

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

ORGANIZATIONAL Meeting

6:30 P.M.

Timmons Elementary School Multi-Purpose Room

January 9, 2017

The meeting was called to order by Beth Krause, President Pro Tem.

The following members answered roll call: Neysa Gaskins, Beth Krause, Tom Manning, Bill Timmons and Beth Ward.

2017-1 ELECTION OF BOARD PRESIDENT

Beth Ward nominated Beth Krause for the position of Board President. A motion was made by Tom Manning, seconded by Neysa Gaskins, to close nominations.

Roll Call to Close: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

Roll Call to Elect: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

OATH OF OFFICE - PRESIDENT, by Phil Butto, Treasurer

2017-2 ELECTION OF BOARD VICE PRESIDENT

Beth Krause nominated Beth Ward for the position of Board Vice President.

A motion was made by Bill Timmons, seconded by Tom Manning, to close Nominations.

Roll Call to Close: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

Roll Call to Elect: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes.

OATH OF OFFICE - VICE PRESIDENT, by Phil Butto, Treasurer

2017-3 APPOINTMENT OF BOARD COMMITTEES - by President

Finance	Ward (chair), Manning
Policy	Timmons (chair), Gaskins
Evaluation/Superintendent	Krause (chair), Timmons
Evaluation/Treasurer	Ward (chair), Manning
Kenston Citizen Advisory	Krause (chair), Manning

ELECTION OF BOARD OF EDUCATION REPRESENTATIVES

a. Election of Legislative Liaison

Neysa Gaskins by Beth Krause.

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b. Resolution to Elect the Ohio School Board Association Delegate and Alternate for the 2011 Annual Business Meeting in November

Delegate: Neysa Gaskins by Beth Krause.
Alternate: Beth Krause by Neysa Gaskins

c. Election of Ohio School Board Assoc. Student Achievement Liaison

Delegate: Tom Manning by Beth Krause.

Roll Call to Close nominations: A motion was made by Timmons, seconded by Ward.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes

Roll Call to Elect: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes

2017-4

MEETING BUSINESS

A motion was made by Gaskins, seconded by Ward, to adopt the following:

a. Resolution Setting the Time and Place of Regular Monthly Meetings

Regular Monthly Meetings: 7:00 p.m., Timmons Elementary School

Regular Meetings

Work Sessions at Kenston Board Office

February 13th
March 20th
April 24th
May 8th
June 19th
July 17th
August 14th
September 18th
October 23rd
November 20th
December 18th

February 6th
March 6th
April 3rd
May 1st
June 26th
July - no meeting
August - no meeting
September 11th
October 2nd
November 6th
December 4th

b. Resolution Fixing the Order of the Regular Meeting

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Board Reports and Informational Items
5. Commendations
6. Hearing of Public on Agenda Items
7. Financial
8. Personnel
9. Old Business
10. New Business
11. Donations
12. Hearing of Public on Non-Agenda Items
13. Treasurer's Report

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- 14. Superintendent's Report
- 15. Adjournment

c. Resolution Authorizing the Board of Education's Designee for all Student Suspension and Expulsion Appeals.

Resolution to authorize the Educational Service Center of Cuyahoga County's superintendent designee to serve as the Kenston Board of Education's representative for appeals of student suspensions and expulsions.

d. Resolution to Authorize Use of Credit Card by the Treasurer, Superintendent, Board President, and the following individuals:

Kathleen Poe, Jeremy McDevitt, Tom Gabram, Pat Brockway, Adam Fender, David Rogaliner, Katy McGrath, John Molnar (Technology), Melody Coniglio (Transportation) and Tom Byich (Maintenance).

