

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

July 25, 2016

The meeting was called to order by President Beth Krause.

PLEDGE OF ALLEGIANCE

The following members answered roll call: Neysa Gaskins, Beth Krause, Tom Manning, Bill Timmons and Beth Ward.

2016-54 APPROVAL OF MINUTES

Upon the recommendation of the Treasurer, a motion was made by Gaskins, seconded by Ward, to approve the following:

June 27, 2016 Regular Meeting

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Abstain, Ward-Yes
Motion carried.

BOARD REPORTS AND INFORMATIONAL ITEMS

- Beth Ward - Finance Committee met to review fiscal year 2016 final revenue/expenditures and capital improvement project financial update.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

2016-55 FINANCIAL

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**June, 2016**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29.

Upon the recommendation of the Treasurer, a motion was made by Ward, seconded by Manning, to approve the following:

a. Depository Agreements

Approve the following depository agreements for the period August 2016 through August 2021:

- Active/Interim
- Huntington National Bank
- First National Bank
- PNC Bank
- Home Savings and Loan Company

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b. Petty Cash and Cash Fund Approval

Approve the following:

Cash Funds:

\$4,000 Boys Athletics
\$1,000 Girls Athletics

Petty Cash:

\$100 for Special Education, KHS, KMS, KIS, TES, Central Office, and Transportation

*At the request of the State Auditor, Administrative Guidelines must be followed regarding amounts and the itemization of Petty Cash Expenditures.

c. Transfers from General Fund

Approve the following transfers:

\$24,400 to Boys Athletics
\$17,700 to Girls Athletics
\$10,800 to KMS Athletics

d. Return of Advance

Approve the following Return of Advance back to the General Fund:

006 Lunchroom \$225,645.07

e. Multi-vendor and Super Blanket Purchase Orders

Approve the Multi-Vendor and Super Blanket Purchase Orders.

MULTI-VENDOR PURCHASE ORDERS

Table with 3 columns: PO#, VENDOR NAME, AMOUNT. Rows include TRANSPORTATION FUEL, TECHNOLOGY SOFTWARE, MAINTENANCE-SERVICES/RENTALS, etc.

SUPER BLANKET PURCHASE ORDERS

Table with 3 columns: PO#, VENDOR NAME, AMOUNT. Rows include SODEXO, INC & AFFILIATES (MAINTENANCE), AMERICAN EXPRESS, BUSINESS CARD, etc.

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106313	AMERICAN EXPRESS	\$ 7,500.00
106314	AMERICAN EXPRESS	\$ 5,500.00
106317	RESERVE ACCOUNT	\$ 8,000.00
106319	SQUIRE PATTON BOGGS (US) LLP	\$ 12,000.00
106321	WALTER & HAVERFIELD LLP	\$ 10,000.00
106299	AMERICAN EXPRESS	\$ 3,000.00
106234	CINTAS	\$ 2,500.00
106303	AIRGAS	\$ 485.00
106310	HAKER PRINTING	\$ 2,500.00
106315	PITNEY BOWES GLOBAL FINANCIAL SERVICES	\$ 1,400.00
106316	PITNEY BOWES GLOBAL FINANCIAL SERVICES	\$ 600.00

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2016-56 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Gaskins, seconded by Ward, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

- Drew Trimble**, Ohio Schools Counselor Evaluation Training*
 (also Pat Brockway)
- Katie Phillips**, ACTE 2016 Connections to Education Conference
 (also Katie Detwiler)
- Kathleen Poe**, Resident Educator Program Coordinator Network Meeting*

**Paid for with Grant Funds or at no cost to district.*

Let the records reflect that Joseph Intelisano's 2016-2017 supplemental contract for Science Olympiad, Head Coach is a ½ position in the amount of \$1,327.

Let the records reflect that Staci Lindsey's 2016-2017 non-teaching contract as TES Library Specialist will be in the amount of \$23,612.12.

a. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff, 2016-2017 School Year

David Williams , KMS Grade Level Technology, (10/14)	\$1,782
Longevity	\$ 792
KMS Web Page, (12/14)	\$1,687
Longevity	\$ 792
Samantha Schlegel , KHS Student Council (1/2 pos.), (0/0)	\$1,030
Jeff Link , KHS Band Director, (12/12)	\$5,941
Longevity	\$ 792

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KHS Jazz Band, (12/12)	\$1,584
KHS Band Camp, Asst., (1/2 pos.), (10/11)	\$ 792
Longevity	\$ 792
Scott Sell , KHS Assistant Band Director, (2/3)	\$2,772
Band Camp, (0/3)	\$ 792
Kim Scola , Spanish Club Advisor, (1/2 pos.), (0/2)	\$ 396
Jessica Verbic , Spanish Club Advisor, (1/2 pos.), (0/2)	\$ 396
Anne Dubovec , KHS Class Advisor, Freshmen, (2/2)	\$1,584
Todd Malkus , KHS Department Head, Art, (5/9)	\$2,060
Longevity	\$ 396
Pam Zeigler , KHS Department Head, Science, (1/1)	\$3,565
Jeff Grubich , Weight Room Supervisor, Fall, (2/5)	\$1,188
Carolyn Rolf , 8 Extended Days, TES Guidance	\$3,631.04
Emily Leone , Technical Director, KHS Fall Play, (2/3)	\$2,772
Eileen Kubas , 10 Extended Days, KIS Guidance	\$2,581.90

