

**RECORD OF PROCEEDINGS**

Minutes of **KENSTON BOARD OF EDUCATION**

**REGULAR Meeting**

**7:00 P.M.**

**Timmons Elementary School Multi-Purpose Room**

**October 19, 2015**

The meeting was called to order by President Anne Randall.

The following members answered roll call: James Jimison, Beth Krause, Anne Randall, Bill Timmons and Beth Ward.

**2015-72**      **APPROVAL OF MINUTES**

Upon the recommendation of the Treasurer, a motion was made by Jimison, seconded by Ward, to approve the following:

September 21, 2015	Regular Meeting
September 28, 2015	Special Meeting

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

**HEARING OF PUBLIC ON AGENDA ITEMS**

- None

**BOARD REPORTS AND INFORMATIONAL ITEMS**

- Anne Randall - SMORE Performance of Bomberettes. Choral performance was excellent. Kenston Inc. kicked off the year last week.
- Beth Ward - Finance Committee met September 23, 2015.
- Jim Jimison - KCAC, Manning resigned, Eibler replacing him. Two others resigned via email. Consider proposal to expand committee by at least two. Two vacancies were posted. Policy Committee met - recommended additions, will be coming to Board of Education.

**COMMENDATIONS**

- None

**2015-73**      **FINANCIAL**

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**September, 2015**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Treasurer, a motion was made by Ward, seconded by Timmons, to approve the financial information.

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a. Super Blanket Purchase Order Approval

Approve the Super Blanket Purchase Orders for October 2015.

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
104011	Haker Printing	\$ 4,000.00
104013	Squire Patton Boggs	\$ 47,147.50
104015	Walter & Haverfield	\$ 10,000.00
104143	Sue Steinberg	\$ 4,480.00
104150	Pinvey Bowes Global Financial	\$ 1,400.00
104163	American Express	\$ 1,000.00
104190	Re-Education Services, Inc	\$ 43,947.00
104191	Will Transportation	\$ 31,700.00

b. Five Year Forecast

Approve the Five Year Forecast dated October 19, 2015.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

2015-74 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Timmons, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

- Jennifer Miller**, Crisis Prevention Intervention Training\*  
(also **Scott Anderson, Katie Phillips, Drew Trimble, Daryl Major, Amanda Englehart, Wallace Sonnie, Pat Fioritto, Lynette Hairston, Brian Malloy, Kathleen Werner, Ellen Larkin, Terry Markoff, Chris Vasil, Delcinia Lockinour, Ray Kimpton, Brian Holley, Kim Craig**)
- Drew Trimble**, Attendance/Truancy Workshop, Geauga County Juvenile Court\*
- Mary Beth Hearn**s, Ohio Council of Teachers of Mathematics\*
- Christy Kerchenski**, Auburn Career Center Youth Summit\*
- Evan Kuckelheim**, Ohio Linux Fest
- Josh Timmons**, Google Roadshow\*
- Dawn Lose**, All Ohio Counselors Conference  
(also **Eileen Kubas, Santina Lucarelli**)
- Mary Lou Spisak**, HR Assistants' Seminar, Cuyahoga County ESC  
(also **Ann Marie Messner**)
- Jeremy McDevitt**, College Ready Ohio\*  
(also **Anthony Marchesi, Salvatore Maiorana, Shannon Wirthwein**)
- Chris Ickes**, Medina Coaches Clinic
- Diane Snyder**, 2015 Ohio TESOL (Teaching English to Speakers of Other Languages) Conference
- Melody Coniglio**, Ohio Association of School Business Officials/ODE  
Transportation Rules & Regulations and Compliance
- Beatrice Wang**, 2015 Hanban Volunteer Teacher In-service\*

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Lynette Hairston, Designing Instruction for Diverse Learners in Grades K-5\*

Amanda Englehart, Ohio Center for Autism and Low Incidence Conference

Nancy Santilli, Superintendents Leadership Network Institute

Gail Hastings, Differentiating Instruction\*

Madison Monroe, Resident Educator Mentor Academy

Nancy Santilli, OSBA Capital Conference

(also Andreas Johansson, Candi Lukat, Anne Randall, Beth Krause, Beth Ward, Tom Manning, Neysa Gaskins)

\*Paid for with Grant Funds or at no cost to district.

c. Approval of Substitutes/Curriculum Pay

Approve the following:

