREAS, Revised Code 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars for each child enrolled, or twenty thousand dollars, whichever is greater, such sum of money to be known as the "Service Fund" to be used in paying the expenses of members of the board actually incurred in the performance of their duties, or of their official representatives when sent out of the school districts, now therefore

BE IT RESOLVED, that the board of education of the Kenston Local School District does hereby establish a Service Fund, such fund to be set aside in eight accounts within the General Fund and there is hereby appropriated for the purpose of said Service Fund the amount of \$17,000 for the year 2018.

D. Resolution establishing a charge for copies made after January 1, 2018

\$.05 per copy - black/white
\$.47 per copy - color

ADJOURNMENT

At 6:50 P.M., a motion was made by Timmons, seconded by Gaskins, to adjourn.

APPROVED: February 12, 2018

SIGNED _____
President

ATTEST _____
Treasurer