

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

August 18, 2014

The meeting was called to order by President Anne Randall.

The following members answered roll call: James Jimison, Beth Krause, Anne Randall, Bill Timmons and Beth Ward.

2014-71 **APPROVAL OF MINUTES**

Upon the Recommendation of the Treasurer, a motion was made by Krause, seconded by Jimison, to approve the following:

July 21, 2014	Regular Meeting
July 31, 2014	Special Meeting
August 11, 2014	Special Meeting

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

BOARD REPORTS AND INFORMATIONAL ITEMS

- None

2014-72 **COMMENDATIONS**

A motion was made by Timmons, seconded by Krause to commend the following:

Linda Hamilton, Kenston Bus Driver, for being named "Bus Driver of the Year for the Northeast Region" at the Northeast Ohio Road-E-O.

Anne Randall - Happy Birthday! Board birthday book presentation by Nancy Santilli.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2 minute recess was called by President Randall to release those having been commended who wish to leave.

2014-73 **FINANCIAL**

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial

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statements for the periods ending (**July, 2014**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Jimison, to approve the financial information:

a. Cash Fund Approval

Treasurer recommends that the board approve the following Cash funds:

\$4,000 Boys Athletics
 \$1,000 Girls Athletics

*At the request of the State Auditor, Administrative Guidelines must be followed regarding amounts and the itemization of expenditures.

b. Multi-Vendor and Super Blanket Purchase Orders

Approve the Multi-Vendor and Super Blanket Purchase orders.

P.O. #	VENDOR #		AMOUNT
100516	700045	MULTI-VENDOR MAINTENANCE - MAINT & REPAIR - GROUNDS	24,000.00
100521	700069	MULTI-VENDOR MAINTENANCE SUMMER PROJECTS	24,000.00
100522	700069	MULTI-VENDOR MAINTENANCE SUMMER PROJECTS	24,000.00
100523	700069	MULTI-VENDOR MAINTENANCE SUMMER PROJECTS	24,000.00
100525	700039	MULTI-VENDOR MAINTENANCE PLANT-BLDGS-GRNDS SUPPLIES	24,000.00
100526	700039	MULTI-VENDOR MAINTENANCE PLANT-BLDGS-GRNDS SUPPLIES	24,000.00
100527	700039	MULTI-VENDOR MAINTENANCE PLANT-BLDGS-GRNDS SUPPLIES	24,000.00
100528	700039	MULTI-VENDOR MAINTENANCE PLANT-BLDGS-GRNDS SUPPLIES	24,000.00
100532	700032	MULTI-VENDOR MAINTENANCE PLANT-BUILDING REPAIRS	24,000.00
100533	700032	MULTI-VENDOR MAINTENANCE PLANT-BUILDING REPAIRS	24,000.00
100534	700032	MULTI-VENDOR MAINTENANCE PLANT- BUILDING REPAIRS	24,000.00
100536	700032	MULTI-VENDOR MAINTENANCE PLANT-BUILDING REPAIRS	24,000.00
100611	700001	MULTI-VENDOR TRANSPORTATION BUS REPAIRS-CONTRACTED SERVICE	36,000.00

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100618	700005	MULTI-VENDOR TRANSPORTATION BUS MAINT SUPPLIES/PARTS	149,750.00
100662	700035	MULTI-VENDOR MAINTENANCE CONTRACTED SERVICES - RENTAL	24,000.00
100669	700055	MULTI-VENDOR CENTRAL OFFICE VOC. PUPIL TUIT-OTH SCH.	60,000.00
100679	700057	MULTI-VENDOR TRANSPORTATION FUEL TRANSPORTATION	320,000.00