Teacher Substitutes, \$92/day

Antonio DiLallo	Morris Dodson
Karen Dunasky	Alison Garvey
Danette harlow	Steven Ingrassia
John Kartley	Mandy McClendon
Shannon McVay	Megan Page
Debra Standley	Patricia Sullivan
Roger Vasey	Marsie Welch
Claire Wilson	Judd Stroud
Joan Swanson	Donald Geyer
Susan Ollila	Judy Seidel
Joseph Reynolds	

In-building Substitute

Kelly Johnston, KIS

Accompanist stipend, \$125

Kerry Norman

Additional Hours, Math, \$29.24/hour

(not to exceed 3 hours each)

Anne Dubovec	Gretchen Fruchter
Pam Garrett	John Hochkraut
Greg Koltas	Connie Kramer

Staff Development/CPI Training, \$29.24/hour

Brian Love (not to exceed .75 hours)  
Linda Nutter (not to exceed .75 hours)  
Mary Lou Rose (not to exceed .75 hours)  
Jamie Ciccerio (not to exceed 1.0 hours)  
Jodie Todia (not to exceed .5 hours)  
Ann Frasz (not to exceed .5 hours)

Staff Development/CPI Training

Lorraine Embrescia (not to exceed 1.0 hour) (\$15.42/hour)  
Laurie Sanders (not to exceed 3.0 hours) (\$14.50/hour)

Additional Hours Educational Aides

Daryl Major (not to exceed 12 hours) (\$18.36/hour)  
Delcencia Lockinour (not to exceed 6 hours) (\$17.07/hour)

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Kathy Werner (not to exceed 6 hours) (\$17.54/hour)  
Corinne deHamel (not to exceed 6 hours) (\$18.26/hour)  
Samantha Wood (not to exceed 6 hours) (\$17.31/hour)

Substitute Administrative Assistant II, \$10.43/hour  
Jennylynn Stefancin

Substitute Bus Driver, \$17.30/hour  
Linda Hamilton

Substitute Cafeteria Helper, \$8.10/hour  
Mary Hanson

Substitute Educational Aide, \$9.68/hour  
Sharon Edds                      Suzanne Jones  
Cindy Osborne

Substitute Health Aide, \$9.68/hour  
Leeann Eiben                      Meaghan Eddy  
Nancy Paglia

Substitute Proctor, \$8.57/hour  
Sandra Kinney                      Laramie McEnaney  
Sandra Dezman

Substitute Transportation Aide, \$9.07/hour  
Mary Hanson

Let the records reflect that Sue Koch's 2015-2016 contract as Transportation Aide should be for 4.5 hours in the amount of \$13,358.

Let the records reflect that Denise Cuper's 2015-2016 contract as Mid-day bus driver should be for 1.5 hours in the amount of \$5,280.85.

Let the records reflect that Linda Murphy's 2015-2016 contract as bus driver should be for 7.5 hours in the amount of \$32,524.91.

Let the records reflect that Patrick Malloy has resigned his position as assistant wrestling coach as of October 1, 2015.

Let the records reflect that Bob Ross has resigned his 2015-2016 supplemental contract as 7<sup>th</sup> Grade Boys Head Basketball Coach.

Let the records reflect that Sarah Malloy's 2015-2016 supplemental contract as Grade 2, Grade Level Chair is for 1<sup>st</sup> semester only and will end on December 18, 2015 in the amount of \$1,442.

Let the records reflect that James Dutched's 2015-2016 supplemental contract as Varsity Football, Assistant Coach, should be a 1.0 position in the amount of \$4,392.

**d. Approval of Supplemental Contracts**

Approve the following list of supplemental contracts:

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Staff, 2015-2016 School Year

<b>Jason Peterson</b> , 8 <sup>th</sup> Grade Boys Head Basketball Coach, (2/2)	\$4,118
<b>Jeff Gowdy</b> , 8 <sup>th</sup> Grade Girls Head Basketball Coach, (17/20)	\$4,118
Longevity	\$1,176
<b>Joe Intelisano</b> , 7 <sup>th</sup> Grade Girls Head Basketball Coach, (2/2)	\$4,118
<b>Brent Barr</b> , 7 <sup>th</sup> Grade Boys Head Basketball Coach, (12/13)	\$4,118
Longevity	\$ 784
<b>Mary Lynn Raphael</b> , Grade 2, Gr. Level Chair, (7/11)(94 days/2 <sup>nd</sup> sem.)	\$1,594.24
Longevity	\$ 199.28
<b>Marc Koplou</b> , Wrestling, Assistant Coach, (0/0)	Volunteer

