

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

January 4, 2016

The meeting was called to order by President Beth Krause.

The following members answered roll call: Neysa Gaskins, Beth Krause, Tom Manning, Bill Timmons and Beth Ward.

2016-8 **APPROVAL OF MINUTES**

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Ward, to approve the following:

- December 14, 2015 Regular Meeting
- December 17, 2015 Special Meeting

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Abstain, Timmons-Yes, Ward-Yes
Motion carried.

BOARD REPORTS AND INFORMATIONAL ITEMS

- Beth Krause - Welcome to the new Board of Education members. In the Organizational Meeting there is a list of scheduled dates for regular meetings, including Work Sessions. The Organizational meeting also lists what the order of our Regular Meetings will be. For public comments there will be a microphone provided along with an informational card.
- Beth Ward - There was a Finance Committee January 4, 2016 to discuss the Tax Budget and CAFR.
- Scott Teaman - Future Chef's
- Kenston Middle School Drama Department - "Bye Bye Birdie!"

2016-9 **COMMENDATIONS**

A motion was made by Timmons, seconded by Gaskins, to commend the following:

KHS music students, **Belle Puckett** and **Erin Mast** for being selected as two of only 62 students statewide invited to form the Ohio Band Directors Hall of Fame Honors Band.

KHS students, **Donald Walukas** and **Jeffrey Brown** for achieving the rank of Eagle Scout.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2 minute recess was called by President Krause to release those having been commended who wish to leave.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

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2016-10

FINANCIAL

Upon the recommendation of the Treasurer, a motion was made by Gaskins, seconded by Manning, to approve the following:

a. Petty Cash and Cash Fund Approval

Approve the following:

Petty Cash:

\$100 at KHS, KMS, KIS, TES, Special Education, Transportation,
Central Office

Cash Fund:

\$25 at Central Office

*At the request of the State Auditor, Administrative Guidelines must be followed regarding amounts and the itemization of Petty Cash Expenditures.

b. Tax Budget Hearing and Adoption for the 2016-2017 Fiscal Year.

Approve the Tax Budget for the 2016-2017 fiscal year.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2016-11

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Ward, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

Jon Hall, Physical Education Professional Development Update, Ohio Dept. of Education*

Katie Flynn, LEEMC Bookscan, Cuyahoga County ESC*

Candi Lukat, Treasurers' Hot Topics, Ohio Association of School Business Officials; Data, Tools, Strategies, Ohio Association of School Business Officials

Jamie Ciccerio, Alternative Assessment Training, Cuyahoga County ESC*

*Paid for with Grant Funds or at no cost to district.

a. Approval of Substitutes/Curriculum Pay

Approve the following:

Teacher Substitutes, \$92/day
Jacquelyn Vaughan

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Substitute Administrative Assistant II, \$10.43/hour

Kim Martorana Tina Rouleau
Jenee Jerina

Substitute Proctor, \$8.57/hour

Tina Rouleau Heather Skok

Substitute Specialist, \$10.24/hour

Lynn Eberhardt Danette Harlow
Amy Preneta Jenee Jerina

Translation Tutor, \$29.24/hour

Jessica Verbic (4 hours/week, not to exceed 68 hours)

Let the records reflect that Anthony Crouch's 2015-2016 contract as Kenston Intermediate School Head Custodian has an effective start date of December 21, 2015.

b. Salary Adjustments - Additional Credit Hours - Tutors

Approve the following contract adjustments for tutors who have earned additional credit hours:

Corie Friedman Step 0/0, Level 3 to Step 0/0, Level 4 \$39,821.10

c. Salary Adjustments - Additional Credit Hours - Teachers

Approve the following contract adjustments for teachers who have earned additional credit hours:

Heidi Jones, Step 6, Level 3 to Step 6, Level 4 \$53,017.79

Mariah Siko, Step 3, Level 3 to Step 3, Level 4 \$47,506.71

d. Resignation - Non-Teaching

Accept the following resignations:

Tom Birkel, Bus Driver, effective December 16, 2015

Mike Girolamo, TES Proctor, effective January 4, 2016

e. Approval of Contract Change - Non-Teaching

Approve the following non-teaching contract change for the 2015-2016 school year:

Michael Girolamo, Bus Driver
from 5.0 hours to 2.0 hours \$13,464.07

f. Approval of Contract - Non-Teaching

Approve the following non-teaching contract for the 2015-2016 school year:

Michael Girolamo, Transportation, Admin. Asst. II
5.75 hours \$10,875.78

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ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

OLD BUSINESS

- None

2016-12 NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Ward, to approve the following:

a. Approval of Trip - KHS

Approve the KHS National Honor Society's Leadership Conference trip to Washington, D.C. from January 29, 2016 through January 31, 2016.

b. Approval of Contract - EA Group

Approve a contract addendum with the EA Group for additional asbestos sampling and planning services at Gardiner Elementary School in an amount not to exceed \$550.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2016-13 DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Ward, to approve the following:

\$500 from Ullman Oil Co., LLC to the KMS Science Olympiad program.
\$100 from Thomas & Joy Berlin to the KMS Science Olympiad program.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

TREASURER'S REPORT

- The CAFR is completed and available on website.
- FY15 Audit is completed.

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SUPERINTENDENT'S REPORT

- Welcome back from Winter break.
- In January we celebrate School Board Recognition Month.
- We welcome Neysa Gaskins and Tom Manning, two new board members of the Kenston Board of Education.
- We recognize two Kenston High School students, Donald Walukas and Jeffrey Brown, who have achieved the status of Eagle Scout.
- Kenston hosted the 51st annual Kenston Invitational Wrestling Meet. This year Kenston came in 2nd place overall. Two of our wrestlers, Noah Georgian and Brad Verbic finished in first place in their respective weight class.
- Our Middle School Drama Department will be performing "Bye Bye Birdie" January 22nd and 23rd.
- On January 16th, Kenston will host their annual Science Olympiad Tournament for middle and high school students.
- As of January 1st, only the Kenston network will be available for you to connect to any of your devices.
- As part of the new year, we wish to highlight our student commendations and we are developing new protocol for our administrators and for the presentation of commendations.

NEXT REGULAR MEETING

7:00 P.M. February 8, 2016
Location: Timmons Elementary School Multipurpose Room

ADJOURNMENT

At 7:43 P.M., a motion was made by Timmons, seconded by Ward, to adjourn.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

APPROVED: February 8, 2016

SIGNED _____
President

ATTEST _____
Treasurer