

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:04 P.M.

Timmons Elementary School Multi-Purpose Room

May 9, 2016

The meeting was called to order by President Beth Krause.

PLEDGE OF ALLEGIANCE - Sam Mendolera

The following members answered roll call: Neysa Gaskins, Beth Krause, Tom Manning.

Absent: Bill Timmons and Beth Ward

2016-37      APPROVAL OF MINUTES

Upon the recommendation of the Treasurer, a motion was made by Gaskins, seconded by Manning, to approve the following:

- April 18, 2016      Regular Meeting
- April 28, 2016      Special Meeting
- May 2, 2016        Work Session

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

BOARD REPORTS AND INFORMATIONAL ITEMS

- Neysa Gaskins - NEOSBA Region Meeting
- Tom Manning - Kenston Citizens Advisory Committee interviews.  
Finance Committee - Bond Issue Projects

2016-38      COMMENDATIONS

A motion was made by Gaskins, seconded by Manning, to commend the following:

Kenston's 2016 retirees, for years of service to the district:

- David Consolo, KIS Educational Aide
- Dan Dawson, Bus Driver
- Robert Dittrich, Maintenance
- Linda Levi, KMS Teacher
- Frank Novotny, Lead Maintenance
- Cathy Petre, TES Teacher
- Rebecca Stephanadis, KIS Teacher
- Lisa Swain, TES Teacher
- Jackie Ward, KMS Teacher

KHS student, **Billy Lane**, for receiving the Region 4 State Support Team R.A. Horn Outstanding Achievement Award as the Most Outstanding Student from Lake and Geauga County

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KHS teachers, **Ellen Larkin** and **Deborah Kramer** for being nominated to receive the Franklin B. Walter Outstanding Educator award by the Region 4 State Support Team.

**Kelly Johnston**, KIS teacher, for being selected as the first Geauga County *Innovative Teacher of the Year*.

**Happy Birthday Beth Ward!**

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

**2 minute recess was called by President Krause to release those having been commended who wish to leave.**

**2016-39      FINANCIAL**

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**April, 2016**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Treasurer, a motion was made by Manning, seconded by Gaskins, to approve the following:

**a. New Fund Approval**

Approve the following new fund:

200-926B                      Class of 2020

**b. Amended Five Year Forecast dated 5-9-2016**

Approve the Amended Five Year Forecast dated 5-9-2016.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

**2016-40      PERSONNEL**

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Manning, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

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Let the records reflect the following professional trips:

- Greg Koltas**, Creating Collaborative Classrooms\*  
(also **Stephanie Olup-Young**)
- Dale Israelson**, Ohio Tennis Coaches Association Conference
- Jeremy McDevitt**, OASSA Advisory Committee
- Andrea Quinn**, Summer Teacher Residency Program
- Mary Beth Hearn**, Ohio Mathematics Education Leadership Council  
Spring Meeting\*
- Andreas Johansson**, Leadercast 2016
- Brian Malloy**, High School Head Coach Professional Development\*  
(also **Kevin Hinkle**)
- Terry Markoff**, National Honor Society Lead Conference

*\*Paid for with Grant Funds or at no cost to district.*

Let the records reflect that Cole Cannon has resigned his 2015-2016 supplemental contract as a KMS 7<sup>th</sup> Grade Camp Volunteer Chaperone.

Let the records reflect that Erin Ballantyne has resigned her 2015-2016 supplemental contract as an 8<sup>th</sup> Grade Washington, D.C. trip chaperone.

Let the records reflect that Kelsey Closen's 2015-2016 supplemental contract as Girls Lacrosse Head Coach should be in the amount of \$2,481.

Let the records reflect that Julie McFadden's 2016-2017 tutor contract at Step 20/20, Level 4 should be in the amount of \$51,911.

Let the records reflect that Erin Bryan's teacher contract for the 2016-2017 school year should be Step 4, Level 4 in the amount of \$51,568.

