

RECORD OF PROCEEDINGS

Minutes of **KENSTON BOARD OF EDUCATION**

REGULAR Meeting

7:00 P.M.

Timmons Elementary School Multi-Purpose Room

October 21, 2013

The meeting was called to order by President Anne Randall.

The following members answered roll call: Tom Fussner, Jim Jimison, Beth Krause and Anne Randall

Absent at roll call: Bill Timmons entered the meeting at 7:09 P.M.

2013-88 **APPROVAL OF MINUTES**

Upon the recommendation of the Treasurer, a motion was made by Fussner, seconded by Krause, to approve the following:

September 16, 2013 Regular Meeting

ROLL CALL: Fussner-Yes, Jimison-Yes, Krause-Yes, Randall-Yes

Motion carried.

HEARING OF PUBLIC ON AGENDA ITEMS

- None

BOARD REPORTS AND INFORMATIONAL ITEMS

- Beth Krause - Kenston Citizens Advisory Committee tomorrow. November Curriculum Meeting will be postponed.

2013-89 **COMMENDATIONS**

A motion was made by Krause, seconded by Jimison to commend the following:

Rachel Sauder, KHS student, for her Girl Scout Gold Award project designing the Kenston Arboretum.

Kenston Intermediate School and Timmons Elementary School for being awarded the Gold Level recognition from the Ohio Gold, Excellence in Physical Education Award program from the Ohio Association for Health, Physical Education, Recreation and Dance.

ROLL CALL: Fussner-Yes, Jimison-Yes, Krause-Yes, Randall-Yes

Motion carried.

2 minute recess was called by President Randall to release those having been commended who wish to leave.

2013-90 **FINANCIAL**

Let the records reflect that the Treasurer has submitted a statement to the board and to the superintendent showing the revenues and receipts

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from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, and the balances remaining in each fund. The financial statements for the periods ending (**September, 2013**) submitted subject to audit and include: Financial Summary, Appropriations and Revenue Summary, Monthly Comparison Report, Check Register Recap, Bank Reconciliation including Investment Report and corporate Credit Card statements. ORC 3313.29

Upon the recommendation of the Superintendent and Treasurer, a motion was made by Timmons, seconded by Fussner, to approve the following:

a. Super Blanket Purchase Order

Approve the Super Blanket Purchase Orders for October, 2013.

| PO# | VENDOR # | VENDOR NAME | AMOUNT | ADJUSTMENTS | SUBTOTAL |
|------------|-----------------|--|---------------|--------------------|-----------------|
| 98031 | 171 | GEAUGA COUNTY EDUCATIONAL SERVICE CENTER | 274,536.58 | 12,840.00 | 287,376.58 |
| 98087 | 171 | GEAUGA COUNTY EDUCATIONAL SERVICE CENTER | 50,798.64 | 153,201.36 | 204,000.00 |
| 98089 | 9568 | CLEVELAND CLINIC CENTER FOR AUTISM | 75,000.00 | | |
| 98105 | 73 | BELIEVERS ACHIEVE DREAMS INC. | 35,000.00 | | |
| 98106 | 8009 | KORENKO THERAPY SERVICES | 22,000.00 | | |
| 98107 | 7327 | WILLO TRANSPORTATION | 40,000.00 | | |
| 98108 | 9286 | SUBURBAN SCHOOL TRANSPORTATION | 9,700.00 | | |
| 98120 | 1234 | BEACHWOOD CITY SCHOOLS | 1,020.00 | | |
| 98121 | 9383 | PHOENIX-ABBOTT, LYN | 1,500.00 | 3,025.00 | 4,525.00 |
| 98186 | 9708 | BRIANNE BUSH | 2,600.00 | | |
| 98217 | 171 | GEAUGA COUNTY EDUCATIONAL SERVICE CENTER | 252,000.00 | | |
| 98218 | 171 | GEAUGA COUNTY EDUCATIONAL SERVICE CENTER | 75,000.00 | | |
| 98253 | 8394 | BEECH BROOK | 49,390.00 | | |
| 98255 | 171 | GEAUGA COUNTY EDUCATIONAL SERVICE CENTER | 144,000.00 | | |
| 98259 | 171 | GEAUGA COUNTY EDUCATIONAL SERVICE CENTER | 155,000.00 | | |
| 98260 | 171 | GEAUGA COUNTY EDUCATIONAL SERVICE CENTER | 114,000.00 | | |

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| | | | | | |
|-------|-----|--|------------|--|--|
| 98261 | 171 | GEAUGA COUNTY EDUCATIONAL SERVICE CENTER | 112,000.00 | | |
| 98272 | 148 | ELECTRICAL APPLIANCE REPAIR | 15,000.00 | | |

b. Approval of Five Year Forecast

Approve the Five Year Forecast dated October 21, 2013.

