

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

November 16, 2015

The meeting was called to order by President Anne Randall.

The following members answered roll call: James Jimison, Beth Krause, Anne Randall, Bill Timmons and Beth Ward.

2015-79 APPROVAL OF MINUTES

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Ward, to approve the following:

- October 19, 2015 Regular Meeting
- October 26, 2015 Special Meeting
- October 28, 2015 Special Meeting

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

BOARD REPORTS AND INFORMATIONAL ITEMS

- Tom Gabram - Safety/Security Plan Update.
- Beth Ward - Finance Committee Meeting Update.
- Beth Krause - Capital Conference.

2015-80 FINANCIAL

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**October, 2015**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Krause, to approve the financial information.

a. Super Blanket Purchase Order Approval

Approve the Super Blanket Purchase Orders for November, 2015.

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
104359	Geauga County Educational Serv.	\$296,700.43
104470	Steinberg, Sue	\$ 1,295.00

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- b. RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
 Motion carried.

2015-81 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Jimison, seconded by Ward, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

- Sally Burton**, Crisis Prevention Intervention Training*
 also **Mary Ann Huling, Donna Lazanich, Jamie Ciccerio, Abra Schweickert)**
- Scott Pierce**, Western Reserve Conference Monthly Meeting*
- Katie Detwiler**, 2015 Ohio Alliance of Dual Enrollment Partnerships
- Christine Ianni-Maistros**, 2015 Ohio Association for Health, Physical Education, Recreation and Dance Annual Convention
- Christian Barrus**, Industrial & Manufacturing Conference including STEM Educators*
- Jeremy McDevitt**, Ohio Association of Secondary School Administrators Fall Conference
- Sal Maiorana**, College Ready Ohio continuing education
 (also **Tony Marchesi, Shannon Wirthwein, Jeremy McDevitt)**
- Abra Schweickert**, Listen Up! School Based Strategies to Improve Attention Using Apps
- Greg Koltas**, IVDL Summit, Lakeland Community College;*
 Northeast Ohio Mathematical Specialists Meeting*

**Paid for with Grant Funds or at no cost to district.*

a. Approval of Substitutes/Curriculum Pay

Approve the following:

- Teacher Substitutes, \$92/day
- Pamela Barone William Feisley
- Neil Frieder Vincent Frusteri
- Kathryn Holzheimer Debbie Pizzino
- Jennifer Reece Barbra Schroeder
- Samantha Caputo Jared Wittensoldner

IEP Writing and Meeting, \$29.24/hour
 Pat Fioritto (not to exceed 5 hours)

In-Building Substitute
 Becky Stephanadis - KIS

Substitute Administrative Assistant II, \$10.43/hour
 Lisa Bennett

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Substitute Bus Driver, \$13.00/hour
Thomas Birkel Christina Quigley

Substitute Van Aide, \$9.07/hour
Lisa Bennett

Substitute Educational Aide, \$9.68/hour
Laurie Sanders Elizabeth Loveman

Substitute Health Aide, \$9.68/hour
Gwen Bing Eileen Sypen

Substitute Proctor, \$8.57/hour
Kristine Brownfield Jessica Corcoran

Substitute Specialist, \$10.24/hour
Sharon Edds Elizabeth Loveman
Lisa Bennett

Let the records reflect that Don Torma's contract as a leave replacement for KHS teacher, Brian Turk, during the 2nd semester of the 2015-2016 school year will be at a substitute long term leave replacement daily rate.

Let the records reflect that KHS teacher, Brian Turk's contract for the second semester of the 2015-2016 school year will be in the amount of \$8,416.98

b. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff, 2015-2016 School Year

Julia Green, Student Teacher Stipend	\$ 250
Molly Jansen, Student Teacher Stipend	\$ 250
Mary Trimm, Student Teacher Stipend	\$ 250
Eric Yurchisin, Student Teacher Stipend	\$ 250
Wrestling, Asst. Coach, (2/5)	\$4,804
John Misenko, Soccer, Extended Season	\$ 362.30

*Student teaching supplementals are contingent upon funds received from the university.

Non-Staff, 2015-2016 School Year

George Gresko, KMS Asst. Wrestling Coach, (0/0)	\$3,585
Kathleen Vass, Soccer, Extended Season	\$ 517.60
Nick Vass, Soccer, Extended Season	\$ 329.40
Josh Sladick, Soccer Extended Season	\$ 517.60
Steve Schlerlacher, Volleyball, Extended Season	\$ 474.50
Chris Ickes, Cross Country, Extended Season	\$ 360.80

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OLD BUSINESS

- None

2015-83

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Jimison, to approve the following:

a. Obsolete Equipment and Textbooks

Declare the following obsolete:

**Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on November 30, 2015. All items are "as is" and all sales are final. Minimum bid \$1.00 unless otherwise noted.*

KHS

(65) miscellaneous books, DVD's, no tag**

KIS

The American Heritage Dictionary, no tag
The Clear & Simple Thesaurus Dictionary, no tag
Scholastic Children's Dictionary, no tag
The World Book Student Dictionary, no tag
The American Heritage Students' Dictionary, no tag
Webster's New World Childrens' Dictionary, no tag

TES

(40) pair elementary Cross Country skis, no tag
(50) pair Cross Country boots (sizes 11 to adult), no tag
Fanon megaphone, tag #20689

Transportation

HP Laserjet printer, tag #8799**

**Not for bid

Let the records reflect a revision of a contract with Susan Steinberg, Home Instructor/Tutor from \$4,480 to \$5,775 for the 2015-2016 school year.