P.O. #	VENDOR #	VENDOR NAME	AMOUNT
100338	8168	STEINGASS MECHANICAL CONTRACTING	9,000.00
100339	6570	OHIO DEPARTMENT OF EDUCATION	33,000.00
100340	3313	HOBART SERVICE	5,000.00
100341	14106	FIVE STAR FIRE PROTECTION	1,500.00
100343	148	ELECTRICAL APPLIANCE REPAIR	15,000.00
100344	9592	SHARON HENRY	500.00
100347	10067	KENSTON BOARD OF EDUCATION LUNCHROOM ACCT.	359.04
100467	15099	PHSI	599.40
100612	3815	CINTAS	2,272.73
100653	2724	SODEXO, INC. & AFFILIATES (MAINTENANCE)	312,000.00
100655	7708	SODEXO, INC. & AFFILIATES (FOOD SERVICE)	704,000.00
100657	2309	HAKER PRINTING	2,500.00
100706	7630	AIRGAS	475.00
100708	2055	CHAGRIN VALLEY ROTARY CLUB	680.00
100709	1113	CHAGRIN FALLS POSTMASTER PERMIT 25	4,000.00
100711	5639	DOCMANN PRINTING	8,000.00
100712	5639	DOCMANN PRINTING	3,500.00
100713	5602	FIA CARD SERVICES	13,500.00
100715	5602	FIA CARD SERVICES	2,000.00

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100716	2309	HAKER PRINTING	4,000.00
100718	375	PITNEY BOWES GLOBAL FINANCIAL SERVICES	1,200.00
100719	375	PITNEY BOWES GLOBAL FINANCIAL SERVICES	600.00
100720	8578	RESERVE ACCOUNT	8,000.00
100734	8827	VISION SERVICE PLAN (OH)	36,630.00
100802	171	GEAUGA COUNTY EDUCATIONAL SERVICE CENTER	271,020.00

c. Transfers from General Fund

Approve the following transfers:

\$26,600 to KMS Athletics
 \$26,500 to Girls Athletics
 \$6,250 to Boys Athletics

d. Return of Advances

Approve the following Return of Advances back to the General Fund:

506.9312 Race to the Top Innovation \$10,699.76
 006 Lunchroom \$45,127.68

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2014-74 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Krause, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

- Nancy Dhayer**, Lead Meeting, Sodexo*
 (also **Diane Conroy, Tina DeBonis, Kris Marek**)
- David Rogaliner**, OPES Training, Cuyahoga County ESC
- Dee Koubek**, Special Education EMIS Training*
- Nancy Santilli**, New Superintendent Program, BASA*
- Katie Poe**, Education Arts Consultant Workshop*
- Eric Nelson**, Extended Aeration Workshop, Geauga County Health Department*(also **Frank Novotny**)
- Michelle Appell**, Kindergarten Training, Geauga County ESC, Ohio Dept. of Education(also **Christina Byrne, Laura Faini, Betsy Hope, Terri Kempfski, Jeannine Plavcan, Mary Rassi**)
- Scott Pierce**, Chagrin Valley Conference Meeting*

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Rita Pressman, Update/Training on new EMIS requirements and changes, LGCA*

Elizabeth Bibza, Education Arts Consultant Workshop (also Todd Malkus, Andie Quinn)

*Paid for with Grant Funds or at no cost to district.

Let the records reflect that Kirsten Schulte has resigned her supplemental position as Assistant JV Girls Soccer coach for the 2014-2015 school year.

a. Approval of Substitutes/Curriculum Pay

Approve the following:

Programming, \$28.81/hour Ed Mason (not to exceed 50 hours)

Summer Help, \$12.43/hour Ray Kimpton (not to exceed .25 hour)

Designated For Assignment Substitute, 2014-2015 Drew Stelzer - KHS

Summer Extended School Year Services Abby Hudson, \$29.81/hour (not to exceed 12 hours) Deborah Lee, \$9.68/hour (not to exceed 22 hours)

Resident Educator, Cohort Mentor, \$1,100 Lisa Nesic

Resident Educator Year 1 Program Teacher Compensation, \$200 each Anne Dubovec, KHS Salvatore Maiorana, KHS