**a. Approval of Substitutes/Curriculum Pay**

Approve the following:

Teacher Substitutes, \$92/day  
 Elizabeth Holzheimer                      Richard Kirbus  
 Mary Peterson                                Laurie Sanders  
 Debra Van Scoik

Designated for Assignment Substitute, 2016-2017  
 Mark Lowe - KHS

Educational Aide, \$18.26/hour  
 Corinne deHamel (maximum 3 hours)

Summer Help - Grounds, \$12.43/hour  
 Ray Kimpton                                 Steve Miner  
 Mike Girolamo                               Andrew DiSanto

Summer Help - Seasonal I, \$10.05/hour  
 Jennifer Hoffman                         Lindsay Jerina  
 Collin Kure                                   Ashley Braun  
 Brendan Brichmann                        Jason Bernzweig  
 Molly Kimpton                                Fredrick Ampert

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George Walukas                      Duncan Bauer  
Noah Lewis                              Zak Silerman  
Brendan Brichmann

Summer Help - Seasonal II, \$10.46/hour

Darlene Lenart                      Ben Blazek  
Kelly Bissler                          Tyler Fisher  
Tracy Young                            Melanie Call  
Jeremy Wyers                          Parker Deuley  
Dreama Adkins                        Adam Gray  
Debbie Dean                            Emily Blazek

Short Hour Custodians, Seasonal II, Contracted Rate of Pay

Gerry Sheilds  
Dan Kovary                              Rhyse Todia

KHS Dance Team Field Trip Chaperone

Hayley Harris                          Volunteer

**b. Approval of Supplemental Contracts**

Approve the following list of supplemental contracts:

Staff, 2016-2017 School Year

<b>Kathy Werner</b> , Band Auxiliary Unit Advisor, (22/24)	\$4,753
Longevity	\$ 792
Band Camp, (20/24)	\$ 792
Longevity	\$ 792
Band, Drill Team Camp, (20/24)	\$ 792
Longevity	\$ 792
<b>Connie Burich</b> , Class Advisor, Senior, (7/10)	\$2,178
Longevity	\$ 198
<b>Sal Maiorana</b> , KHS Yearbook Advisor, (1/1)	\$3,446
Academic Competition, (1/1)	\$1,188
<b>Karen DeFrancesco</b> , TES Grade 1, Grade Level Chair, (1/1)	\$1,980
<b>Mary Lynn Raphael</b> , TES Grade 2, Grade Level Chair, (7/12)	\$3,169
Longevity	\$ 396
<b>Theresa Petrick</b> , TES Grade 3, Grade Level Chair, (1/1)	\$1,980
TES Student Council, (0/0)	\$1,030
<b>Rick Suba</b> , Zoo Crew, (10/10)	\$ 792
Longevity	\$ 792
<b>Christina Byrne</b> , TES Grade Level Technology, (1/1)	\$2,376
TES Web Page, (1/1)	\$1,230
<b>Christine Fogel</b> , KIS Grade 4, Grade Level Chair, (0/0)	\$1,584
KIS Student Council, 4 <sup>th</sup> Grade, (7/10)	\$1,089
Longevity	\$ 396
<b>Karen Bechtel</b> , KIS Grade 5, Grade Level Chair, (1/1)	\$1,980
<b>Stephanie Olup-Young</b> , KIS Student Council, 5 <sup>th</sup> Grade, (7/10)	\$1,089
Longevity	\$ 396

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<b>Kelly Johnston</b> , KIS Web Page, (1/1)	\$1,366
KIS Grade Level Technology, (1/1)	\$1,188
<b>Julia Green</b> , KIS 5 <sup>th</sup> Grade Chorus, (0/0)	\$1,188
KHS Varsity Jazz Vocal Group, (2/6)	\$1,584
Technical Director, Spring Play 2017, (7/7)	\$2,772
Longevity	\$ 396
<b>Greg Koltas</b> , Math Club, (20/23)	\$ 792
Longevity	\$ 792
Academic Competition, (20/23)	\$1,188
Longevity	\$1,188
Department Head, Math, (20/23)	\$3,656
Longevity	\$1,584
<b>Ryan Novak</b> , Grade Level Technology, KHS, (2/3)	\$2,376
<b>Ronnie Continenza</b> , Web Page, (12/15)	\$2,812
Longevity	\$ 792
<b>Chris Kofron</b> , Radio Station Manager, (20/24)	\$2,772
Longevity	\$1,584
<b>Jamie Moone</b> , Envirothon, (0/3)	\$ 792
<b>Steve Hoffman</b> , Play Director, Fall 2016, (7/10)	\$2,772
Longevity	\$ 396
Musical Director, Spring 2017, (7/10)	\$2,772
Longevity	\$ 396
<b>Ellen Larkin</b> , Department Head, Special Education, (5/5)	\$3,565
Longevity	\$ 396
<b>Anissa Smith</b> , Department Head, Social Studies, (0/3)	\$3,565
PACK Advisor, (5/9)	\$ 792
Longevity	\$ 396
<b>Tony Marchesi</b> , Janus Advisor, (2/4)	\$2,812
Junior Class Advisor, (2/5)	\$1,980
<b>Kelly Selby</b> , Volleyball, Head Coach, (2/4)	\$4,792