Non-Staff, 2016-2017 School Year

Fred Snook, Forensics, Asst. Coach, (7/7)	\$1,584
Longevity	\$ 198
Thomas Grenier, KHS Football, Asst. Coach, (1/2 pos.), (0/0)	\$2,218
PreSeason, (1/2 pos.), (0/0)	\$ 555
Quorey Payne, Freshman Football, Asst. Coach, (0/0)	\$4,119
PreSeason, (0/0)	\$1,030
Steve Patterson, Golf, Asst. Coach, (0/0)	\$2,190
Rick Deubel, KHS Wrestling, Head Coach, (0/0)	\$6,337
Maggie Colicchio, Science Olympiad, Head Coach, (1/2 pos) (0/0)	\$1,327

b. Resignation - Non-Teaching

Accept the resignation of **Stuart Haber**, KIS Custodian, effective July 18, 2016.

c. Approval of Contract Change -Teaching

Approve the following teacher contract change for the 2016-2017 school year:

Cassidy Powers , KMS Language Arts Teacher	
From Step 1, Level 1 to Step 1, Level 3	\$43,370

d. Approval of Contract Non -Teaching

Approve the following non-teaching contract for the 2016-2017 school year:

Michael Bernosky , Maintenance 8.0 hours	\$33,222.96
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ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

OLD BUSINESS

- None

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2016-57

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Gaskins, to approve the following:

a. Obsolete Equipment and Textbooks

Declare the following obsolete:

**Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on August 4, 2016. All items are "as is" and all sales are final. Minimum bid \$1.00 unless otherwise noted.*

Technology

Miscellaneous technology equipment**

***Not for bid*

b. Approval of Bus Routes

Approve the school bus routes established for the 2016-2017 school year.

c. Approval of Student Trip - Orlando, Florida

Approve the KHS Music Department student trip to Disney World in Orlando, Florida beginning April 6, 2017 and returning on April 12, 2017.

d. Approval of Memorandum of Understanding-College Credit Plus Partnership

Approve the College Credit Plus Partnership Memorandum of Understanding between Cuyahoga Community College District and Kenston Local Schools for the 2016-2017 school year.

e. Approval of Textbooks/Materials/New Course/Curriculum

Approve the following textbooks/materials/new course/curriculum for 2016-2017:

- New Course: Lyrical Language: The Power of Poetry (for KHS/English/Grades 9-12)
 - New Lyrical Language Books:
 - Three New Novels: 1) "A Thousand Mornings" by Mary Oliver, 2) "Selected Poems of Langston Hughes", 3) "The Making of a Poem" by Mark Strand and Eavan Boland
 -
- New Course: Creative Writing II (for KHS/English/Grades 9-12)
 - New Creative Writing II Books:
 - "On Writing: A Memoir of the Craft" by Stephen King

e. Approval of Resolution

Approve a resolution to waive career technical training for students in grades seven and eight during the 2016-2017 school year.

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f. Approval of School Fees

Approve the following school fees for the 2016-2017 school year:

KHS
Technology Fee \$50 per student/per year

g. Approval of Contract Renewal - American Express

Approve a contract renewal with American Express for corporate card services and Educational and Cooperative (E & I) services at no cost to the district and to provide financial incentives to the district according to the terms of the agreement.

h. Approval of Contract Addendum - ACA Track

Approve a contract addendum with ACA Track for enhanced data management services of ACA tracking and report preparation to include timeline acknowledgements, client responsibilities, and scope of services at an additional cost of \$1,000 to the annual fee.

i. Approval of Contract - Jezerinac Geers & Associates, Inc.

Approve a contract with Jezerinac Geers and Associates, Inc. for engineering services on the stadium bleachers in the amount of \$1,680.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2016-58 DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Gaskins, to approve the following:

Kenston stencils from Stainless Works to the Kenston Community Relations Department.
Weight lifting racks and benches from Blaster Corporation to the KHS Athletic Department.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
Motion carried.

FIRST READING

Textbooks/Materials
New 6th Grade English/Language Arts Novel - KMS:
"I am Malala", Novel by Malala Yousafzai - Grade 6

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

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TREASURER'S REPORT

- Moody's Report
- Kindergarten tuition payments.
- Transition.

SUPERINTENDENT'S REPORT

- Best Wishes to Candi Lukat.
- Attended the Schlechty Center's Superintendents Leadership Conference.
- The nacelle and tower sections of the original wind turbine were removed.
- The Geauga County ESC has named Ms. Jennifer Felker as their new superintendent.
- Administrative Retreat will be August 4th & 5th.
- Community Trails.
- Safety Town. Thank the Bainbridge Police and Fire Department.

NEXT REGULAR MEETING

7:00 P.M. August 8, 2016
 Location: Timmons Elementary School Multipurpose Room

ADJOURNMENT

At 7:40 P.M., a motion was made by Timmons, seconded by Ward, to adjourn.

ROLL CALL: Gaskins-Yes, Krause-Yes, Manning-Yes, Timmons-Yes, Ward-Yes
 Motion carried.

APPROVED: August 8, 2016

SIGNED _____
 President

ATTEST _____
 Treasurer