Non-Staff, 2015-2016 School Year

Kerri Holdash, Basketball, Girls Freshman Coach, (0/0)	\$4,141
Corey Phifer, Wrestling, Freshman Coach, (0/0)	\$4,141
Matthew Wong, Swimming, Head Coach, (0/0)	\$4,823
Becky DeWeese, Mat Maid, Advisor, (0/4)	\$ 784
Fred Lockinour, Varsity Football, Asst. Coach, (1/2 pos.), (0/0)	\$2,196
Tom Manning, Wrestling, Asst. Coach, (12/12)	Volunteer
Mark DiDomenico, Wrestling, Asst. Coach, (2/4)	Volunteer
Patrick Malloy, Wrestling, Asst. Coach, (7/8)	Volunteer
Dale Israelson, Tennis, Girls Coach, Extended Season	\$ 401
Kip Freeman, Golf, Girls Coach, Extended Season	\$ 379

**e. Approval of OTES Credentialed Evaluator**

Approve **Drew Trimble**, KMS Assistant Principal, as a credentialed OTES evaluator.

**f. Retirement Resignation - Non-Teaching**

Accept the retirement resignation of **Thomas Reminder**, TES Head Custodian, effective January 1, 2016.

**g. Approval of OPES Credentialed Evaluator**

Approve **Patricia Brockway**, KMS Principal, as a credentialed OPES evaluator.

**h. Approval of Contract - Teaching**

Approve the following teacher contracts for the second semester of the 2015-2016 school year:

<b>Don Torma</b> , Step 3, Level 6 (96.5 days)	\$27,082.73
<b>Brian Turk</b> , Step 8, Level 4 (96.5 days)	\$4,296.18

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

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OLD BUSINESS

- None

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NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Jimison, to approve the following:

**a. Obsolete Equipment and Textbooks**

Declare the following obsolete:

*\*Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on October 29, 2015. All items are "as is" and all sales are final. Minimum bid \$1.00 unless otherwise noted.*

KHS

3M 1880 overhead projector, tag #16828\*\*

*\*\*Not for bid*

**b. Approval of Local Professional Development Committee (LPDC) Meeting Dates**

Approve the following meeting dates for the 2015-2016 LPDC:

October 5, 2015  
November 2, 2015  
December 7, 2015  
January 11, 2016  
February 1, 2016  
March 7, 2016  
April 4, 2016  
May 2, 2016

**c. Approval of KMS Class Trip**

Approve the 8<sup>th</sup> grade KMS Washington, D.C./Gettysburg class trip from May 10, 2016 through May 13, 2016.

**d. Approval of Transportation Reimbursement**

Approve the following students for transportation reimbursement for the 2015-2016 school year:

Gilmour Academy

Emily Kelley  
Jack Klein  
Jack Overman  
Owen Morgan

Anthony Marino  
Julie Klein  
Dylan Stefan

Claudia Althans  
Michael Overman  
Elizabeth Morgan

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Hawken Upper School

Samantha Bornstein

Bjoern Kluwe

Ben Naft

St. Anselm

Luke Leygraaf

Bridget Zimmerman

Joseph Zimmerman

University School

Luke Binder

Ian Binder

Ethan Whetstone

Valley Christian Academy

Ethan Stradtman

Abigail Leonard

Weston Oleskiewicz

Caleb Samsonas

**e. Approval of KHS Russian Trip**

Approve the KHS Russian Foreign Language trip to St. Petersburg, Russia from March 19, 2016 through March 28, 2016.

**f. Approval of Contract - Whitehouse Behavioral Health**

Approve a contract with Whitehouse Behavioral Health for transportation services provided to a student placed in a residential home at a cost not to exceed \$558 during the 2014-2015 school year.

**g. Approval of Contract - Whitehouse Behavioral Health**

Approve a contract with Whitehouse Behavioral Health for transportation services provided to a student placed in a residential home at a cost not to exceed \$615 during the 2015-2016 school year.

**h. Approval of Contract - Geauga County Educational Service Center**

Approve a contract for educational and social work services at a cost not to exceed \$50,000 for the 2015-2016 school year.