Resident Educator Mentors (for Year 1), \$800 each Bridget Joyce Katie Phillips

Chinese Teacher Mentor Compensation, \$800 Brenda Bush-Wahl

b. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff, 2014-2015 School Year

Jennifer Miller, KMS Team Leader, (2/3)	\$3,477
Jeff Fromwiller, KMS Team Leader, (1/1)	\$2,318
Sally Burton, KMS Team Leader (17/19)	\$3,477
Longevity	\$1,159
Michael Bates, KMS Team Leader, (2/2)	\$3,477
Kevin Hinkle, KMS Team Leader, (2/3)	\$3,477
Jeanine Domonkos, KMS Team Leader (0/0)	\$1,932
Pat Fioritto, Student Teaching*	\$ 250

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Jeff Fromwiller , Director, 8 th Grade Trip	\$ 676
Sally Burton , Director, 7 th Grade Outdoor Education	\$1,545

*Student teaching supplementals are contingent upon funds received from the university.

c. Salary Adjustments - Additional Credit Hours - Teachers

Approve the following contract adjustments for teachers who have earned additional credit hours:

Mary Rassi , Step 10, Level 4 to Step 10, Level 5	\$65,486
Laura Faini , Step 10, Level 4 to Step 10, Level 5	\$65,486
Jeff Grubich , Step 4, Level 4 to Step 4, Level 5	\$51,655
Julie Warmbrodt , Step 4, Level 3 to Step 4, Level 4	\$50,303
Beth Svajger , Step 20/21, Level 4 to Step 20/21, Level 5	\$79,936
Karen Bechtel , Step 17/19, Level 4 to Step 17/19, Level 5	\$77,965
Katie Phillips , Step 10, Level 5 to Step 10, Level 6	\$66,839
Chad Rosko , Step 20/21, Level 4 to Step 20/21, Level 5	\$79,936

d. Salary Adjustments - Additional Credit Hours - Tutors

Approve the following contract adjustments for tutors who have earned additional credit hours:

Lisa Caputo , Step 4/4, Level 3 to Step 4/4, Level 4	\$41,271.65
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e. Approval of Contract - Central Office

Approve the following central office contract for the 2014-2015 school year:

Jamie Hudak , Administrative Assistant	\$25,833.60
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f. Contract Change - Teaching

Approve the following teacher contract change for the 2014-2015 school year:

Jessica Verbic , from Step 1, Level 1 to Step 2, Level 3	\$43,658
Justin Fodor , from Step 0, Level 1 to Step 1, Level 1	\$39,987
Julie Strmen , from 121 days to 125 days	\$38,350
Dominic Russo , from Step 0, Level 1 to Step 0, Level 3 (.50 contract)	\$20,476.50

g. Contract Change - Non-Teaching

Approve the following changes in non-teaching contracts for the education aides from 4.0 to 6.5 hours/day for the 2014-2015 school year:

Jackie Akins , KMS	\$21,750.85
Peg Button , TES	\$20,891.52
David Consolo , KIS	\$21,750.84
Anne Cozzens , TES	\$20,891.52
Corinne de Hamel , KHS	\$21,750.84

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Linda Gall, TES	\$21,871.74
Mary Ann Huling, TES	\$21,750.84
Anita Johnson, KIS	\$22,052.16
Delcenia Lockinour, KMS	\$19,996.86
Daryl Major, KHS	\$21,750.84
Roseann Sekerak, KIS	\$20,891.51
Sue Skoczen, KIS	\$19,996.86
Kelly Walker, KMS	\$19,381.20
Kathy Werner, KHS	\$20,614.38
Samantha Wood, KMS	\$20,335.38

h. Approval of Contract - Non-Teaching

Approve the following non-teaching contract for the 2014-2015 school year:

Susan Jones, KIS Educational Aide	6.5 hours	\$16,517.68
(2014-2015 school year only)		

i. Approval of Leave of Absence - Non-Teaching

Approve a non-paid family leave of absence for **Joyce Howard**, KIS Head Custodian, effective August 30, 2014 through November 5, 2014.

