

RECORD OF PROCEEDINGS

Minutes of KENSTON BOARD OF EDUCATION

ORGANIZATIONAL Meeting

6:35 P.M.

Kenston Board of Education Office

January 6, 2014

The meeting was called to order by Anne Randall, President Pro Tem.

OATH OF BOARD MEMBER: Elizabeth Ward

OATH OF BOARD MEMBER: Beth Krause

OATH OF BOARD MEMBER: Bill Timmons

The following members answered roll call: James Jimison, Beth Krause, Anne Randall, Bill Timmons and Beth Ward.

2014-1 ELECTION OF BOARD PRESIDENT

Beth Krause nominated Anne Randall for the Board President. A motion was made by Bill Timmons, seconded by Beth Krause to close nominations.

Roll Call to Close: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes. Motion carried.

Roll Call to Elect: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes. Motion carried.

OATH OF OFFICE - PRESIDENT, by Candi Lukat, Treasurer

2014-2 ELECTION OF BOARD VICE PRESIDENT

James Jimison nominated Beth Krause for Board Vice President. A Motion was made by Bill Timmons, seconded by Beth Krause to close nominations.

Roll Call to Close: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes. Motion carried.

Roll Call to Elect: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes. Motion carried.

OATH OF OFFICE - VICE PRESIDENT, by Candi Lukat, Treasurer

2014-3 APPOINTMENT OF BOARD COMMITTEES - by President

Finance	Timmons (chair), Ward
Curriculum	Randall (chair), Krause
Policy	Timmons (chair), Jimison
Evaluation/Superintendent	Randall (chair), Timmons
Evaluation/Treasurer	Jimison (chair), Ward
Kenston Citizen Advisory	Jimison (chair), Ward
Kenston Business Advisory Council	Krause (chair), Randall
Public Relations Committee	Randall
Play Blue Committee	Krause, Ward

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2014-4      ELECTION OF BOARD OF EDUCATION REPRESENTATIVES

a. **Election of Legislative Liaison**

Beth Krause by Anne Randall

b. **Resolution to Elect the Ohio School Board Association Delegate and Alternate**

Delegate: Beth Krause by Anne Randall

Alternate: Beth Ward by Anne Randall

c. **Election of Ohio School Board Assoc. Student Achievement Liaison**

Delegate: James Jimison

Bill Timmons motioned to close nominations to elect the above Board of Education representatives. Beth Krause seconded that motion.

Roll Call to Close: Jimison-Yes, Krause-Yes, Randall-Yes,  
Timmons-Yes, Ward-Yes. Motion carried.

Roll Call to Elect: Jimison-Yes, Krause-Yes, Randall-Yes,  
Timmons-Yes, Ward-Yes. Motion carried.

d. **Appointment of Auburn Career Representative**

There were 2 candidates for The Auburn Career Center Representative, Tom Fussner and Mary Wheeler. President Anne Randall asked for a show of hands for Tom Fussner - James Jimison. President Anne Randall asked for a show of hands for Mary Wheeler - Beth Krause, Anne Randall, Bill Timmons, Beth Ward. The board of education recommends the appointment of Mary Wheeler as the Auburn Career Center Representative for a three year term beginning January 1, 2014 through December 31, 2016.

2014-5      MEETING BUSINESS

A motion was made by Timmons, seconded by Ward, to adopt the following resolutions:

a. **Resolution Fixing the Time and Place of Regular Monthly Meetings**

Regular Monthly Meetings: 3rd Monday of the Month, 7:00 p.m.,  
Timmons Elementary School

Dates:

February 10 <sup>th</sup>	August 18 <sup>th</sup>
March 10 <sup>th</sup>	September 15 <sup>th</sup>
April 28 <sup>th</sup>	October 20 <sup>th</sup>
May 12 <sup>th</sup>	November 17 <sup>th</sup>
June 16 <sup>th</sup>	December 15 <sup>th</sup>
July 21 <sup>st</sup>	

Work Sessions: Meetings will be scheduled as needed

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**b. Resolution Fixing the Order of the Regular Meeting**

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Hearing of Public on Agenda Items
5. Board Reports and Informational Items
6. Commendations
7. Financial
8. Personnel
9. Old Business
10. New Business
11. Donations
12. Hearing of Public on Non-Agenda Items
13. Treasurer's Report
14. Superintendent's Report
15. Adjournment

**c. Resolution to Authorize Use of Credit Card by the Treasurer, Superintendent, Board President, and the following individuals: Nancy Santilli, Jeremy McDevitt, Pat Brockway, Jack DiCello, Katie Poe, and Katy McGrath.**

A copy of the statement shall be included in the treasurer's monthly financial packet.