**i. Approval of Contract - Cuyahoga County Board of Developmental Disabilities**

Approve a contract with the Cuyahoga County Board of Developmental Disabilities for assistive/augmentative technology evaluations at a cost not to exceed \$3,000 for the 2015-2016 school year.

**j. Approval of Contract - Timothy O'Keefe**

Approve a contract with Timothy O'Keefe for tuition billing services for court placed special education and regular education students attending Kenston Local Schools during the 2015-2016 school year at a cost not to exceed 10% of tuition funds received from The Ohio Department of Education.

**k. Approval of Contract - The Renaissance Group**

Approve a contract with The Renaissance Group to provide owner's representative services for the 2015-2016 school year in the amount of \$5,800.

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**1. Approval to expand KCAC membership**

Approval to expand Kenston Citizen Advisory Committee to 11 members with normal terms.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

**2015-76**

**DONATIONS**

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Krause, to approve the following:

\$3,010 from TES PTO to the TES One School, One Book Program.

Plantings, care and upkeep of the garden surrounding the flagpole by the varsity baseball field from Radick Landscaping.

48 dictionaries from the Pleasant Hills Rotary Club to the TES 2<sup>nd</sup> grade.

Classroom library books from Tess and Meredith Hays to TES 2<sup>nd</sup> and 3<sup>rd</sup> grade classes.

\$500 from the American Chemical Society to KMS 7<sup>th</sup> grade science teacher for educational materials.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

**HEARING OF PUBLIC ON NON-AGENDA ITEMS**

- Andrew White - Thanking the Board for holding community meetings.
- Michelle Sparks - Also thanking the board for the board's conversations with the community and asking if any action has been taken to which Mrs. Santilli explained that the administration continues to meet with stakeholder groups about the capital improvement projects, including the district's bus drivers, but no final decision have been approved by the board.

**TREASURER'S REPORT**

- A summary of the Five Year Forcast was presented as part of the Financial Report.

**SUPERINTENDENT'S REPORT**

- There was an Internet Safety Session earlier this month, hosted by Kenston Middle School PTO.
- A week ago Friday Timmons had their Outdoor Movie Night. Thanks to Timmons PTO and Mr. Rogaliner for a successful night.
- Kenston Middle School Art teachers, Liz Vejar-Olwert and Kelly Seitz, along with Josh Timmons planned the first technology integrated student field trip to the Cleveland Art Museum.
- Candidates night 7:00pm at Kenston High School this Wednesday.
- We have a full calendar of S'MOREs events this year. Last week there was a performance by the Kenston Bomberetts. The next event will be a



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dessert reception at the Bainbridge Library listening to Kenston High School Varsity Jazz Band on Wednesday, December 2<sup>nd</sup>.

- Kenston Business Advisory became Kenston Inc. The first meeting of the 2015-2016 school year was held on Wednesday. Thanks to Anne Randall for representing our board of education.
- Athletic Team Accomplishments.
- Plans to utilize Gardiner School for the Kenston Transportation Department are being explored. We have held focus group meetings with Gardiner neighbors. We are waiting on results of an independent traffic and soil study.
- Many people have asked if last year’s state tests impact the district. Opt outs will be factored into the local report card as zeros by the Ohio Department of Education.
- Ohio legislators listened to the concerns of parents and educators and moved away from PARCC assessments
- There are some changes in our school safety drills this year. These drills include fire drills, tornado drills and safety/lockdown drills.
- State law now allows schools to change to an hour based schedule eliminating the need for calamity days. Will work with the local road departments, law enforcement and school personnel to analyze all relevant factors before closing school.
- Flu season is upon us. Our custodial and maintenance staff are making sure items are being properly cleaning to help alleviate these outbreaks.
- Thank you to Shelly McDonough for championing Jesse Weinberger’s Internet Safety Night for parents.
- Thanks also to Ed Radick of Radick’s Landscaping for caring for the garden surrounding the flagpole by the varsity baseball field.
- It’s the end of the first quarter. Thank you to our teachers for their hard work and great instruction.

NEXT REGULAR MEETING

7:00 P.M. November 16, 2015  
Location: Timmons Elementary School Multipurpose School

ADJOURNMENT

At 7:50 P.M., a motion was made by Timmons, seconded by Krause, to adjourn.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

APPROVED: November 16, 2015 SIGNED \_\_\_\_\_  
President

ATTEST \_\_\_\_\_  
Treasurer