



# KENSTON S C H O O L S

## KENSTON BOARD OF EDUCATION

Regular Meeting

July 22, 2013

7:00 p.m.

Timmons Elementary School Multi-Purpose Room

*The Mission: is for each student to achieve individual academic excellence, and to maximize personal growth in a community which demonstrates and develops mutual respect, responsibility and life-long learning.*

The Kenston School District will make reasonable accommodation for individuals with disabilities to be able to participate in this activity. Please make all requests to the Superintendent.

### I CALL TO ORDER

### II ROLL CALL

TF \_\_\_\_\_ JJ \_\_\_\_\_ BK \_\_\_\_\_ AR \_\_\_\_\_ BT \_\_\_\_\_

### III APPROVAL OF MINUTES

June 17, 2013 Regular Meeting

June 26, 2013 Special Meeting

MOTION\_\_\_ SECOND \_\_\_ TF \_\_\_ JJ \_\_\_ BK \_\_\_ AR \_\_\_ BT \_\_\_

### IV HEARING OF PUBLIC ON AGENDA ITEMS

### V BOARD REPORTS AND INFORMATIONAL ITEMS

### VI COMMENDATIONS

Superintendent recommends that the board commend the following:

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*2 minute recess to release those having been commended who wish to leave.*

## VII FINANCIAL

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending **(June, 2013)** submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

### a. Petty Cash and Cash Fund Approval

Treasurer recommends that the board approve the following:

Cash funds:

\$ 4,000	Boys Athletics
1,000	Girls Athletics
500	Food Service
25	Treasurer
25	KMS Athletics

Petty Cash:

\$ 100 @ Special Education, KHS, KMS, KIS, TES, GELC, Central Office and Transportation

\*At the request of the State Auditor, Administrative Guidelines must be followed regarding amounts and the itemization of Petty Cash Expenditures.

### b. Transfers

Superintendent recommends that the board approve the following transfers from General Fund:

\$20,000 to EMIS

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## VIII PERSONNEL

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

**Jamie Moone**, Advance Placement Summer Institute in Environmental Science;  
College Board Advanced Placement Annual Conference

*\*Paid for with Grant Funds or at no cost to district.*

### a. Approval of Substitutes/Curriculum Pay

Superintendent recommends that the board approve the following:

Substitute Health Aide, \$9.68/hour  
Kim Mejac, (not to exceed 5.25 hours/ESY program)

PreK/School Age Extended School Year Program Volunteers  
McKenzie Morehouse

IEP Development and Meetings  
Amanda Englehart (not to exceed 5 hours)

Summer Extended School Year Services

	<u>Hours not to Exceed</u>	<u>Rate 6/2013</u>	<u>Rate 6 &amp; 7/ 2013</u>
Clare Brown	3.5	\$33.37	N/A
Jennifer Smith	25	N/A	\$28.52
Ann Frasz	increase from 15 to 40	N/A	\$30.55
Ellen Larkin	10	N/A	\$33.87
Cheri Waldeck	10.5	N/A	Per OAPSE contract
Roseann Sekerak	58	\$16.86	Per OAPSE contract
Kinney deHamel	increase from 39 to 42	\$16.86	Per OAPSE contract

Digital Literacy Leaders, 2013-2014

Karen DeFrancesco, TES	\$2,261.22
Tamara Perrine, TES	\$ 753.74
Mary Beth Reeb, KIS	\$1,507.48

Let the records reflect that Jennifer Miller's supplemental contract as Head 8<sup>th</sup> Grade Volleyball Coach should be at step 12/13 for the 2013-2014 school year.

Let the records reflect that Zach Kowalski's supplemental contract as KMS Head Girls Soccer Coach should be in the amount of \$383 for the 2013-2014 school year.

Let the records reflect that Jeff Link's supplemental contract for KMS Jazz Band should include longevity in the amount of \$383.

b. Approval of Supplemental Contracts

Superintendent recommends that the board approve the following list of supplemental contracts:

Staff, 2013-2014 School Year

<b>Katherine Detwiler</b> , 20 Extended Days, KHS Guidance	\$5,185.80
<b>Eric Nelson</b> , Water Operator Specialist	Per OAPSE contract
<b>Jeff Link</b> , Drama, Asst. KHS Musical Director, (2/5)	\$1,530
<b>Julia Green</b> , Drama, Technical Director, (2/5)	\$2,678
Varsity Jazz, (2/3)	\$1,530

Non-Staff, 2013-2014 School Year

Rachel Besand, Band Camp, (0/1)	\$ 765
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c. Approval of OTES and OPES Credentialed Evaluators

Superintendent recommends that the board approve the following list of administrators as credentialed OTES and OPES credentialed evaluators:

**Robert A. Lee, Ph.D.**, Superintendent

d. Approval of OTES Credentialed Evaluators

Superintendent recommends that the board approve the following list of administrators as credentialed OTES credentialed evaluators:

**Marilyn Kahle**, Supervisor, Elementary Special Education

**John DiCello**, Principal, Kenston Intermediate School

**Adam Fender**, Assistant Principal, Kenston Middle School

e. Resignation – Non-Teaching

Superintendent recommends that the board accept the following non-teaching resignations:

**Erika Custis**, Bus Driver and TES Proctor effective June 28, 2013

**Linda Ricker**, KIS Proctor, effective with the end of the 2012-2013 school year

**Julia Rozsnyai**, Administrative Assistant to the Assistant Superintendent effective July 26, 2013

f. Approval of Contracts - Tutor

Superintendent recommends that the board approve the following tutor contracts for the 2013-2014 school year:

<b>Stephanie Davis</b> , TES Academic Tutor	Step 0/3, Level 2 185 days	\$36,863.10
<b>Janet Segro</b> , TES Academic Tutor	Step 7/10, Level 2 185 days	\$39,486.40
<b>Grace Henry</b> , ESL Tutor	Step 7/11, Level 3 149 days/5.0 hours	\$24,376.40

g. Approval of Contracts - Teaching

Superintendent recommends that the board approve the following teacher contracts for the 2013-2014 school year:

<b>Amy Fogerty</b> , KHS Spanish (one year leave replacement) Step 3, Level 3	\$44,564
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h. Approval of Contract – Non-Teaching

Superintendent recommends that the board approve the following non-teaching contract for the 2013-2014 school year:

<b>Chris Johnson</b> , Maintenance/Electrical	8.0 hours/218 days	\$34,880
<b>Allan Paradise</b> , Bus Driver	4.0 hours	Per OAPSE contract
<b>Marc Koplow</b> , Bus Driver	4.0 hours	Per OAPSE contract
<b>Stan Keeney</b> , Bus Driver	4.0 hours	Per OAPSE contract

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**IX OLD BUSINESS**

**X NEW BUSINESS**

Let the records reflect that the contract with Beverly Sullivan for extended school year services (Wilson Reading Program) has been reduced from \$1,400 to \$700.

Let the records reflect that the contract with Creative Education Institute for extended school year services has been reduced from \$9,500 to \$6,900.

Let the records reflect that the contract with Sharon Drozen to provide extended school year services has been cancelled.

a. Obsolete Equipment and Textbooks

Superintendent recommends that the board declare the following obsolete:

***\*Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on August 1, 2013. All items are "as is" and all sales are final.***

KIS

Clinic cot, tag #8245

b. Membership in Ohio High School Athletic Association for 2013-2014

Superintendent recommends that the board authorize membership in the Ohio High School Athletic Association for the 2013-2014 school year.

c. Approval of Contract – ESY Summer Services

Superintendent recommends that the board approve a contract with Lee Jones to provide Extended School Year summer services (Wilson Reading Program) from June through August, 2013 at an amount not to exceed \$1,200.

d. Approval of Contract – Geauga County Educational Service Center

Superintendent recommends that the board approve a contract with the Geauga County Educational Service Center for specialized educational service providers from June through August, 2013 at a cost not to exceed \$6,470.

e. Approval of Contract – PSI Solutions

Superintendent recommends that the board approve a contract with PSI Solutions for extended school year services from June through August, 2013 at a cost not to exceed \$900.

f. Approval of Contract – Lawrence School

Superintendent recommends that the board approve a contract with the Lawrence School for extended school year services of specialized reading from July through July, 2013 at a cost not to exceed \$900.

g. Approval of Contract – CCG Automation State Bid #800194

Superintendent recommends that the board approve a contract with CCG Automation to provide and install new Automated Logic WebCTRL components for TES heating and cooling system in the amount of \$125,007.

h. Approval of Participation – Ohio Schools Council Cooperative Purchasing

Superintendent recommends that the board approve membership in the Ohio Schools Council Cooperative Purchasing Program for the 2013-2014 school year. Program Fee is \$400.

i. Approval of Membership – Ohio Schools Council

Superintendent recommends that the board approve membership in the Ohio Schools Council for the 2013-2014 school year. Annual membership fee is \$757.28.

j. Approval of Membership in LEEMC for 2013-2014

Superintendent recommends that the board approve membership in LEEMC (Lake Erie Educational Media Consortium) for the 2013-2014 school year at a cost of \$774.00.

k. Approval of Participation – eVAS

Superintendent recommends that the board approve participation in Ohio Schools Council's eVAS (Electronic Vendor Audit System) for the 2013-2014 school year at a cost of \$2,450.

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## XI DONATIONS

MOTION\_\_\_ SECOND \_\_\_ TF \_\_\_ JJ \_\_\_ BK \_\_\_ AR \_\_\_ BT \_\_\_

## FIRST READING

### Textbooks/Materials

KIS 5<sup>th</sup> Grade English/Language Arts – *Tracking Trash: Flotsam, Jetsam and the Science of Ocean Motion* by Burns

XII HEARING OF PUBLIC ON NON-AGENDA ITEMS

XIII TREASURER'S REPORT

XIV SUPERINTENDENT'S REPORT

XV ADJOURNMENT

MOTION\_\_ SECOND \_\_ TF \_\_ JJ \_\_ BK \_\_ AR \_\_ BT \_\_

NEXT REGULAR MEETING: 7:00 P.M. August 19, 2013

*Thank you for attending the Kenston Board of Education Meeting!*