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2017-5 TREASURER'S BUSINESS

A motion was made by Timmons, seconded by Manning, to approve the following resolutions:

a. Resolution to Authorize the Treasurer of this Board to Request Advances in the First Half Property Tax Collection

BE IT RESOLVED, by the board of education of the Kenston Local School District that the auditor of Geauga County be and is hereby requested to draw his warrants and the treasurer of said county be and is hereby requested to pay to the treasurer of this board, from time to time on the request of the treasurer of this board, any money in the county treasury to the account of this board and lawfully applicable to the purpose of the first half property tax settlement of the fiscal year 2017. Dates of Advances will be: January 27, 2017 and February 03, 2017.

b. Approval to County Treasurer to Make Advances by Direct Transfer

WHEREAS, it is the intent of this board of education to deposit and invest revenues as soon as said revenues are payable and available to the Kenston Local School District, and

WHEREAS, the treasurer of Geauga County has indicated his willingness to act as fiduciary for the receipt and transmittal of said funds on behalf of the Kenston Local School District to this board's depository account,

NOW THEREFORE, be it resolved:

Section 1. Treasurer of Geauga County is hereby designated agent and fiduciary for this board of education for the limited and specific purpose of receiving tax advance warrants from the Geauga County

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auditor and the immediate transfer of tax advances directly to this board's depository account, to-wit: The Huntington National Bank - Main Account

Section 2. This resolution shall be in full force and effect and authority contained herein shall be effective upon the execution hereof and shall continue until further notice.

Section 3. The treasurer of this board of education shall forward a certified copy of this resolution to Huntington National Bank and Geauga County treasurer upon the passage thereof.

c. Authorize Treasurer of this Board to Invest Inactive Funds 2017

(According to Statutes 135.18 and 135.45 (E)(2), and also section 135.14 (A) - (D) and 135.142. which authorizes investment in Commercial Paper and Bankers' Acceptances.)

d. Resolution Authorizing Distribution of Interest Earnings

001 General Fund

e. Resolution authorizing the appointment of the following Audit Committee:

Bill O'Neil
Deborah Sabo
Jane Wegener

Treasurer to attend Audit Committee Meetings

f. Resolution establishing that blanket purchase orders shall not exceed \$24,000.

**g. Resolution Authorizing Phil Butto, Treasurer to be board member's representative for required public records training for the following members:
Neysa Gaskins, Beth Krause, Tom Manning, Bill Timmons and Beth Ward.**

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2017-6 SUPERINTENDENT'S BUSINESS

A motion was made by Timmons, seconded by Manning, to approve the following resolutions:

a. Resolution Authorizing the Superintendent to Sign for All Federal and State Programs

Resolution to authorize the superintendent to apply for the following federal funds and any other federal and state funds that may be offered during the year 2017.

Title VI-B Special Education
Title I Reading and Math Improvement (Targeted Assistance)

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Title II-A Educational Improvements - Improving Teacher Quality
Title II-D Technology
Title III Limited English Proficient (Consortium)

b. Resolution Authorizing the Superintendent to Hire Temporary Personnel

Resolution to authorize the superintendent to hire temporary personnel until the board can formally act upon the superintendent's recommendation.

c. Resolution Authorizing the Superintendent to Accept Resignations

Resolution to authorize the superintendent to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board such resignations shall be deemed effective as of the date and time of the superintendent's acceptance.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2017-7 BOARD BUSINESS

A motion was made by Timmons, seconded by Manning, to approve the following resolutions:

a. Group Purchasing

Resolution to authorize the superintendent to enter into cooperative arrangements with other school districts to utilize any cooperative purchases to benefit the school district specifically related to but not limited to the Greater Cleveland School Superintendents Association and Geauga County Educational Service Center, Ohio School Board Association, Ohio Schools Council and Sourcing Alliance Collaborative Group.

b. Approval of Membership in Ohio School Boards Association for 2017
Resolution to authorize OSBA membership for 2017.

c. Resolution to Establish a Service Fund for Board of Education Members for 2017.

WHEREAS, Revised Code 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars for each child enrolled, or twenty thousand dollars, whichever is greater, such sum of money to be known as the "Service Fund" to be used in paying the expenses of members of the board actually incurred in the performance of their duties, or of their official representatives when sent out of the school districts, now therefore

BE IT RESOLVED, that the board of education of the Kenston Local School District does hereby establish a Service Fund, such fund to be set aside in eight accounts within the General Fund and there is hereby appropriated for the purpose of said Service Fund the amount of \$17,000 for the year 2017.

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d. Resolution establishing a charge for copies made after January 1, 2017

\$.05 per copy - black/white

\$.47 per copy - color

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

ADJOURNMENT

At 6:50 P.M., a motion was made by Gaskins, seconded by Ward, to adjourn.

APPROVED: February 13, 2017

SIGNED _____
President

ATTEST _____
Treasurer