

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

**REGULAR Meeting**

7:00 P.M.

**Kenston Board of Education Office**

**July 21, 2014**

The meeting was called to order by President Anne Randall.

The following members answered roll call: James Jimison, Beth Krause, Anne Randall and Bill Timmons.

Absent: Beth Ward

**2014-58**      **APPROVAL OF MINUTES**

Upon the recommendation of the Treasurer, a motion was made by Jimison, seconded by Krause, to approve the following:

June 16, 2014      Regular Meeting  
June 25, 2014      Special Meeting

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

**HEARING OF PUBLIC ON AGENDA ITEMS**

- None

**BOARD REPORTS AND INFORMATIONAL ITEMS**

- Melody Coniglio - Group bus stops.
- Bill Timmons - Follow up from Fireworks.

**COMMENDATIONS**

- None

**2014-59**      **FINANCIAL**

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**June, 2014**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Treasurer, a motion was made by Krause seconded by Timmons, to approve the financial information:

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

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2014-60

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Jimison, seconded by Timmons, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

**Ted Krejsa**, Chinese Guest Teacher Conference, Ohio Department of Education

*\*Paid for with Grant Funds or at no cost to district.*

Let the records reflect that the professional trip for Jennifer Miller and Leila Grumbos for Math Textbook Workshop should be for maximum 7.25 hours for 4 days.

Let the records reflect that Anne Dubovec's teacher contract for 2014-2015 should be reflected in the amount of \$20,515.19 for first semester and \$15,440 for second semester.

Let the records reflect that Debra Stelmarski's non-teaching contract for the 2014-2014 school year should be for 212 days.

Let the records reflect that Ashley Cook's supplemental contract for Western Field Experience should be in her correct last name, Waldorf.

Let the records reflect that Charlotte Gruver's 2014-2015 teacher contract should be a limited teaching contract at Step 17/19, Level 4 in the amount of \$76,613.

**a. Approval of Substitutes/Curriculum Pay**

Approve the following:

Teacher Substitutes, \$92/day

Kindergarten Prep Program, \$28.52/hour\* (not to exceed 22 hours each)  
Karen DeFrancesco                      Laura Faini

Summer Reading Intervention Program, \$28.52/hour\*  
Pat Fioritto (not to exceed 4 hours)

Chinese Teacher Orientation, \$28.81/hour  
Ted Krejsa (not to exceed 8 hours)

ETR Meeting/IEP Development & Meeting, \$28.52/hour  
Ellen Larking (increase maximum from 10 to 18 hours for June, 2014)

Extended School Year - Student Volunteers  
Kailey Lyon

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Summer Extended School Year Services

Pat Fioritto , \$33.05/hour (not to exceed 16.5 hours)  
Jodie Todia, \$33.05/hour (not to exceed 15 hours)  
Linda Gall, \$17.96/hour (not to exceed 3 hours)  
Margaret Button, \$16.38/hour (not to exceed 3.5 hours)  
Deborah Lee, \$9.68/hour (not to exceed 18 hours)

Revisions to hours for Extended School Year Services

Abra Schweickert - increase from 42 to 53.5 hours (June rate \$33.87)  
Kathleen Wright - increase from 42 to 53.5 hours (June rate \$32.72)  
Alan Thomas - increase from 42 to 53.5 hours (June rate \$31.62)  
Mary Ann Huling - increase from 18 to 36 hours (\$17.99)  
Ellen Larkin - increase from 28 to 41 hours (\$34.21)  
Karen Dunasky - increase from 60 to 66 hours (\$28.81)  
Kristen McKnight- increase from 60 to 61.5 hours (\$28.81)  
Kristen Rudlosky- increase from 50 to 62 hours (\$33.05)  
Amanda Englehart- increase from 45 to 46 hours (\$32.72)  
Mandy McClendon- increase from 60 to 77 hours (\$28.81)  
Holly Bradbury - increase from 39 to 41 hours (\$9.68 -sub rate)  
Roberta Dobay - increase from 42 to 51 hours (\$9.68 -sub rate)  
Daryl Major- increase from 32 to 33 hours (\$17.81)

**b. Approval of Supplemental Contracts**

Approve the following list of supplemental contracts:

Staff, 2014-2015 School Year

<b>Jennifer Miller</b> , KMS Student Council, (1/2 pos.) (12/12)	\$ 638
Longevity	\$ 319
<b>Brian Malloy</b> , KMS Student Council, (1/2 pos.) (7/7)	\$ 638
Longevity	\$ 193
<b>Scott Sell</b> , Asst. KHS Band, (1/1)	\$1,932
Band Camp, (0/1)	\$ 773
<b>Eileen Kubas</b> , 10 Extended Days, KIS Guidance	\$2,318.10
<b>Alicia Paulsey</b> , EMIS Coordinator	\$7,000
<b>Larry Klimkowski</b> , KMS Athletic Coordinator, (12/13)	\$6,568
Longevity	\$ 773
Athletic Coordinator PreSeason, (10/13)	\$ 773
Longevity	\$ 773
<b>Sally Burton</b> , Forensics, Head Coach, (2/3)	\$2,704
<b>Brent Barr</b> , KMS Faculty Manager (1/2 pos.) (2/2)	\$1,739
<b>Michael Bates</b> , KMS Faculty Manager (1/2 pos.) (1/1)	\$1,159
<b>Kathleen Thorn</b> , Special Education Team Leader, (2/3)	\$3,477
<b>David Williams</b> , KMS Encore Team Leader, (7/8)	\$3,477
Longevity	\$ 386

