

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

November 21, 2016

The meeting was called to order by President Beth Krause.

The following members answered roll call: Neysa Gaskins, Beth Krause, Tom Manning and Beth Ward.

Absent at Roll Call: Bill Timmons

2016-76 **APPROVAL OF MINUTES**

Upon the recommendation of the Treasurer, a motion was made by Gaskins, seconded by Ward, to approve the following:

October 10, 2016	Regular Meeting
October 24, 2016	Special Meeting

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Ward-Yes
Motion carried.

BOARD REPORTS AND INFORMATIONAL ITEMS

- **Nancy Santilli** - Taking Stock
- **Tom Manning** - Finance Committee Report: Finance committee discussions on departmental budgets.
- **Neysa Gaskins** -
 - o Attended OSBA Ohio Regional Legislative meeting on October 18th.
 - o Attended the Lights On After School Program at Chagrin Falls Park, about after school programs.
 - o Attended the Day Ketterer Critical Legal Issues for Schools on October 31st.

2016-77 **COMMENDATIONS**

A motion was made by Timmons, seconded by Manning, to commend the following:

Timmons Elementary School and Physical Education Teachers, **Jeffrey George** and **Christine Ianni-Maistros** for being awarded Gold Level recognition from the Ohio Gold Excellence in Physical Education Program.

Kenston High School's 2016 Fall Sports All Academic:

- Football:** ***Bradley Verbic, James Thigpen, Spencer Zak***
- Cross Country:** ***Maxwell Fay, William Fleming, Kaitlin McGrath, Paige Palmer, Andrea Rengers, Evan Sanders, Gabriela Salvini***
- Golf:** ***John Boutton, Ryan Conover, Jack Rini***

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- Soccer:** *Kiara Kestranek, Richelle McGettigan, Samuel Mendolera, John Murphy, Alexandra Neal, Kellie Ross, Mia Sferra*
- Cheerleading:** *Elizabeth Monroe, Katherine Powell*
- Tennis:** *Grace Adams, Mackensie Bush, Ellen Model, Camden Spencer, Cameron Steinmetz, Sydney Winovich*
- Volleyball:** *Alexis Long, Julianna DiMarco*

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2 minute recess was called by President Krause to release those having been commended who wish to leave.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

2016-78 FINANCIAL

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**October, 2016**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2016-79 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Manning, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

- Tara Everts**, National Science Teacher Association Conference
(also **Christian Barrus, Jamie Moone**)
- Adam Fender**, Universal Design for Learning* (also Christine Fogel, Mark Goodine, Josefina Ventimiglia, April Eyler)
- Caren Vicich**, eSERS (School Employee Retirement System) Training*
(also **Barb Driscoll**)
- Tom Gabram**, Annual Ohio Educational Library Media Association Conference*

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Greg Koltas, Northeast Ohio Math Specialists*
Tom Gabram, Ohio Association of Secondary School Administrators,
 Boys Cross Country State Meet (also **Scott Pierce, Ronnie Continenza**)
Matthew Watts, The Northeast Ohio Transition Symposium*
 (also **Kristen Rudlosky, Ellen Larkin**)
Christine Ianni-Maistros, Ohio Association of Health and Physical
 Education Recreation and Dance Convention
Amanda Englehart, Ohio Center for Autism and Low Incidence Conference
Diane Snyder, Reading Comprehension Across the Curriculum and
 Differentiate*
Ellen Larkin, Northeast Ohio Transition Symposium*
Matt Watts, Engage Training, Geauga County Educational Service Center

**Paid for with Grant Funds or at no cost to district.*

a. Approval of Substitutes/Curriculum Pay

Approve the following:

Teacher Substitutes, \$92/day

Cindy Alusheff	Pennie Baptie
Pamela Barone	Linda Bouck
Laura Catanese	Carly Crane
Robert Dubovec	Karen Dunasky
Vincent Frusteri	Nicholas Grassi
Nicholas Groff	Danette Harlow
Sarah Kelly	Shannon McVay
Amy Preneta	Joseph Reynolds
Laurie Sanders	Richard Surckla
Robert Watson-Powell	Ralph White
Claire Wilson	Fern Adler
Donald Andre	John Cavasinni
Thomas Jones	Jennifer Reece
Edward Schmidtke	Beth Winterich

