

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

REGULAR Meeting

7:01 P.M.

Kenston Board of Education Office

January 6, 2014

The meeting was called to order by President Anne Randall.

The following members answered roll call: James Jimison, Beth Krause, Anne Randall, Bill Timmons and Beth Ward.

2014-9 APPROVAL OF MINUTES

Upon the recommendation of the Treasurer, a motion was made by Timmons, seconded by Randall, to approve the following:

December 9, 2013 Regular Meeting

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

BOARD REPORTS AND INFORMATIONAL ITEMS

- None

COMMENDATIONS

- None

2014-10 FINANCIAL

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**December, 2013**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Superintendent and Treasurer, a motion was made by Timmons, seconded by Krause, to approve the following:

a. Super Blanket Purchase Order

Approve the Super Blanket Purchase Order for January, 2014.

| <u>PO#</u> | <u>VENDOR#</u> | <u>VENDOR NAME</u> | <u>AMOUNT</u> |
|------------|----------------|---|---------------|
| 98885 | 9493 | Educational Service Center Of Central Ohio | \$19,138.21 |

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b. New Fund Approval

Approve the following new fund:

035 Termination Benefits

c. Tax Budget Hearing and Adoption for the 2014-15 Fiscal Year

Approve the Tax Budget for the 2014-15 Fiscal Year.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2014-11 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Jimison, seconded by Krause, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

- Michael Burns**, Core Connections Math Course*
- Melissa Miller**, PBIS (Positive Behavior Interventions & Supports) Coach Meeting*
- Grace Henry**, Northeast Ohio English Language Learners (NOELL) Collaborative*
- Candi Lukat**, Government Finance Officers Association (GFOA) Annual Conference;
 - Ohio Association of School Business Officials (OASBO) Annual Workshop; Ohio Association of School Business Officials (OASBO) Treasurers Deep Dive 2013-14;
- Adam Fender**, Ohio E-Technology Conference(also **Todd Malkus, Andie Quinn, Kelly Seitz, Mark Goodine, Kristin Dages, Sue Runevitch, Josh Timmons and Ryan Novak**)
- Nancy Santilli**, PARCC (Partnership for Assessment of Readiness for College & Careers) Regional Training Workshop (also **Ann Marie Messner, Tom Manning, and Andreas Johansson**)

**Paid for with Grant Funds or at no cost to district.*

a. Approval of Substitutes/Curriculum Pay

Approve the following:

- Teacher Substitutes, \$92/day
- Andrea Bailey Debra Brooks
- Jennifer Martin Janet Mast
- Kristen McKnight Susan Ollila
- Judd Stroud Steven Venstra
- Sarah Wichert Allen Wilson
- Kathryn Zetts
- Hannah Orr, leave replacement, \$206.77/day

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Substitute Educational Aide, \$9.68/hour
Shannon McVay

Substitute Proctor, \$8.57/hour
J. Mark Lowe

Let the records reflect that Bob Ross' supplemental for extended season for football should be in the amount of \$622.

b. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff, 2013-2014 School Year

Jeff Link, Extended Season, Band \$ 612
Kathy Werner, Extended Season, Band, Auxiliary Unit Advisor \$ 516

c. Salary Adjustments - Additional Credit Hours - Teachers

Approve the following contract adjustments for teachers who have earned additional hours:

Stephanie Olup, Step 13, Level 4 to Step 13, Level 5 \$71,993.17
Wendy Wilk, Step 20/21, Level 5 to Step 20/21, Level 6 \$79,834.42
Jennifer Subbotin, Step 22/24, Level 5 to Step 22/24 Level 6 \$81,785.22

d. Resignation - Non-Teaching

Accept the following non-teaching resignations:

John Dezman, Bus Driver Effective December 23, 2013

e. Approval of Contract - Teaching

Approve the following teacher contract for the 2013-2014 school year:

Scott Sell, Step 0, Level 4 (2nd semester only) \$21,918.21

f. Approval of Contract - Non-Teaching

Approve the following non-teaching contract for the 2013-2014 school year:

Holly Bradbury, Educational Aide, KIS 6.5 hours \$8,352.84
(2013-2014 only)
Mellony Salsgiver, Bus Driver 5.0 hours \$9,276.75

g. Retirement Resignation - Administrative

Accept the retirement resignation of **Dr. Robert A. Lee**, Superintendent, effective August 1, 2014.

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h. Retirement Resignation - Teaching

Accept the retirement resignation of **Joy Gray**, KHS Teacher, effective with the end of the 2013-2014 school year.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

OLD BUSINESS

- None

2014-12 NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Krause, to approve the following:

a. Obsolete Equipment and Textbooks

Declare the following obsolete:

****Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on January 16, 2014. All items are "as is" and all sales are final.***

KHS

Auto folder, modell1501, tag #9190

Canon PC printer microfiche, tag #7300

*****Not for bid***

******Not for bid; available during Technology on-line sale***

b. Approval of Contract - Sodexo Food Service

Approve a one year contract with Sodexo Food Service Management for the 2014-2015 school year.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

2014-13 DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Timmons, seconded by Ward, to approve the following:

\$1000 from Kinetico to the KMS STAND/PEAK Committee.

\$320 from Janice Sugarman to the KMS Athletics Wrestling program.

\$725 from Maribeth Brunn Robinson to the Kenston Trails.

\$150 from Mr. and Mrs. Joel Peterson to the KMS 7th grade camp program.

\$150 from Ms. Sally Burton to the KMS 7th grade camp program

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Motion carried.

FIRST READING

- Novels: TES 3rd Grade English/Language Arts
- o *Mysteries According to Humphrey* by Betty G. Birney
 - o *Sarah, Plain and Tall* by Patricia MacLachlan
 - o *Skylark* by Patricia MacLachlan
 - o *Caleb's Story* by Patricia MacLachlan
 - o *School Days #4* (Little House Chapter Books) by Laura Ingalls Wilder
 - o *Little House Chapter Book: The Adventures of Laura and Jack #1*
- Novels: KIS English/Language Arts
- o *Heroes of the Environment* by Harriett Rohmer

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

TREASURER'S REPORT

- None

SUPERINTENDENT'S REPORT

- Calamity Days - Monday and Tuesday. Warning till Wednesday.

NEXT REGULAR MEETING

7:00 P.M. February 10, 2014
Location: Timmons Elementary School Multipurpose Room

ADJOURNMENT

At 7:20 P.M., a motion was made by Randall, seconded by Timmons, to adjourn.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes
Motion carried.

APPROVED: February 10, 2014

SIGNED _____
President

ATTEST _____
Treasurer