

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

The meeting was called to order by President Beth Krause.

The following members answered roll call: Neysa Gaskins, Beth Krause, Tom Manning, Bill Timmons and Beth Ward.

2017-8 **APPROVAL OF MINUTES**

Upon the recommendation of the Treasurer, a motion was made by Gaskins, seconded by Timmons, to approve the following:

December 5, 2016 Special Meeting
December 12, 2016 Regular Meeting

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

BOARD REPORTS AND INFORMATIONAL ITEMS

- Tom Manning, Beth Ward - Finance Committee Discussion Included:
 - o District 2016 Property Values & Other Changing Forecast Factors
 - o Tax Budget Process
 - o Food Service Financial Update
 - o CAFR Update/Audit Update
 - o Overall District Budget Update
 - o Treasurer Goals/Evaluation
- Neysa Gaskins reported that she read the Language Arts Curriculum Book and thoroughly enjoyed it.

2017-9 **COMMENDATIONS**

A motion was made by Gaskins, seconded by Timmons, to commend the following:

Kenston Board of Education members, **Neysa Gaskins, Beth Krause, Tom Manning, Bill Timmons** and **Beth Ward** for their service and dedication to the Kenston Local School District.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2 minute recess was called by President Krause to release those having been commended who wish to leave.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

2017-10

FINANCIAL

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (December, 2016) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Manning, to approve the following:

a. Super Blanket Purchase Order Approval

Approve the Super Blanket Purchase orders for January 2017.

<u>PO#</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
107610	Kenston Board of Education Lunchroom	\$ 3,000.00
107697	Geauga County Educational Service Center	\$ 52,850.00
107698	Safely Home Inc.	\$ 33,000.00
107716	Geauga County Educational Service Center	\$280,000.00

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2017-11

FINANCIAL

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Gaskins, to approve the following:

b. Tax Budget Hearing and Adoption for the 2017-2018 Fiscal Year

Approve the Tax Budget for the 2017-2018 Fiscal Year

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

2017-12 FINANCIAL

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Manning, to approve the following:

c. Amended Appropriation Resolution

Approve the Amended Appropriation Resolution for fiscal year 2017.

**AMENDED APPROPRIATIONS
FY 2017**

FUND	DESCRIPTION	FY 2017 PERMANENT APPROPRIATIONS	JANUARY AMENDMENT 1/09/17 BD MTG	FY 2017 AMENDED APPROPRIATIONS
1	GENERAL	38,235,877.79	(390,177.70)	37,845,700.09
2	BOND RETIREMENT	12,277,836.33	6,566,232.43	18,844,068.76
3	PERMANENT IMPROVEMENT	157,730.00		157,730.00
4	BUILDING	10,250,000.00		10,250,000.00
6	FOOD SERVICE (spec rev)	1,075,000.00		1,075,000.00
7	SPECIAL TRUST	76,229.55		76,229.55
9	UNIFORM SCHOOL SUPPLIES	179,715.10		179,715.10
14	INTERNAL SERVICES	174,000.00		174,000.00
18	ROTARY PUBLIC SCHOOL SUPPORT	265,000.00		265,000.00
19	LOCAL GRANTS	50,000.00	(50,000.00)	-
20	ALL DAY KINDEGARTEN	339,600.00	(305,816.62)	33,783.38
22	UNCLAIMED FUNDS	25,000.00		25,000.00
24	RATE STABILIZATION FUND	5,192,840.00		5,192,840.00
200	STUDENT MANAGED ACTIVITY	82,581.92		82,581.92
300	DISTRICT MANAGED ACTIVITY	829,087.47		829,087.47
432	EMIS	4,650.00	(4,635.00)	15.00
451	OH K-12 NETWORK CONNECTIVITY	10,000.00	(2,800.00)	7,200.00
466	STRAIGHT A / COLLEGE READY FUND	100,000.00	(96,123.26)	3,876.74
499	OEEF GRANT	46,627.00	0.96	46,627.96
516	IDEA PART B GRANTS	501,784.84	(14,293.77)	487,491.07
551	TITLE III	2,500.00	(2,500.00)	-
572	TITLE I DISADVANTAGED CHILDREN	202,912.76	18,255.97	221,168.73

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

590	IMPROVING TEACHER QUALITY	56,608.47	(209.69)	56,398.78
599	IMPROVING TEACHER QUALITY	1,000.00		1,000.00
	GRAND TOTAL ALL FUNDS	70,136,581.23	5,717,933.32	75,854,514.55

The undersigned, Treasurer of the Board of Education of the Kenston Local School District, Ohio, certifies that the money required to meet the obligations of the Board during Fiscal Year 2016-2017 under the attached qualifying contract have been lawfully appropriated by the Board of such purposes and are in the treasury or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances.