Let the records reflect that Kiera Coverdale and Gene McCune have resigned their positions on the Kenston Citizen's Advisory Committee.

b. Approval of Indoor Track Club

Approve volunteer indoor track club for the 2015-2016 school year.

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c. Approval of Contract - Cuyahoga County Educational Service Center

Approve a contract with the Cuyahoga County Educational Service Center for audiology and hearing impaired services at a cost not to exceed \$600 for the 2015-2016 school year.

d. Approval of Mileage Reimbursement

Approve mileage reimbursement for Tanya Tuiach for transporting a student to the Cleveland Clinic Lerner School for Autism for the 2015-2016 school year, at a cost not to exceed \$8,700.

e. Approval of Contract - Berkshire Local Schools

Approve a contract with Berkshire Local Schools for educational services to a student at KHS for the 2015-2016 school year.

f. Approval of Memorandum of Understanding - KEA

Approve a Memorandum of Understanding with the Kenston Education Association to amend certain requirements of the Ohio Teacher Evaluation System for the 2015-2016 and 2016-2017 school years.

g. Approval of Contract - EA Group

Approve a contract with the EA Group for an asbestos consulting and planning service at Gardiner Elementary School in an amount not to exceed \$3,375.

h. Approval of Contract - ACA Track

Approve a contract with ACA Track for automated ACA tracking and required 1095-C and monthly 1094-C IRS reporting, including concierge data management services at an annual fee of \$3,900 and variable hour tracking at a monthly fee of \$300.

i. Approval of Contract Extension - James G. Zupka, Inc.

Approve a contract extension with James G. Zupka, Inc. for fourteen additional audit hours at a rate of \$51 per hour, not to exceed \$714, for additional auditing services as a result of a change in auditing standards and a change in laws or regulations.

j. Approval of Kenston Citizens Advisory Committee Members

Approve the following new members of KCAC, Kenston Citizens Advisory Committee, whose term will begin January 1, 2016.

Jennifer Troutman
Kristin Jacobs
Judith Blowers

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

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First Reading - Policies:

I. VOLUME 34, NO. 1:

- 1130 Conflict of Interest (Administration)
- 1630.01 FMLA Leave (Administration)
- 2261.01 Parent Participation in Title I Programs
- 2461 **NEW** - Recording of District Meetings Involving Students and/or Parents
- 3113 Conflict of Interest (Professional Staff)
- 3411 Placement on Salary Schedule
- 3430.01 FMLA Leave (Professional Staff)
- 4113 Conflict of Interest (Classified Staff)
- 4430.01 FMLA Leave (Classified Staff)
- 7510 Use of District Premises
- 8420 Emergency Situations at Schools
- 8452 **NEW** - Automated External Defibrillators (AED)
- 8500 Food Services
- 9211 District Support Organizations

2015-84 DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Krause, to approve the following:

Oral hygiene bags to the TES Clinic from Dr. Craig Minich, Orthodontist.

\$100 from Brian and Coleen Krueger to the KMS 7th Grade Camp Program.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

TREASURER'S REPORT

- None

SUPERINTENDENT'S REPORT

- Congratulations and welcome to Tom Manning and Neysa Gaskins, our new board members. Their term begins January 4th, 2016.
- Last week board members and administrators attended the 2015 Ohio School Boards Association's Capital Conference in Columbus.
- Recently the State Superintendent Richard Ross announced his resignation.
- Kenston High School Special Education teacher, Amanda Englehart, will be presenting at the Ohio Center for Autism and Low Incidence.
- Music teachers Jeff Link, Julia Green, Scott Sell and the Kenston High School Symphonic Band will be performing at the Ohio Band Directors'

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Hall of Fame Conference in December. The choir and band will also be performing at the Cav's game in January.

- Our high school fall sports awards night was held last week. This year there were 324 student athletes participating in football, soccer, volleyball, cross country, golf and cheerleading. Boys Cross Country, Boys Soccer and Volleyball are 2015 Western Reserve Conference Champions.
- Kenston Center Stage presented their fall play.
- November 5th was the kickoff for Timmons Elementary's One School One Book program. Thank you, Anne Raldall, for speaking with our young students.
- Veterans were celebrated by third graders at Kenston's Timmons Elementary School. Guest speakers often bring military mementos to share.
- The Accountability Task Force portion of the Alliance for High Quality Education group held a conference call meeting to discuss district testing, opt outs.
- Thank you again to our board for the opportunity to attend the Schlechty Center, Superintendents' Leadership Network, "Transforming America's Schhols.)
- On behalf of Timmons Elementary School, Timmons Elementary School teachers, Chris Ianni-Maistros and Jeff George have been awarded Gold Level recognition from the Ohio Gold, Excellence in Physical Education Award Program.
- Kenston Intermediate School Play Blue has initiated wellness exercise stations like calf raises and shoulder shrugs with opportunities for Brain Breaks.
- Kenston High School students also participated in the Kick-Off for Kindness.
- On November 21st, BASA hosted a statewide superintendent meeting which served as the formal kickoff of a grass roots initiative to return local control to Ohio's public schools by providing our citizens with a strong voice in shaping statewide education policy.

NEXT REGULAR MEETING

7:00 P.M. December 14, 2015

Location: Timmons Elementary School Multipurpose School

ADJOURNMENT

At 7:40 P.M., a motion was made by Timmons, seconded by Krause, to adjourn.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

APPROVED: December 14, 2015

SIGNED _____
President

ATTEST _____
Treasurer