

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Kenston Board of Education Office

July 22, 2013

At 7:00 P.M., the meeting was called to order by President Anne Randall.

The following members answered roll call: Tom Fussner, Beth Krause, Anne Randall.

Absent at roll call: Bill Timmons entered the meeting at 7:08 P.M.

Absent: James Jimison

2013-62 **APPROVAL OF MINUTES**

Upon the recommendation of the Treasurer, a motion was made by Fussner, seconded by Krause, to approve the following:

June 17, 2013 Regular Meeting
June 26, 2013 Special Meeting

ROLL CALL: Fussner-Yes, Krause-Yes, Randall-Yes

Motion carried.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

BOARD REPORTS AND INFORMATIONAL ITEMS

- Beth Krause - Kenston Citizens Advisory Committee. Introduction of new member, Victor Lombardi.

COMMENDATIONS

- None

2013-63 **FINANCIAL**

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**June, 2013**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Treasurer for item a, Superintendent for item b, a motion was made by Krause, seconded by Fussner, to approve the following:

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a. Petty Cash and Cash Fund Approval

Approve the following:

Cash funds:

\$ 4,000	Boys Athletics
1,000	Girls Athletics
500	Food Service
25	Treasurer
25	KMS Athletics

Petty Cash:

\$100 @ Special Education, KHS, KMS, KIS, TES, GELC, Central Office and Transportation.

*At the request of the State Auditor, Administrative Guidelines must be followed regarding amounts and the itemization of Petty Cash Expenditures.

b. Transfers

Approve the following transfers from General Fund:

\$20,000 to EMIS

ROLL CALL: Fussner-Yes, Krause-Yes, Randall-Yes
Motion carried.

2013-64 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Fussner, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

Jamie Moone, Advance Placement Summer Institute in Environmental Science; College Board Advanced Placement Annual Conference

**Paid for with Grant Funds or at no cost to district.*

a. Approval of Substitutes/Curriculum Pay

Approve the following:

Substitute Health Aide, \$9.68/hour

Kim Mejac, (not to exceed 5.25 hours/ESY program)

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PreK/School Age Extended School Year Program Volunteers

McKenzie Morehouse

IEP Development and Meetings

Amanda Englehart (not to exceed 5 hours)

Summer Extended School Year Services

	<u>Hours not to Exceed</u>	<u>Rate 6/2013</u>	<u>Rate 6 & 7/ 2013</u>
Clare Brown	3.5	\$33.37	N/A
Jennifer Smith	25	N/A	\$28.52
Ann Frasz	increase from 15 to 40	N/A	\$30.55
Ellen Larkin	10	N/A	\$33.87
Cheri Waldeck	10.5	N/A	Per OAPSE contract
Roseann Sekerak	58	\$16.86	Per OAPSE contract
Kinney deHamel	increase from 39 to 42	\$16.86	Per OAPSE contract

Digital Literacy Leaders, 2013-2014

Karen DeFrancesco, TES	\$2,261.22
Tamara Perrine, TES	\$ 753.74
Mary Beth Reeb, KIS	\$1,507.48

Chinese Teacher Mentor Compensation, \$800

Paula Holt

Let the records reflect that Jennifer Miller's supplemental contract as Head 8th Grade Volleyball Coach should be at step 12/13 for the 2013-2014 school year.

Let the records reflect that Zach Kowalski's supplemental contract as KMS Head Girls Soccer Coach should be in the amount of \$383 for the 2013-2014 school year.

Let the records reflect that Jeff Link's supplemental contract for KMS Jazz Band should include longevity in the amount of \$383.

Let the records reflect the following professional trips:
Eva Christie, Clean Fuels Ohio - Autogas, presentation on propane*(also **Joe Belsan**)

**Paid for with Grant Funds or at no cost to district.*

b. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff, 2013-2014 School Year

Katherine Detwiler , 20 Extended Days, KHS Guidance	\$5,185.80
Eric Nelson , Water Operator Specialist	Per OAPSE contract
Jeff Link , Drama, Asst. KHS Musical Director, (2/5)	\$1,530

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Julia Green, Drama, Technical Director, (2/5)	\$2,678
Varsity Jazz, (2/3)	\$1,530

Non-Staff, 2013-2014 School Year

Rachel Besand, Band Camp, (0/1)	\$ 765
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c. Approval of OTES and OPES Credentialed Evaluators

Approve the following list of administrators as credentialed OTES and OPES credentialed evaluators:

Robert A. Lee, Ph.D., Superintendent

d. Approval of OTES Credentialed Evaluators

Approve the following list of administrators as credentialed OTES credentialed evaluators:

Marilyn Kahle, Supervisor, Elementary Special Education
John DiCello, Principal, Kenston Intermediate School
Adam Fender, Assistant Principal, Kenston Middle School

e. Resignation - Non-Teaching

Accept the following non-teaching resignations:

Erika Custis, Bus Driver and TES Proctor effective June 28, 2013
Linda Ricker, KIS Proctor, effective with the end of the 2012-2013 school year
Julia Rozsnyai, Administrative Assistant to the Assistant Superintendent effective July 26, 2013

f. Approval of Contracts - Tutor

Approve the following tutor contracts for the 2013-2014 school year:

Stephanie Davis , TES Academic Tutor Step 0/3, Level 2	185 days	\$36,863.10
Janet Segro , TES Academic Tutor Step 7/10, Level 2	185 days	\$39,486.40
Grace Henry , ESL Tutor Step 7/11, Level 3	149 ys/5.0 hours	\$24,376.40

g. Approval of Contracts - Teaching

Approve the following teacher contracts for the 2013-2014 school year:

Amy Fogerty, KHS Spanish (one year leave replacement)
Step 3, Level 3 \$44,564

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h. Approval of Contract - Non-Teaching

Approve the following non-teaching contract for the 2013-2014 school year:

Chris Johnson , Maint/Electrical	8.0 hours/218 days	\$34,880
Allan Paradise , Bus Driver	4.0 hours	Per OAPSE contract
Marc Koplou , Bus Driver	4.0 hours	Per OAPSE contract
Stan Keeney , Bus Driver	4.0 hours	Per OAPSE contract

ROLL CALL: Fussner-Yes, Krause-Yes, Randall-Yes
Motion carried.

OLD BUSINESS

- None

2013-65

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Fussner, to approve the following:

Let the records reflect that the contract with Beverly Sullivan for extended school year services (Wilson Reading Program) has been reduced from \$1,400 to \$700.

Let the records reflect that the contract with Creative Education Institute for extended school year services has been reduced from \$9,500 to \$6,900.

Let the records reflect that the contract with Sharon Drozen to provide extended school year services has been cancelled.

a. Obsolete Equipment and Textbooks

Declare the following obsolete:

****Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on August 1, 2013. All items are "as is" and all sales are final.***

KIS

Clinic cot, tag #8245

b. Membership in Ohio High School Athletic Association for 2013-2014

Authorize membership in the Ohio High School Athletic Association for the 2013-2014 school year.

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c. Approval of Contract - ESY Summer Services

Approve a contract with Lee Jones to provide Extended School Year summer services (Wilson Reading Program) from June through August, 2013 at an amount not to exceed \$1,200.

d. Approval of Contract - Geauga County Educational Service Center

Approve a contract with the Geauga County Educational Service Center for specialized educational service providers from June through August, 2013 at a cost not to exceed \$6,470.

e. Approval of Contract - PSI Solutions

Approve a contract with PSI Solutions for extended school year services from June through August, 2013 at a cost not to exceed \$900.

f. Approval of Contract - Lawrence School

Approve a contract with the Lawrence School for extended school year services of specialized reading from July through July, 2013 at a cost not to exceed \$900.

g. Approval of Contract - CCG Automation State Bid #800194

Approve a contract with CCG Automation to provide and install new Automated Logic WebCTRL components for TES heating and cooling system in the amount of \$125,007.

h. Approval of Participation - Ohio Schools Council Cooperative Purchasing

Approve membership in the Ohio Schools Council Cooperative Purchasing Program for the 2013-2014 school year. Program Fee is \$400.

i. Approval of Membership - Ohio Schools Council

Approve membership in the Ohio Schools Council for the 2013-2014 school year. Annual membership fee is \$757.28.

j. Approval of Membership in LEEMC for 2013-2014

Approve membership in LEEMC (Lake Erie Educational Media Consortium) for the 2013-2014 school year at a cost of \$774.00.

k. Approval of Participation - eVAS

Approve participation in Ohio Schools Council's eVAS (Electronic Vendor Audit System) for the 2013-2014 school year at a cost of \$2,450.

l. Approval of Contract - Cleveland Clinic Lerner School for Autism

Approve a contract with the Cleveland Clinic Lerner School for Autism for educational services from August, 2013 through August, 2014 at a cost not to exceed \$75,000.

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m. Approval of KEA Supplemental

Approve the following change to the Team Leader supplemental for middle school:

10 or more members	5%	6%	9%
Under 10 members	4%	5%	8%

ROLL CALL: Fussner-Yes, Krause-Yes, Randall-Yes
Motion carried.

At 7:08 P.M. Bill Timmons entered the meeting.

DONATIONS

- None

FIRST READING

Textbooks/Materials

KIS 5th Grade English/Language Arts - *Tracking Trash: Flotsam, Jetsam and the Science of Ocean Motion* by Burns

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

TREASURER'S REPORT

- Audit Award - Presentation in September.

SUPERINTENDENT'S REPORT

- School Funding
- Timmons Elementary School Addition
- Administrators Retreat - August 2, 2013

NEXT REGULAR MEETING

7:00 P.M. August 19, 2013
Location: Timmons Elementary School Multipurpose Room

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ADJOURNMENT

At 7:28 P.M., a motion was made by Krause, seconded by Fussner, to adjourn.

ROLL CALL: Fussner-Yes, Krause-Yes, Randall-Yes, Timmons-Yes

Motion carried.

APPROVED: August 19, 2013

SIGNED _____
President

ATTEST _____
Treasurer