Non-Staff, 2014-2015 School Year

Lindsey Nuibe, Cheerleading, JV, (0/0)	\$1,190
Raechel Triscaro, Head Coach, 7 <sup>th</sup> Grade Volleyball, (2/4)	\$2,805
Fred Snook, Forensics, Asst. Coach, (2/5)	\$1,545

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**c. Approval of Contract - Teaching**

Approve the following teacher contract for the 2014-2015 school year:

**Jeannine Plavcan**, TES Kindergarten Teacher (1/2 pos.)  
Step 3, Level 4 \$24,224

**Eileen Kubas**, KIS Guidance Counselor (110 days)  
Step 0, Level 4 \$25,499.10

**Katelyn Romanic**, KHS Art Teacher (1<sup>st</sup> semester only- 88.5 days)  
Step 0, level 1 \$18,482.34

**d. Approval of Administrative Contract**

Approval of a two year, 220 day contract for **Scott Pierce** as Athletic Director of Kenston High School effective August 1, 2014 through July 31, 2016 with an annual salary of \$83,000.

**e. Approval of Contract - Non-Teaching**

Approve the following non-teacher contract for the 2014-2015 school year:

**Andrew Lenart**, Transportation, Mechanic 8.0 hours \$41,820  
(260 day contract/pro-rated 246 days)

**f. Approval of Administrative Contract**

Approval of a two year, 220 day contract for **John Molnar** as Director, Technology Management effective August 1, 2014 through July 31, 2016 with an annual salary of \$70,000.

**g. Approval of Contract Change - Central Office**

Approve the following Central Office contract change for the 2014-2015 school year:

**Evan Kuckelheim**, Technology 8.0 hours/260 days \$38,376

**h. Resignation - Teaching**

Accept the following teacher resignation effective with the end of the 2013-2014 school year:

**Stephanie Martin-Shively**, KHS Spanish Teacher

**i. Approval of Contract - Non Teaching**

Approve **Debra Stelmarski**, as Kenston Administrative Assistant II, for 14 days in the month of July 2014 and August 2014 at her hourly rate of \$14.59 for 5.75 hours a day - to be paid on time sheets. This is needed to help with administrative duties before the start of the school year.

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**j. Resignation - Non Teaching**

Accept the non-teaching resignation for **Julie Nemeth**, TES Educational Aide, effective July 21, 2014.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

Nancy Santilli introduced new hires. Present were Eileen Kubas and John Molnar.

**2014-61      APPROVAL OF TREASURER'S SALARY**

Upon the recommendation of The Treasurer Evaluation Committee, a motion was made by Krause, seconded by Jimison, to approve the following:

Approve a 1.0% increase in the Treasurer's salary for the 2014-2015 School year.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

**OLD BUSINESS**

- None

**2014-62      NEW BUSINESS**

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Timmons, to approve the following:

**a. Obsolete Equipment and Textbooks**

Declare the following obsolete:

***\*Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on July 31, 2014. All items are "as is" and all sales are final.***

Central Office

Navy sofa, tag #12683\*\*

Desk chair, tag #\*\*

Verifier model 200, tag #8766\*\*

*\*\*Not for bid*

*\*\*\*Not for bid: available during Technology on-line sale*

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**b. Approval of Auburn Bainbridge Recreation Board Member**

Appointment of Scott Shell as the Kenston representative to the Auburn Bainbridge Recreation Board beginning September 1, 2014.

**c. Approval of Bus Routes**

Approve the school bus routes established for the 2014-2015 school year.

**d. Approval of Contract - Lake County Educational Service Center**

Approve a contract with Lake County Education Service Center to provide extended school year summer services for special education preschool teacher from June through August, 2014 at a cost not to exceed \$1,750.

**e. Approval of Contract - James G. Zupka, C.P.A. Inc.**

Approve a 3 year contract for attestation services with James G. Zupka, C.P.A. Inc for the Medicaid School Cost Report. Cost for fiscal year ending 2013 is \$2,000. Cost for fiscal year ending 2014 is 2,000. Cost for fiscal year ending 2015 is \$2,000.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

**2014-63 DONATIONS**

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Timmons, to approve the following:

\$78.89 from Rob Segulin to the KHS Bocce Club.  
\$10,000 from Dave Weiss to the Kindergarten Camp for Chagrin Falls Park students entering Kindergarten.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

**HEARING OF PUBLIC ON NON-AGENDA ITEMS**

- None

**TREASURER'S REPORT**

- Fiscal Year End.
- Annual Audit commencing next week.
- Kindergarten tuition letters sent out last week.

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**SUPERINTENDENT'S REPORT**

- Wind Turbine contract on-going issues. Company has been slow to responding to technology needs. Had \$1 million estimate to complete installation on second turbine.

2 minute recess was called by President Randall.

**2014-64 EXECUTIVE SESSION**

At 7:52 P.M., a motion was made by Randall, seconded by Timmons, to recess into executive session regarding the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

At 9:00 P.M., motion was made by Randall, seconded by Timmons, to resume meeting.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

**2014-65 APPROVAL OF CONTRACT**

A motion was made by Randall, seconded by Jimison, to approve the following:

Approve a per diem rate for Robert A. Lee, Phd.D., not to exceed 40 days to provide Administrative Consultant services as needed.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

**2014-66 OBSOLETE EQUIPMENT**

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Krause, to approve the following:

Central Office  
I Pad \*\*

\*\*Not for bid

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes  
Motion carried.

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NEXT REGULAR MEETING

7:00 P.M. August 18, 2014

Location: Timmons Elementary School Multi-Purpose Room

ADJOURNMENT

At 9:05 P.M., a motion was made by Randall, seconded by Timmons, to adjourn.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes

Motion carried.

APPROVED: August 18, 2014

SIGNED \_\_\_\_\_  
President

ATTEST \_\_\_\_\_  
Treasurer