Non-Staff, 2016-2017 School Year

Andy Kenen, Auditorium Specialist, (7/9)	\$5,941
Longevity	\$ 198
NHS Variety Show, (12/12)	\$ 792
Longevity	\$ 396

**c. Resignation - Non-Teaching**

Accept the resignation of **Katie Flynn**, TES Library Specialist, effective at the end of the 2015-2016 school year.

**d. Child Rearing Leave of Absence**

Approve a child rearing leave of absence for **Laura Flaiz**, KHS Speech/Language Pathologist, beginning August 12, 2016 through January 10, 2017.

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**e. Resignation - Teaching**

Accept the resignation of **Jennifer Stone**, KHS Spanish Teacher, effective at the end of the 2015-2016 school year.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

**2016-41      APPROVAL OF SUBSTITUTES/CURRICULUM PAY**

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Manning, to approve the following:

Summer Help - Seasonal I, \$10.05/hour  
Kevin Ward

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

**2016-42      APPROVAL OF SUBSTITUTES/CURRICULUM PAY**

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Krause, to approve the following:

Summer Help - Seasonal II, \$10.46/hour  
Taylor Bacon

Short Hour Custodians, Seasonal II, Contracted Rate of Pay  
Kevin Bacon

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Abstain  
Motion carried.

**OLD BUSINESS**

- None

**2016-43      NEW BUSINESS**

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Manning, to approve the following:

**a. Obsolete Equipment and Textbooks**

Declare the following obsolete:

TES  
Health-O-Meter, tag #21607  
Audiometer, no tag

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*\*Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on May 19, 2016. All items are "as is" and all sales are final. Minimum bid \$1.00 unless otherwise noted.*

**b. Approval of Handbooks**

Approve the building handbooks for the 2016-2017 school year.

**c. Approval of Graduates**

Approve the list of graduates of the Class of 2016, Kenston's 62<sup>nd</sup> graduating class, upon completion of all requirements for graduation.

**d. Membership in Ohio High School Athletic Association for 2016-2017**

Authorize membership in the Ohio High School Athletic Association for the 2016-2017 school year.

**e. Approval of Use of Facilities - Bainbridge Township**

Approve the use of the school grounds by Bainbridge Township for the presentation of the 4<sup>th</sup> of July fireworks to be held on July 3, 2016.

**f. Approval of Student Insurance**

Approve K&K Insurance Group, Inc. for student accident insurance for the 2016-2017 school year.

**g. Approval of Textbooks/Materials**

Approve the following textbooks/materials for the 2016-2017 school year:

**New 4<sup>th</sup> Grade Social Studies Books - KIS**

- o Harcourt Social Studies Ohio, Grade 4

**New Business Department Books - KHS**

- o Business Management 14<sup>th</sup> Edition by Burrow/Kleindl/Becraft - Grades 10-12
- o The Restaurant Entrepreneur by B.E. Publishing

**New 7<sup>th</sup> Grade ELA Novel - KMS**

- o "All of the Above", novel by Shelley Pearsall - Grade 7

**h. Approval of Contract - Speech Pathologist**

Approve a contract with Kathryn Sax, licensed speech/language pathologist for therapy and evaluation services at an estimated cost of \$2,520 for the 2015-2016 school year.

**i. Approval of Contract - Sodexo Food Service**

Approve a contract with Sodexo Food Service Management for the 2016-2017 school year.