In-Building Substitute

Abby Mather - TES
 Gail Hastings - TES
 Nancy Olson - KIS
 Linda Nutter - TES
 Christina Byrne - TES
 Anissa Smith - KHS

2016-2017 Content Leader

Kelly Krisfalusy, KMS Language Arts, \$1,500

Home Instruction, \$29.53/hour

John Misenko (not to exceed 16.5 hours)

Substitute Administrative Assistant II, \$10.43/hour

Christine Fraedrich

Substitute Bus Driver, \$13.00/hour

John Dezman

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Substitute Bus Driver, \$17.30/hour
Kim Blankenship

Substitute Cafeteria Helper, \$8.10/hour
Tani Hanlon Lisa Novak
Darlene Walker

Substitute Educational Aide, \$9.68/hour
Cathy Brenner Kathleen Carmigiano
Sharon Edds Lisa Bennett

Substitute Health Aide, \$9.68/hour
Leeann Eiben

Substitute Proctor, \$8.57/hour
Kris Brownfield Christine Fraedrich
David Staudenbaur Steve Teringo
Kelly Wojtasik Beth Denkins

Substitute Specialist, \$10.24/hour
Cathy Brenner Lorena Spisak

Let the records reflect that Tani Hanlon's 2016-2017 contract as Van Driver should be at 4.5 hours in the amount of \$13,316.58.

Let the records reflect that Diane Szczesniak's 2016-2017 contract as Transportation Aide should be at 4.25 hours in the amount of \$11,299.22.

Let the records reflect that Christina Quigley's 2016-2017 contract as Bus Driver should be at 4.75 hours in the amount of \$17,000.31.

Let the records reflect that Lynn Eberhardt's 2016-2017 contract as TES Proctor should be in the amount of \$6,097.60.

Let the records reflect that Frank Novotny's 2016-2017 contract as Lead Maintenance should be in the amount of \$4,242.

Let the records reflect that Kim Blankenship's 2016-2017 contract as Bus Driver should be in the amount of \$3,224.92.

Let the records reflect that Laura Flaiz' child rearing leave has been adjusted, and will extend until the end of the 2016-2017 school year.

Let the records reflect that Zach Kowalski will resign his 2016-2017 stipend as KMS English Language Arts Content Leader.

b. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff, 2016-2017 School Year

Kelly Selby , Extended Season, Volleyball, Head Coach	\$ 436
Jeff Grubich , Weight Room, Winter, (2/2)	\$1,188

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Non-Staff, 2016-2017 School Year

T.J. Tabor, Extended Season, Golf, Head Coach	\$ 383
Pam Crowley, Extended Season, Volleyball, Assistant Coach	\$ 305
Chris Ickes, Extended Season, Cross Country, Head Boys Coach	\$ 663
Carl DiBernardo, KHS Wrestling, Assistant Coach, (1/1)	\$4,686
Rick Deubel, Sr., KHS Wrestling, Assistant Coach, (0/0)	Volunteer
Tre Smith, KHS Wrestling, Assistant Coach, (0/0)	Volunteer

c. Retirement Resignation - Teaching

Accept the following retirement resignations effective at the end of the 2016-2017 school year:

Mary Mantz, TES Art Teacher
Jeannie Besand, TES Teacher

d. Retirement Resignation - Non-Teaching

Accept the following non-teaching retirement resignations:

Corinne deHamel, KHS Educational Aide, effective at the end of the 2016-2017 school year
Fran Buffington, Bus Driver, effective December 31, 2016

e. Resignation - Non-Teaching

Accept the resignation of **Dan Kovary**, KHS Custodian, effective October 31, 2016.