j. Approval of Contract Change - Central Office

Approve the following contract change for the Central Office:

Katy McGrath, Director, Community Relations	
from .50 to 1.0 contract	\$68,198

k. Approval of Child Rearing Leave of Absence

Approve a child rearing leave of absence for **Mary Rassi**, TES teacher, beginning November 21, 2014 and returning on May 1, 2015.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2014-75 APPROVAL OF SUBSTITUTES/CURRICULUM PAY

Upon the recommendation of the Superintendent, a motion was made by Ward, seconded by Krause, to approve the following:

Resident Educator, Cohort Mentor, \$800

Erin Ballantyne

ROLL CALL: Jimison-Abstain, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

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OLD BUSINESS

- None

2014-76

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Jimison, seconded by Ward, to approve the following:

a. Obsolete Equipment and Textbooks

Declare the following obsolete:

****Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on August 28, 2014. All items are "as is" and all sales are final.***

Central Office

Victor calculator, tag #12685

KHS

Kitchen fryer, model GRFSC-24, no tag

TES

Houghton Mifflin Big Books, Social Studies: Grow & Change, tag 8660
Houghton Mifflin Kindergarten Ready Series (8), no tag

KMS

Prentice Hall Math books, no tag
Holt Rinehart History books, no tag
McGraw Hill History books, no tag

Maintenance

(4) wooden book shelves, no tag**
(3) 4-drawer filing cabinets, no tag**
(9) various wooden play stations, no tag**
4x4 storage unit, no tag**
Horseshoe table, no tag**
4-ft. table, no tag**

*****Not for bid***

******Not for bid; available during Technology on-line sale***

Let the records reflect that the cost of the Ohio Schools Council Insurance Program should be reduced to the amount of \$184,410 for the 2014-2015 school year.

Let the records reflect a revision to the contract with Geauga County Educational Service center for extended school year services is revised to an amount of \$9,000.

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Let the records reflect that the cost of the participation in Ohio Schools' Council's eVAS (Electronic Vendor Audit System) for the 2014-2015 should be in the amount of \$2,363.

b. Approval of Participation - Ohio Schools Council Cooperative Purchasing

Approve membership in the Ohio Schools Council Cooperative Purchasing Program for the 2014-2015 school year. Program Fee is \$400.

c. Approval of Membership - Ohio Schools Council

Approve membership in the Ohio Schools Council for the 2014-2015 school year. Annual membership fee is \$741.80.

d. Approval of Membership in LEEMC for 2014-2015

Approve membership in LEEMC (Lake Erie Educational Media Consortium) for the 2014-2015 school year at a cost of \$752.50.

h. Approval of OTES and OPES Credentialed Evaluators

Approve the following list of administrators as credentialed OPES and or OTES credentialed evaluators:

Jeremy McDevitt, OTES and OPES	Pat Brockway, OTES and OPES
Tom Gabram, OTES	Drew Trimble, OTES
Melissa Miller, OTES	Adam Fender, OTES
Gloria Brach, OTES and OPES	Dave Rogaliner, OTES
Kristen Hasenohrl, OTES	Marilyn Kahle, OTES
Rita Pressman, OTES	Katie Poe, OTES and OPES
Nancy Santilli, OTES and OPES	

i. Approval of Contract - Brighter Futures In-Home Tutoring

Approve a contract with Brighter Futures In-Home Tutoring to provide extended school year summer services during July-August, 2014 at a cost not to exceed \$1,400.

j. Approval of Contract - Suburban School Transportation

Approve a contract with Suburban School Transportation for transportation services during June - August, 2014 at a cost not to exceed \$2,900.

k. Approval of Contract - Willo Transportation

Approve a contract with Willo Transportation at a cost not to exceed \$31,700 for the 2014-2015 school year.

l. Approval of Contract - Delaware County Educational Service Center

Approve a contract for the services of a classroom interpreter for 3 hours per day at an estimated cost of \$26,508 for the 2014-2015 school year.

