

**RECORD OF PROCEEDINGS**

Minutes of **KENSTON BOARD OF EDUCATION**

**REGULAR Meeting**

**7:00 P.M.**

**Timmons Elementary School Multi-Purpose Room**

**August 17, 2015**

The meeting was called to order by President Anne Randall.

The following members answered roll call: James Jimison, Beth Krause, Anne Randall, Bill Timmons and Beth Ward.

**2015-61**      **APPROVAL OF MINUTES**

Upon the recommendation of the Treasurer, a motion was made by Krause, seconded by Ward, to approve the following with a revision to Hearing on Public Agenda items section in the July 20, 2015 Regular Minutes:

July 20, 2015	Special Meeting
July 20, 2015	Regular Meeting
July 28, 2015	Special Meeting

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

**HEARING OF PUBLIC ON AGENDA ITEMS**

- None

**BOARD REPORTS AND INFORMATIONAL ITEMS**

- Bill Timmons met with Mr. Blatnik regarding property action needed next year.

**2015-62**      **FINANCIAL**

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**July, 2015**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Treasurer, a motion was made by Jimison, seconded by Ward, to approve the financial information.

**a. Multi-Vendor and Super Blanket Purchase Orders**

Approve the Multi-Vendor and Super Blanket Purchase Orders.

**MULTI-VENDOR PURCHASE ORDERS**

<u>P.O.#</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
103442	CENTRAL OFFICE-VOC. PUPIL TUIT-OTH.SCHOOLS	\$ 62,000.00

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103450	MAINTENANCE-SUMMER PROJECTS	\$ 45,000.00
103451	CENTRAL OFFICE DISTRICTWIDE MAINTENANCE REPAIR-SUMMER	\$ 47,600.00
103457	MAINTENANCE-CONTRACTED SERVICES-RENTAL	\$ 24,000.00
103463	MAINTENANCE-MAINT & REPAIR GROUNDS	\$ 24,000.00
103466	MAINTENANCE-NEW VEHICLES	\$ 24,000.00
103468	MAINTENANCE-PLANT, BLDGS, GROUNDS SUPPLIES	\$ 24,000.00
103469	MAINTENANCE-PLANT, BLDGS, GROUNDS SUPPLIES	\$ 24,000.00
103470	MAINTENANCE-PLANT, BLDGS, GROUNDS SUPPLIES	\$ 24,000.00
103474	MAINTENANCE-PLANT, BLDGS, REPAIRS	\$ 24,000.00
103475	MAINTENANCE-PLANT, BLDGS, REPAIRS	\$ 24,000.00
103476	MAINTENANCE-PLANT, BLDGS, REPAIRS	\$ 24,000.00
103482	TRANSPORTATION-BUS REPAIRS- CONTRACTED SERVICE	\$ 30,000.00
103489	TRANSPORTATION-BUS MAINT SUPPLIES/PARTS	\$ 94,325.00
103496	TRANSPORTATION-FUEL	\$271,819.00
103544	TRANSPORTATION-TECHNOLOGY SOFTWARE	\$ 42,500.00

**SUPER BLANKET PURCHASE ORDERS**

<u>P.O.#</u>	<u>VENDOR#</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
103174	15099	PHSI	\$ 599.40
103263	10067	KENSTON BOARD OF EDUCATION LUNCHROOM ACCOUNT	\$ 273.93
103405	8168	STEINGASS MECHANICAL CONTRACTING, INC.	\$ 9,000.00
103406	6570	OHIO DEPART OF EDUCATION	\$30,000.00
103407	3313	HOBART SERVICE	\$ 6,000.00
103408	14106	FIVE STAR PROTECTION	\$ 1,600.00
103410	148	ELECTRICAL APPLIANCE REPAIR SERVICE	\$15,000.00
103411	1926	SCOTT TEAMAN	\$ 500.00
103483	3815	CINTAS	\$ 2,750.00
103598	8827	VISION SERVICE PLAN	\$43,560.00
103621	714	AMERICAN EXPRESS PC PURCHASE CARD	\$ 7,500.00
103622	714	AMERICAN EXPRESS PC PURCHASE CARD	\$ 5,500.00
103712	7630	AIRGAS	\$ 475.00

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

RECORD OF PROCEEDINGS

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Timmons Elementary School Multi-Purpose Room

August 17, 2015

2015-63

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Timmons, to approve the following:  
Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