f. Approval of Leave of Absence

Approve an FMLA leave of absence for **Zach Kowalski**, KMS Teacher, beginning October 18, 2016.

g. Approval of Contract - Non-Teaching

Approve the following non-teaching educational aide contracts for literacy support for only the 2016-2017 school year beginning November 28, 2016, to be paid through grant funds:

Sharon Reminder , TES Educational Aide, 5 days/3hours per week	\$4,885.20
Beth Harbaugh , TES Educational Aide, 5 days/3 hours per week	\$4,885.20
Joyce Cieslak , TES Educational Aide, 5 days/3 hours per week	\$4,885.20

h. Approval of Contract - Non-Teaching

Approve the following non-teaching contracts for the 2016-2017 school year:

Kelly Bissler , KIS Custodian, 5.0 hours	\$8,901.20
Dan Thompson , Transportation Van Aide, 4.0 hours	\$7,135.24
Kim Blankenship , Bus Driver, 2.0 hours	\$4,880.96

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i. Approval of Contract Change - Non-Teaching

Approve the following non-teaching contract changes for the 2016-2017 school year:

Sue Koch , Transportation Aide	from 4.0 to 4.5 hours	\$13,053.08
Jan Taylor , Van Driver	from 4.0 to 4.75 hours	\$14,260.17
Kristina Janko , Van Driver	from 4.25 to 5.25 hours	\$15,558.16
Roger Rodhe , Bus Driver	from 4.75 to 4.5 hours	\$19,482.13

j. Disability Retirement Resignation - Non-Teaching

Accept the SERS disability benefit resignation of **Martin Mihelick**, Kenston Maintenance Department, effective January 1, 2017.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2016-80 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Ward, to approve the following:

- k. Let the records reflect that Kevin Bacon's 2016-2017 contract as TES Custodian should be in the amount of \$14,286.80.

Approve the following non-teaching contract for the 2016-2017 school year.

Kevin Bacon , Gardiner Center Custodian,	3.0 hours	\$5,340.72
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ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Abstain, Timmons-Yes, Ward-Yes
Motion carried.

OLD BUSINESS

- None

2016-81 NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Ward, seconded by Gaskins, to approve the following:

a. Obsolete Equipment and Textbooks

Declare the following obsolete:

**Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on December 7, 2016. All items are "as is" and all sales are final. Minimum bid \$1.00 unless otherwise noted.*

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KIS

- The Hardy Boys Series, no tag
- Beetles Lightly Toasted Book, no tag
- The Girl Who Owned a city, no tag
- Aesop Fables, no tag
- Junior Great Books, no tag
- The Enormous Egg, no tag
- Rainforest Secrets, no tag
- American Heroes, no tag
- History Channel VHS, no tag
- Indian in the Cupboard, no tag
- The True Confessions of Charlotte Doyle, no tag
- Rats of Nimh, no tag
- Old Yeller, no tag
- The Castle in the Attic, no tag
- HM Social Studies, Ohio studies, no tag

TES

HP printer Officejet 5610, tag #18855**

***Not for bid*

b. Approval of Indoor Track Club

Approve volunteer indoor track club for the 2016-2017 school year.

c. Approval of Textbooks/Materials

Approve the following textbooks/materials for the 2016-2017 school year:

McGraw Hill, ELA Study Sync; Grades 6-12

d. Approval of Contract - Healthcare Billing Services, Inc.

Approve a contract with Healthcare Billing Services, Inc. to provide Medicaid billing services at a cost of \$4,000 annually.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2016-82 DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Manning, to approve the following:

- \$500 from Cover My Meds, LLC to the KHS Science Olympiad Team.
- \$500 from Stacy and Theodore Frank to the KHS Science Olympiad Team.
- \$400 from an anonymous donor to the KMS 7th Grade Camp Program.
- \$300 from Jill Schmoltdt to the KMS 7th Grade Camp Program.
- \$150 from John and Krista Ensign to the KMS 7th Grade Camp Program.
- \$300 from David and Susan Akers to the KMS 7th Grade Camp Program.