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m. Approval of Contract - Suburban School Transportation

Approve a contract for transportation services during the 2014-2015 school year at a cost not to exceed \$9,700.

n. Approval of Contract - Korenko Therapy Services, Inc.

Approve a contract with Korenko Therapy Services, Inc. for physical therapy services at a cost not to exceed \$22,000 for the 2014-2015 school year.

o. Approval of Contract - Cleveland Clinic Lerner School for Autism

Approve a contract with the Cleveland Clinic Lerner School for Autism for specialized educational services at a cost not to exceed \$73,300 for the 2014-2015 school year.

p. Approval of Contract - Aurora City Schools

Approve a contract with Aurora City Schools for the services of a teacher for the deaf and hearing impaired at a cost of \$1,375 for the 2014-2015 school year.

q. Approval of School Trip - KHS

Approve the KHS Bomberette Dance Team performance trip to the Capital One Bowl at Walt Disney World in Orlando, Florida leaving on December 28, 2014 and returning on January 2, 2015.

r. Approval of Teacher Evaluation System

Approve Kenston's alignment with the Ohio Department of Education's teacher evaluation standards as passed in HB 362.

s. Approval of KMS Trip

Approve the 7th grade KMS Outdoor Education Camp from May 11 through May 15, 2015.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2014-77 DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Krause, to approve the following:

\$800 from Mark Coffin, Academy Custom Test Prep, to Mrs. Selby's Comp Ed Class

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

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FIRST READING - BOARD POLICY

Board Policies

- 1220 Employment of the Superintendent
- 1310 Employment of the Treasurer
- 1530 Evaluation of the Principals and Other Administrators
- 1630.01 New Policy - FMLA Leave
- 1662 New Policy - Anti-Harassment
- 2771 Postsecondary Enrollment Programs
- 2430 District-Sponsored Clubs and Activities
- 2431 Interscholastic Athletics
- 2623.02 Third Grade Reading Guarantee
- 3362 Anti-Harassment
- 3430.01 New Policy -- FMLA Leave
- 4362 Anti-Harassment
- 4430.01 New Policy - FMLA Leave
- 5111 Eligibility of Resident/Nonresident Students
- 5310 Health Services
- 5340 New Policy - Student Accidents
- 5513 Care of School Property
- 5517 Anti-Harrassment
- 5517.01 Bullying and Other Forms of Aggressive Behavior
- 6152 Student Fees, Fines, and Charges
- 7300 Disposition of Real Property/Personal Property
- 8210 School Calendar
- 8390 New Policy -- Animals on District Property
- 8405 Environmental Health and Safety Issues
- 8462 Student Abuse and Neglect
- 8510 Wellness
- 9160 Public Attendance at School Events
- 9270 Equivalent Education Outside the Schools (Home Schooling)

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- Jennifer Troutman - Parent of 3 regarding Pilgrim Village Transportation group stop and KIS 5th grade Band Room.
- Jeff Lutz, Certified Energy Manager, regarding availability of approved minutes, approval of contract with Dr. Lee at July meeting and retire/rehire practices.

TREASURER'S REPORT

- OSBA Capital Conference
- Efficiencies with online services.

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SUPERINTENDENT'S REPORT

- 1st Regular Board Meeting - Mrs. Santilli thanked Board and Administrator Team.
- Professional Development Update.
- Today was a great school start. Open houses will be this week.
- Ice Bucket Challenge tomorrow at 4:45 P.M.
- PTO Council Meeting on Friday.
- Geauga County Fair coming up. Chicken flying contest.
- Working with the County ESC on 2 Straight A Fund Grants awarded to the County.

NEXT REGULAR MEETING

7:00 P.M. September 15, 2014

Location: Timmons Elementary School Multi-Purpose Room

ADJOURNMENT

At 7:40 P.M., a motion was made by Timmons, seconded by Krause, to adjourn.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

APPROVED: September 15, 2014

SIGNED _____
President

ATTEST _____
Treasurer