**David Rogaliner**, OAESA Leadership Meeting\*  
**Andy Lenart**, Rush Trucks Workshop\*(also **Joe Belsan**)

*\*Paid for with Grant Funds or at no cost to district.*

**a. Approval of Substitutes/Curriculum Pay**

Approve the following:

Substitute Administrative Assistant II, \$10.43/hour  
JoAnn Koniar Susan Ollila

Revised Hours: Summer Extended Year Services  
Cathy Brenner, from 57.0 to 64.0 hours  
Karen Dunasky, from 57.0 to 59.5 hours  
Kristen McKnight, from 46 to 56.75 hours

Additional Hours for IEP Development and Meetings, \$29.24/hour  
Heidi Jones (not to exceed 5 hours)  
Molly Jansen (not to exceed 5 hours)  
Terry Markoff (not to exceed 2 hours)

Revised Summer Help-Technology, \$8.25 hour (not to exceed additional 100 hours combined)  
Joshua Niemann  
Wyatt Kramer  
Zach Eyler

Let the records reflect that Tony Marchesi's supplemental contract for student teaching is a ½ position in the amount of \$125.

Let the records reflect that Susan Swift has resigned her position as KHS Athletic Administrative Assistant II effective August 7, 2015.

Let the records reflect that the summer/seasonal help in the Facilities Department will be scheduled for no more than 500 hours.

**b. Approval of Supplemental Contracts**

Approve the following list of supplemental contracts:

Staff, 2015-2016 School Year  
**Pat Fioritto**, Student Teaching \$ 250\*  
**Bridget Joyce**, Student Teaching, (1/2 position) \$ 125\*

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**August 17, 2015**

\*Student teaching supplementals are contingent upon funds received from the university.

Non-Staff, 2015-2016 School Year

Eric Poe, Band Camp, (0/0)	\$ 784
Steve Teringo, Equipment Manager, (0/0)	\$2,157
Krista Seegott, KMS 7 <sup>th</sup> Grade Volleyball, Head Coach, (0/0)	\$2,659
James Dutched, Football, Asst. Coach, (1/2 pos.) (0/0)	\$2,196
PreSeason, (1/2 pos.) (0/0)	\$ 549
Dakota Romine, Football, Asst. Coach, (1/2 pos.) (0/0)	\$2,196
PreSeason, (1/2 pos.) (0/0)	\$ 549
Dave Parker, Faculty Manager, (2/2)	\$4,706

**c. Salary Adjustments - Additional Credit Hours - Teachers**

Approve the following contract adjustments for teachers who have earned additional credit hours:

<b>Josefina Ventimiglia</b> , Step 17, Level 4 to Step 17, Level 5	\$79,136
<b>Lori Robertson</b> , Step 17, Level 4 to Step 17, Level 5	\$79,136
<b>Pete Thompson</b> , Step 17/19, Level 4 to Step 17/19, Level 5	\$79,136
<b>Tony Marchesi</b> , Step 17, Level 5 to Step 17, Level 6	\$80,508
<b>John Sandy</b> , Step 8, Level 4 to Step 8, Level 5	\$61,528
<b>Katy Nagaj</b> , Step 13, Level 5 to Step 13, level 6	\$75,842
<b>Julie Beynenson</b> , Step 3, Level 4 to Step 3, Level 5	\$50,548
<b>Jessica Verbic</b> , Step 3, Level 3 to Step 3, Level 4	\$49,176
<b>Michael Geraghty</b> , Step 5, Level 4 to Step 5, Level 5	\$54,705
<b>Mary Beth Reeb</b> , Step 14, Level 4 to Step 14, Level 5	\$77,136
<b>Jeff George</b> , Step 4, Level 3 to Step 4, Level 4	\$51,058

**d. Salary Adjustments - Additional Credit Hours - Tutors**

Approve the following contract adjustments for tutors who have earned additional credit hours:

**Julie McFadden**, Step 7/19, Level 3 to Step 7/19, Level 4

**e. Contract Change - Teaching**

Approve the following teacher contract change for the 2015-2016 school year:

<b>Samantha Schlegel</b> , KHS Social Studies Teacher	
From Step 0, Level 3 to Step 0, Level 4	\$43,529
<b>Jennifer Stone</b> , KHS Spanish Teacher (.33 position)	
From Step 0, Level 1 to Step 3, Level 6	\$17,134
<b>Alexandra Il'Giovine</b> , TES Kindergarten Teacher (.50 position)	
From Step 0, Level 1 to Step 0, Level 3	\$20,784

**f. Approval of Contract - Tutor**

Approve the following tutor contract for the 2015-2016 school year:

**RECORD OF PROCEEDINGS**

Minutes of **KENSTON BOARD OF EDUCATION**

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**7:00 P.M.**

**Timmons Elementary School Multi-Purpose Room**

**August 17, 2015**

**Diane Snyder**, ESL Tutor Step 0/0, Level 3 \$17,382.60

**g. Approval of Contract Change - Teaching**

Approve the following teacher contract change for the 2015-2016 school year:

**Brian Turk** (2<sup>nd</sup> semester sabbatical) 1<sup>st</sup> semester/88.5 days  
Step 8, Level 4 \$28,777.55

**h. Approval of Contract - Non-Teaching**

Approve the following non-teaching contracts for the 2015-2016 school year:

**Susan Swift**, KMS Administrative Assistant I \$29,844.48  
**Wallace Sonnie**, KHS Educational Aide \$19,381.20

**i. Resignation - Non-Teaching**

Accept the resignation of:

**Karen Mostar**, KMS Cafeteria Helper, effective at the end of the 2014-2015 school year.

**Christina Quigley**, Bus Driver effective August 9, 2015  
**Dawn Howell**, Bus Driver effective August 16, 2015

**j. Approval of Child Rearing Leave -Teaching**

Approve a child rearing leave of absence for **Anne Benduhn**, KIS teacher, beginning October 14, 2015 and returning to work on January 4, 2016.

**k. Approval of Educational Aide Contract Changes - Non-Teaching**

Approve the following non-teaching contract changes for the 2015-2016 school year:

<b>Jacqueline Akins</b> , KMS	6.5 hours	\$22,076.34
<b>Margaret Button</b> , TES	6.5 hours	\$21,205.86
<b>David Consolo</b> , KIS	6.5 hours	\$22,076.34
<b>Anne Cozzens</b> , TES	6.5 hours	\$21,205.86
<b>Corinne deHamel</b> , KHS	6.5 hours	\$22,076.34
<b>Linda Gall</b> , TES	6.5 hours	\$22,197.24
<b>Mary Ann Huling</b> , TES	6.5 hours	\$22,076.34
<b>Anita Johnson</b> , KIS	6.5 hours	\$22,379.52
<b>Donna Lazanich</b> , TES	6.5 hours	\$21,205.86
<b>Delcenia Lockinour</b> , KHS	6.5 hours	\$20,638.56
<b>Daryl Major</b> , KHS	6.5 hours	\$22,197.24
<b>Roseann Sekerak</b> , KIS	6.5 hours	\$21,205.86
<b>Sue Skoczen</b> , KIS	6.5 hours	\$20,638.56
<b>Kelly Walker</b> , KMS	6.5 hours	\$20,300.04
<b>Kathy Werner</b> , KHS	6.5 hours	\$21,205.86
<b>Samantha Wood</b> , KMS	6.5 hours	\$20,928.72

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August 17, 2015

1. Contract Change - Non-Teaching

Approve the following non-teaching contract changes for the 2015-2016 school year:

<b>Rodney Flack</b> , KMS Custodian	
191 day contract to 260 day contract	\$34,131.84
<b>Perry Jordan</b> , KHS Custodian	
191 day contract of 260 day contract	\$32,330.42

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

OLD BUSINESS

- None

2015-64

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Krause, to approve the following:

a. Obsolete Equipment and Textbooks

Declare the following obsolete:

***\*Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on August 27, 2015. All items are "as is" and all sales are final. Minimum bid \$1.00 unless otherwise noted.***

KHS

Miscellaneous science books, (1981 through 2002), no tag

TES

World Book Encyclopedias (1986), no tag

Houghton Mifflin (1989), no tag

Picture Dictionary, no tag

Scholastic First Dictionary (1998), no tag

***\*\*Not for bid***

b. Approval of Contract - New Philadelphia City School District

Approve a contract with the New Philadelphia City School District for education services to a student residing in a group home at an estimated cost of \$22,000 for the 2015-2016 school year.

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**August 17, 2015**

**c. Approval of Contract - Geauga County Educational Service Center**

Approve a contract with the Geauga County Educational Service Center for educational services and excess costs for seven students attending the STARS program at a cost not to exceed \$340,977 for the 2015-2016 school year.

**d. Approval of Contract - Geauga County Educational Service Center**

Approve a contract with the Geauga County Educational Service Center for educational and vocational training services for students attending Fieldstone Farm - Gaitway High School at a cost not to exceed \$114,720 for the 2015-2016 school year.