**d. Resolution Authorizing the Board of Education's Designee for all Student Suspension and Expulsion Appeals  
Resolution to authorize Mr. Matthew Galemme, Geauga County Board of Education, to serve as the Kenston Board of Education's representative for appeals of student suspensions and expulsions.**

**e. Resolution Authorizing Candi Lukat, Treasurer to be board member's representative for required public records training for the following members:**

James Jimison, Beth Krause, Anne Randall, Bill Timmons and Beth Ward

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

**2014-6      TREASURER'S BUSINESS**

A motion was made by Timmons, seconded by Krause, to approve the following resolutions:

**a. Resolution to Authorize the Treasurer of this Board to Request Advances in the First Half Property Tax Collection**

BE IT RESOLVED, by the board of education of the Kenston Local School District that the auditor of Geauga County be and is hereby requested to draw his warrants and the treasurer of said county be and is hereby requested to pay to the treasurer of this board, from time to time on

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the request of the treasurer of this board, any money in the county treasury to the account of this board and lawfully applicable to the purpose of the first half property tax settlement of the fiscal year 2014. Dates of Advances will be: February, 2014.

**b. Approval to County Treasurer to Make Advances by Direct Transfer**

WHEREAS, it is the intent of this board of education to deposit and invest revenues as soon as said revenues are payable and available to the Kenston Local School District, and

WHEREAS, the treasurer of Geauga County has indicated his willingness to act as fiduciary for the receipt and transmittal of said funds on behalf of the Kenston Local School District to this board's depository account,

NOW THEREFORE, be it resolved:

Section 1. Treasurer of Geauga County is hereby designated agent and fiduciary for this board of education for the limited and specific purpose of receiving tax advance warrants from the Geauga County auditor and the immediate transfer of tax advances directly to this board's depository account, to-wit: The Huntington National Bank - Account 0163-502560-8.

Section 2. This resolution shall be in full force and effect and authority contained herein shall be effective upon the execution hereof and shall continue until further notice.

Section 3. The treasurer of this board of education shall forward a certified copy of this resolution to Huntington National Bank and Geauga County treasurer upon the passage thereof.

**d. Authorize Treasurer of this Board to Invest Inactive Funds 2014**

(According to Statutes 135.18 and 135.45 (E)(2), and also section 135.14 (A) - (D) and 135.142. which authorizes investment in Commercial Paper and Bankers' Acceptances.)

**e. Resolution Authorizing Distribution of Interest Earnings**

- 001 General Fund
- 006 Lunchroom Fund
- 018 Stadium Fund
- 020 Kindergarten Fund
- 401 Auxiliary Services Fund

**f. Resolution authorizing the appointment of the following Audit Committee:**

- Bill O'Neil
- Deborah Sabo
- Jane Wegener

Treasurer to attend Audit Committee Meetings

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- g. Resolution establishing that blanket purchase orders shall not exceed \$24,000.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

2014-7      SUPERINTENDENT'S BUSINESS

A motion was made by Timmons, seconded by Krause, to approve the following resolutions:

- a. **Resolution Authorizing the Superintendent to Sign for All Federal and State Programs**

Resolution to authorize the superintendent to apply for the following federal funds and any other federal and state funds that may be offered during the year 2014.

Title VI-B Special Education  
Title I Reading and Math Improvement (Targeted Assistance)  
Title II-A Educational Improvements - Improving Teacher Quality  
VEN CAP Venture Capital  
Title II-D Technology  
DPIA Disadvantaged Pupil Impact Aid  
Excellence in Education  
Pupil Competency  
E.M.I.S.  
Title III Limited English Proficient (Consortium)

- b. **Resolution Authorizing the Superintendent to Hire Temporary Personnel**

Resolution to authorize the superintendent to hire temporary personnel until the board can formally act upon the superintendent's recommendation.

- c. **Resolution Authorizing the Superintendent to Accept Resignations**

Resolution to authorize the superintendent to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board such resignations shall be deemed effective as of the date and time of the superintendent's acceptance.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

2014-8      BOARD BUSINESS

A motion was made by Krause, seconded by Ward to approve the following resolutions:

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**a. Group Purchasing**

Resolution to authorize the superintendent to enter into cooperative arrangements with other school districts to utilize any cooperative purchases to benefit the school district specifically related to but not limited to the Greater Cleveland School Superintendents Association and Geauga County Educational Service Center, Ohio School Board Association and Ohio Schools Council.

**b. Approval of Membership in Ohio School Boards Association for 2014**

Resolution to authorize OSBA membership for 2014.

**c. Resolution to Establish a Service Fund for Board of Education Members for 2014.**

WHEREAS, Revised Code 3315.15 provides for the setting aside from the General Fund a sum not to exceed two dollars for each child enrolled, or twenty thousand dollars, whichever is greater, such sum of money to be known as the "Service Fund" to be used in paying the expenses of members of the board actually incurred in the performance of their duties, or of their official representatives when sent out of the school districts, now therefore

BE IT RESOLVED, that the board of education of the Kenston Local School District does hereby establish a Service Fund, such fund to be set aside in four accounts within the General Fund and there is hereby appropriated for the purpose of said Service Fund the amount of \$14,000 for the year 2014.

**d. Resolution establishing a charge for copies made after January 1, 2014**

\$.05 per copy - black/white  
\$.47 per copy - color

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

**ADJOURNMENT**

At 7:01 P.M., a motion was made by Ward, seconded by Krause, to adjourn.

ROLL CALL: Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes, Ward-Yes  
Motion carried.

APPROVED: February 10, 2014

SIGNED \_\_\_\_\_  
President

ATTEST \_\_\_\_\_  
Treasurer