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j. Approval of Health and Wellness

Approve the district Health and Wellness Plan for the year 2015-2016.

k. Approval of Kenston Citizen's Advisory Committee Members

Approve the following as Kenston Citizens Advisory Committee:

Lindsay Pollack  
Corrie Menary

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

2016-44      DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Manning, seconded by Gaskins, to approve the following:

9.5 foot spruce Christmas tree and nine (9) sets of lights from J. Mark Lowe to the KHS Music Department.  
\$400 from Precious Cargo Transportation to the 8<sup>th</sup> Grade Washington, D.C. school trip.  
Ten (10) senior boys lacrosse jerseys from Unltus to KHS Boys Lacrosse.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

**First Reading - Policies:**

I. VOLUME 34, NO. 2:

- |                          |         |                                                  |
|--------------------------|---------|--------------------------------------------------|
| <input type="checkbox"/> | 1130    | Conflict of Interest - Administration            |
| <input type="checkbox"/> | 2460.03 | <u>NEW</u> - Independent Educational Evaluations |
| <input type="checkbox"/> | 3113    | Conflict of Interest - Professional Staff        |
| <input type="checkbox"/> | 4113    | Conflict of Interest - Classified Staff          |
| <input type="checkbox"/> | 4121    | Criminal History Record Check                    |
| <input type="checkbox"/> | 4162    | Drug and Alcohol Testing of CDL License          |
| Holders                  |         |                                                  |
| <input type="checkbox"/> | 5112    | Entrance Requirements - Students                 |
| <input type="checkbox"/> | 5200    | Attendance -Students                             |
| <input type="checkbox"/> | 5223    | Released Time for Religious Instruction          |
| <input type="checkbox"/> | 5320    | Immunization - Students                          |
| <input type="checkbox"/> | 6110    | Grant Funds                                      |
| <input type="checkbox"/> | 6111    | <u>NEW</u> - Internal Controls                   |
| <input type="checkbox"/> | 6112    | <u>NEW</u> - Cash Management of Grants           |
| <input type="checkbox"/> | 6114    | <u>NEW</u> - Cost Principals - Spending Federal  |
| Funds                    |         |                                                  |
| <input type="checkbox"/> | 6116    | <u>NEW</u> - Time and Effort Reporting           |
| <input type="checkbox"/> | 6550    | Travel Payment and Reimbursement                 |
| <input type="checkbox"/> | 7300    | Disposition of Real Property/Personal            |
| Property                 |         |                                                  |
| <input type="checkbox"/> | 7310    | <u>NEW</u> - Disposition of Surplus Property     |
| <input type="checkbox"/> | 7450    | Property Inventory                               |

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- |                                                   |                                          |
|---------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> 8500                     | Food Services                            |
| <input type="checkbox"/> 9270<br>(Home Schooling) | Equivalent Education Outside the Schools |

**HEARING OF PUBLIC ON NON-AGENDA ITEMS**

- None

**TREASURER'S REPORT**

- Geauga Safety Council - Award
- ODE Reporting deadlines for Excess Cost & Catastrophic Cost Reimbursements.

**SUPERINTENDENT'S REPORT**

- There are only 2 ½ weeks left in the school year and our staff and students are involved in many exciting end of the year activities.
- Kenston High School performance of Damn Yankees. Kenston Center Stage was honored by Geauga Council for Arts and Culture.
- School bus drivers throughout Ohio participated in the regional Road-e-o competition.
- Aspiring inventors from Kenston brought their solutions to everyday problems to the 2016 Invention Convention Northeast Ohio Regional Finals.
- In April, the Art and Music Departments held the 1<sup>st</sup> Annual Kenston Fine Arts Showcase.
- Geauga County Safety Council presented the Kenston Maintenance Department with an award from the Ohio Bureau of Workers Compensation.
- Lubrizol chemist Jody Kocsis and Kenston Middle School science teacher, Lynn Fagerholm teamed up through an American Chemical Society coaching program which pairs professional chemists and science teachers.
- We have a new program that has been made available to our athletes at Kenston High School. We are partnering with mCORE - Mobile Cardiac Overview and Risk Evaluation.
- Thank you to Bainbridge Fire Assistant Chief Burge for conducting our CPR training.
- On April 30<sup>th</sup>, Kenston Middle School, through Kenston Community Education, competed in the Junior Bots Combat Robot competition at Lakeland Community College.

**EXECUTIVE SESSION**

At 7:45 P.M., a motion was made by Gaskins, seconded by Manning, to recess into executive session for hiring a public official.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

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At 9:10 P.M., meeting resumed.

**NEXT REGULAR MEETING**

7:00 P.M. June 27, 2016  
Location: Timmons Elementary School Multipurpose Room

**ADJOURNMENT**

At 9:10 P.M., a motion was made by Gaskins, seconded by Manning, to adjourn.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes  
Motion carried.

APPROVED: June 27, 2016

SIGNED \_\_\_\_\_  
President

ATTEST \_\_\_\_\_  
Treasurer