**e. Approval of Contract - Believers Academy**

Approve a contract with Believers Academy for specialized educational, behavioral and therapeutic services at an estimated cost of \$35,000 for the 2015-2016 school year.

**f. Approval of Participation - Ohio Schools Council Cooperative Purchasing**

Approve membership in the Ohio Schools Council Cooperative Purchasing Program for the 2015-2016 school year. Program Fee is \$400.

**g. Approval of Membership - Ohio Schools Council**

Approve membership in the Ohio Schools Council for the 2015-2016 school year. Annual membership fee is \$719.12.

**h. Approval of Membership in LEEMC for 2015-2016**

Approve membership in LEEMC (Lake Erie Educational Media Consortium) for the 2015-2016 school year at a cost of \$721.00.

**i. Approval of Membership - Ohio Schools Council School Bus Purchasing Program**

Approve membership in the Ohio Schools Council School Bus Purchasing Program for the 2015-2016 school year at a cost of \$325.00.

**j. Approval of Contract - Thompson Electric, Inc.**

Approve a contract for services with Thompson Electric, Inc. for \$90,000 to repair the wind turbine damaged by a lightning strike. The board has determined that an urgent necessity exists in accordance with Ohio Revised Code Section 3313.46. Accordingly, this project is not subject to the competitive bidding requirements provided for in Ohio Revised Code Section 3313.46.

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**k. Approval of Contract - Fanning Howey Associates, Inc.**

Approve a contract with Fanning Howey Associates, Inc. for professional design services defined in the Standard American Institute of Architects (AIA) Agreement for capital improvement projects in the amount of \$395,000.

**l. Approval of Issuance and Sale of Notes**

**A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$5,000,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF CONSTRUCTING, RENOVATING, REMODELING, REHABILITATING, ADDING TO, FURNISHING, EQUIPPING AND OTHERWISE IMPROVING BUILDINGS AND FACILITIES AND PREPARING, EQUIPPING AND OTHERWISE IMPROVING REAL ESTATE, FOR SCHOOL DISTRICT PURPOSES.**

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

**HEARING OF PUBLIC ON NON-AGENDA ITEMS**

- Diane Byersky - What do we have to do to have a Board Meeting changed from a holiday Monday? Nancy Santilli responded that those are not staff holidays.

**TREASURER'S REPORT**

- Attended the OSBA Budget Analysis and Discussion seminar in Columbus.
- Registered everyone for the OSBA Capital Conference and the Alliance for High Quality Education Annual Meeting on Monday, November 9, 2015 at 11:45am.
- Moving forward with the sale of Notes for our capital improvement projects.
- Auditors have completed their initial on site review and testing of FY15. No red flags.
- Payroll Office has been busy with new employee contracts, orientations and benefit setups.
- Two upcoming meetings to explore options for district cost savings. One with our Worker's Compensation Claims Management firm, and the other with an investment advisor.

**SUPERINTENDENT'S REPORT**

- Welcome back to the start of another great school year.
- Following Kenston on Twitter.
- Thank you to our Board members for their attendance at many of the start of school events.
- Last week we welcomed 17 new teachers.
- Our 28 new buses have arrived and were out on the first day of school transporting students to and from school.



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- Last week, Candi Lukat, Bob Lee and I met with Mike Sudsina regarding the resolution of notes.
- August 12, 2015 Professional Development Day.
- We have received the go ahead from the insurance company to repair the wind turbine.
- Kenston High School, Max Koch, will be completing his requirements for Eagle Scout status on the Kenston campus this year.
- Katy McGrath, Katie Poe and I spent time on Thursday at the Chagrin Falls Community Center with the Job & Family Services school supply distribution.
- We visited the fall sports teams, marching band and bomberetts this week.
- This summer Kenston transitioned our student registration procedure to central registration at the board office.
- Kenston High School freshman orientation included an activity fair.
- Through a donation from Docman Printing and the Cleveland Clinic the district received trauma medical supplies for each classroom. Training on how to use each item will be provided by Wayne Burge, Assistant Chief of Bainbridge Fire Department.

**NEXT REGULAR MEETING**

7:00 P.M.      September 21, 2015  
 Location      Timmons Elementary School Multipurpose Room

**ADJOURNMENT**

At 7:35 P.M., a motion was made by Timmons, seconded by Krause, to adjourn.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
 Motion carried.

APPROVED:      September 21, 2015

SIGNED \_\_\_\_\_  
 President

ATTEST \_\_\_\_\_  
 Treasurer