The undersigned, Treasurer and President of the Board of Education of the Kenston Local School District, Ohio, and the Superintendent of Schools of the Kenston Local School District, Ohio hereby certify that the District has in effect for the term of the contract the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the District at the time of this certification, are sufficient to provide the operating revenues necessary to enable the District to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in the succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year.

This Certificate is given in compliance with Sections 5705.41, 5705.412, and 5705.44 of the Revised Code.

Date: January 9, 2017

Treasurer, Board of Education
Kenston Local School District
Ohio

Superintendent of Schools
Kenston Local School District,
Ohio

President, Board of Education
Kenston Local School District
Ohio

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2017-13 **PERSONNEL**

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Gaskins, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

Mary Beth Hearn, Network of Regional Leaders, Ohio Department of Education*

Dave Rogaliner, Ohio Association of Elementary School Administrators Hall of Fame Review Committee*

*Paid for with Grant Funds or at no cost to district.

a. Approval of Substitutes/Curriculum Pay

Approve the following:

Teacher Substitutes, \$92/day

Elmar Pintar Debra Standley
Beth Harbaugh Patrice Mishaga
Benjamin Weathers Michael Withrow
Larissa Bailey Don Torma

Designated for Assignment Substitute

Jackie Vaughn - KIS

In-Building Substitute

Erin Bryan - KIS

Substitute Aide, Certified Teacher, \$92/day

Michael Withrow Linda Bouck

Substitute Health Aide, \$9.68/hour

Chelsie Jackson

Substitute Specialist, \$10.24/hour

Darleene Fugedy

Substitute Administrative Assistant II, \$10.43/hour

Jo Ann Koniar

Substitute Transportation Aide, \$9.07/hour

Lynn Eberhardt Theresa DiMarco

Let the records reflect that Michelle Spicuzza's supplemental contract for TES 3rd Grade, Grade Level Chair should include longevity in the amount of \$234.33.

b. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff, 2016-2017 School Year

Table with 2 columns: Name/Role and Amount. Rows include Anne Dubovec (\$5,228), Eric Yurchisin (\$3,451), Ray Kimpton (\$3,660), Longevity (\$792), and Sal Maiorana (\$3,660).

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

Wallace Sonnie, Track, Assistant Girls Coach, (2/3) \$3,660

Non-Staff, 2016-2017 School Year

Bob Ford, Baseball, Head Coach, (7/7) \$5,228

Longevity \$ 198

Dale Isrealson, Tennis, Head Boys Coach, (7/9) \$3,446

Longevity \$ 198

Chris Ickes, Track, Head Boys Coach, (12/14) \$5,228

Longevity \$ 396

Kelsey Closen, Lacrosse, Head Girls Coach, (2/3) \$3,446

Becky DeWeese, Statistician/Wrestling, (5/5) \$ 792

Longevity \$ 198

Paul Semall, Baseball, Assistant Coach, (17/1/8) \$3,660

Longevity \$ 594

Derek Buell, Baseball, Assistant Coach, (1/1) \$3,493

Mike Hughlett, Softball, Assistant Coach, (1/1) \$3,493

Keira Coverdale, Tennis, Assistant Coach, (2/3) \$2,412

Frank Gibas, Track, Assistant Boys Coach, (37/40) \$3,660

Longevity \$1,386

Alan Spisak , Track, Assistant Boys Coach, (7/8) \$3,660

Longevity \$ 198

Clare Manoli, Lacrosse, Assistant Girls Coach, (2/2) \$2,412

c. Retirement Resignation - Non-Teaching

Accept the retirement resignation of **Margaret Button**, TES Educational Aide, effective with the end of the 2016-2017 school year.

Accept the retirement resignation of **Mary Ann Huling**, KIS Educational Aide effective at the end of the 2016-2017 school year.

d. Contract Change - Non-Teaching

Approve the following non-teaching contract changes for the 2016-2017 school year:

Susan Shukaitis , Bus Driver	from 5.00 to 4.75 hours	\$20,070.41
Melissa Rettger , Bus Driver	from 4.75 to 5.0 hours	\$20,081.44
Diane Szczesniak , Transp. Aide	from 4.25 to 4.50 hours	\$11,641.50
Tani Hanlon , Van Driver	from 4.50 to 4.75 hours	\$13,697.56
Shirley Henderson , Van Driver	from 5.00 to 5.50 hours	\$17,508.78
Lorraine Embrescia , Transp. Aide	from 4.75 to 5.0 hours	\$13,229.52
Kristina Janko , Van Driver	from 5.00 to 5.25 hours	\$15,527.15

e. Resignation - Non-Teaching

Accept the resignation of **Michael Knepp**, KHS Proctor, effective at the end of the day on January 6, 2017.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