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iMac computer from Mr. and Mrs. Weisberg to the KHS Website.
Audio direct box from Andy Kenen to the KHS Auditorium.
(3) Large paintings from Wildwater Kingdom to Kenston Schools.
\$50 from Mr. and Mrs. Paul Benjamin to the KMS 7th Grade Outdoor
Education Program.
Oral hygiene bags from Dr. Craig Minich to Timmons Elementary School.
\$500 from the Herpy Family to the KHS website.
Gemeinhardt flute from Jeff Link to the KHS band.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

TREASURER'S REPORT

- Note Payment/Bond Issue
 - o Met with the financial advisor to get Kenston history
 - o Bond issue to occur in March/April
 - o May seek ratings defense or upgrade
- District Budget - Permanent Appropriations
 - o Work on district budget fine timing continues
- District Forecast complete - update in early January.
- Financial Assessment
 - o Micro departmental financial analysis
 - Food Service
 - Athletics
 - Special Ed - Outside Vendors
- Audit/CAFR - On going, two audits.
- District Financial Processes
 - o All requisition, regardless of amount, are now approved by Treasurer
 - o RAM system in place and working
 - o Eliminating Multivendor Purchase Orders
 - o Instituting greater control over credit card use
- Board Doc's
 - o Training to occur on December 12th
 - o Staff at 1pm
 - o Board at 4pm
 - o Chromebooks ready to go
 - o Will run a parallel board meeting on December 12th
 - o More training if necessary
 - o Live in January
- Next Big Project - Credit Card payments for all fees

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SUPERINTENDENT'S REPORT

- On November 3rd and 4th 52 teachers, administrators, parents and community members participated in a two day "Taking Stock" experience with George Thompson of the Schlechty Leadership Center.
- This month we held a S'MORE's event. This was a dessert reception for residents over the age of 60 held before the Kenston High School fall play, Radium Girls.
- Kenston hosted a presentation by Sheila Salem of the Geauga County Prosecutors' Office on student discipline and residency.
- A First Energy Educator Grant will allow students in Mr. Christian Barrus' Physics classes to use their basic circuitry knowledge and skills to modify and adapt toys to interface with an adaptive controller for a special needs child.
- Timmons Elementary School's One School, One Book experience kicked off last week with distribution of the book, Kenny and the Dragon, to each of the students.
- Kenston Middle School students participated in a schoolwide assembly highlighting student poetry in honor of our veterans.
- On Friday, November 11th, Timmons 3rd grad students honored our local Veterans and presented to them a special music program.
- Kenston Middle School families played together at the first annual Physical Education Fitness Night hosted by the Health and Wellness Committee and Physical Education teachers.
- I have been meeting with parents to discuss class sizes. I will be following up soon with additional meetings.
- On Friday night, Kenston High School PTO hosted the first Bomber Bash.
- Our high school Music Department hosted a visit by Bobby Selvaggio, Director of Jazz Studies at Kent State University.
- Congratulations to the Kenston High School Boys Cross Country team for their 13th place finish at the state meet.
- This week I will be taking a leadership role with the Chagrin Valley Rotary to distribute food baskets to families in the Chagrin Valley.
- On December 13th, Kenston will host the Chagrin Valley Rotary's annual holiday breakfast.
- Cuyahoga County investigator, Richard Warner, presented to 9th grade students on Online Safety covering topics of sexting, safe social media profiles, cyber bullying and online gaming.
- We thank the board for their support of upgrading the security cameras in the district.
- Thanksgiving dinner was served to all of our students during their lunch periods last week. Thank you to the hard work of our Food Service Department.
- I want to wish all of you a Happy Thanksgiving.

NEXT REGULAR MEETING

5:30 P.M. December 12, 2016
Location: Timmons Elementary School Multipurpose Room

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ADJOURNMENT

At 7:45 P.M., a motion was made by Timmons, seconded by Gaskins to adjourn.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

APPROVED: December 12, 2016

SIGNED _____
President

ATTEST _____
Treasurer