OLD BUSINESS

- None

2017-14

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Manning, to approve the following:

a. Approval of Contract - Cuyahoga County Educational Service Center

Approve a contract with the Cuyahoga County Educational Service Center for audiology and hearing impaired services at a cost not to exceed \$600 for the 2016-2017 school year.

b. Approval of Board Policies

Approve the following board policies:

I. VOLUME 35, NO. 1:

- 0100 BYLAWS - Definitions
- 0167.1 BYLAWS - Use of Electronic Mail/Text Messages
- 0169.2 NEW - BYLAWS - Open Meetings/Sunshine Law
- 1530 Evaluation of Principals and Other Administrators
- 1619 NEW - Group Health Plans - Administration
- 1619.01 Privacy Protections of Self-Funded Group Health Plans - Administration
- 1619.03 NEW - Patient Protection and Affordable Care Act - Administration
- 2460 Special Education
- 3419 NEW - Group Health Plans - Professional Staff
- 3419.01 Privacy Protections of Self-Funded Group Health Plans - Professional Staff
- 3419.03 NEW - Patient Protection and Affordable Care Act - Professional Staff
- 3420 **DELETE - Health Insurance Benefit - Professional Staff
- 4419 NEW - Group Health Plans - Classified Staff
- 4419.01 Privacy Protection and Affordable Care Act - Classified Staff
- 4419.03 NEW - Patient Protection and Affordable Care Act - Classified Staff
- 4420 **DELETE - Health Insurance Benefit - Classified Staff
- 5830 Student Fundraising
- 6325 NEW - Procurement - Federal Grants/Funds
- 6605 NEW - Crowdfunding
- 8330 Student Records
- 9700 Relations with Special Interests Groups

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

c. Approval of Textbooks/Materials

Approve the following textbooks/materials for the 2016-2017 school year:

7th Grade ELA/SS Novel - KMS

- "I Will Always Write Back: How One Letter Changed Two Lives", Novel by Caitlin Alifirenka & Martin Ganda with Liz Welch

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2017-15 DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Ward, seconded by Gaskins, to approve the following:

Bat house from the Miller Family to TES teacher, Mrs. Malloy's 2nd grade class.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

FIRST READING - TEXTBOOKS AND MATERIALS

New Curriculum

"Myers' Psychology for AP; 2nd Edition" by David G. Myers - KHS

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

TREASURER'S REPORT

- Tax Budget Process
- New District Budgetary Process
- 2016 Property Values Update

SUPERINTENDENT'S REPORT

- In January we celebrate School Board Recognition Month.
- We are excited for the opportunity to determine how to integrate our programs further. We are having ongoing conversations, reviewing costs, personnel and other logistics to guide us in making decisions for the students and the district.
- We are reviewing the recently released State Report Card.
- I have been meeting with parents to discuss class sizes, and will be following up soon with additional meetings.
- I have once again asked our Administrative Team to participate in the Shadow Day Challenge. This program builds understanding and respect for the responsibility we have as members of the Kenston team.

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

- The wind turbine is currently shut down due to an unidentified power surge.
- Kenston High School held the 52nd Kenston Invitational Wrestling Tournament on December 29th and 30th. The Bombers finished second overall out of 35 teams. We had two individual champions and one runner-up.
- Kenston Athletic Boosters held a fundraiser and raffled a 2016 Ford Mustang. Thank you to Liberty Ford for working with our boosters to provide this car. Parent, Patty Hadar, was the winner.
- On January 27th and 28th the Kenston Middle School Music Department will be putting on Rodgers and Hammersteins' "Sound of Music".
- Tomorrow is the annual Kenston Foundation Grant Breakfast honoring our staff recipients.
- Congratulations to the KMS and 9th Grade Science Olympiad teams for placing 13th and 18th out of a field of 38 teams.
- Please join us on Wednesday, February 15th at 7pm in the KHS, Lee Auditorium as we present the Kenston "State of the Schools".
- On Monday, January 16, 2017, we will observe the birth of Dr. Martin Luther King. There will be no school on Monday.

EXECUTIVE SESSION

At 7:45 P.M., a motion was made by Gaskins, seconded by Timmons, to recess into executive session to discuss personnel.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

Meeting resumed at 8:51 P.M.

NEXT REGULAR MEETING

7:00 P.M. February 13, 2017
Location: Timmons Elementary School Multi-Purpose Room

ADJOURNMENT

At 8:52 P.M., a motion was made by Gaskins, seconded by Timmons, to adjourn.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

APPROVED: October 10, 2016

SIGNED _____
President

ATTEST _____
Treasurer