ROLL CALL: Fussner-Yes, Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes
Motion carried.

2013-91 PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Fussner, seconded by Jimison, to approve the following:

Note: Approval of all new employee contracts is contingent upon receipt of a criminal records check.

Let the records reflect the following professional trips:

Kori Krill, College Prep Math Workshop*(also **Kevin Hinkle, Phyllis Higgins, Mary Beth Hearns, Gretchen Fruchter, Erin Blakkolb, Deborah Kramer, Jason Peterson, Jessica Carimi**)

Karen Bechtel, SLO Workshop, Lake County ESC*
(also **Josefina Ventimiglia, Lori Robertson, Madison Monroe, Jack DiCello**)

Chris Gano, Resident Educator Mentor Training*
(also **Kathleen Wright, Erin Ballantyne**)

Ellen Larkin, Post Secondary Transition Training Compliance*

Rita Pressman, Special Education Leadership Conference

Tom Reminder, CCG Automation, Basic Operator Course*
(also **Chris Johnson**)

Katie Poe, 60th Annual National Association for Gifted Children Conference(also **Theresa Petrick, Jack DiCello, Cathy Zink**)

Yihong Cai, Professional Orientation for Guest Chinese Teacher; Confucius Institute*

Molly Jansen, Ohio School Speech Pathology & Audiology Coalition Conference(also **Mary Trimm**)

Mark Goodine, Project Wild, Ohio Department of Natural Resources*

Rita Pressman, Legal Update in Special Education, Cuyahoga County ESC*

Eric Nelson, Water Operator License, continuing education*

Nicole Wichert, Wilson Level One Teacher Certification Cohort*

Katie Detwiler, Miami University Counselor Breakfast*
(also **Ray Kimpton**)

Jeremy McDevitt, Ohio High School Athletic Association Principals' Advisor Meeting

Donna Tanner, LGCA INFOhio Annual Meeting*

Dawn Lose, All Ohio Counselors' conference(also **Santina Lucarelli**)

Candi Lukat, Ohio School Boards Association Conference

(also **Bob Lee, Anne Randall, Tom Fussner, Beth Krause, Jim Jimison**)

Jeremy McDevitt, Ohio Association Secondary School Administrators' Conference

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- Mary Beth Hearn, Regional Leaders Meeting, Ohio Dept. of Education*
- Statewide Education Conference, Ohio Dept. of Education*
- Robert Segulin, AP Chemistry Professional Development Workshop
- Molly Jansen, Relationship Based Intervention for Autism Spectrum
- Yihong Cai, Professional Development Workshop, Ohio Foreign Language Department*
- Grace Henry, Northeast Ohio English Language Learners Collaborative;*
- 2013 Ohio TESOL (Teaching English to Speakers of Other Languages) Conference
- Nancy Santilli, Ohio's 2013 Annual Statewide Education Conference (also Andreas Johansson)

*Paid for with Grant Funds or at no cost to district.

a. Approval of Substitutes/Curriculum Pay

Approve the following:

Teacher Substitutes, \$92/day

| | | |
|---------------------|------------------|-------------------|
| Cheryl Abbarno | Nancy Aceto | Carol Consolo |
| Carol Consolo | Quran DeJarnette | Heather Elliott |
| Antonio DiLallo | Karen Dunasky | Don Geyer |
| Darlene Duralia | Kaye Ford | Paul Hederstrom |
| Darlene Fugedy | Allison Garvey | John Mallen |
| Kenneth Germane | Amy Gulas | Beth Ryan |
| Mark Lowe | Mandy McClendon | Matthew Mortensen |
| Mary Susan Mitchell | Andrew Mizesak | Mallory Raines |
| Edward Schmidtke | Jennifer Smith | Joseph Reynolds |
| Roger Vasey | Susan Doughman | Joshua Sladick |
| Sandra Goodin | Debra Standley | Peggy Smith |
| Maria Walls | Debbie Pizzino | Bonnie Warnke |
| Judy Seidel | Janet Fitchko | Toni Wesen |
| John Kartley | Cheryl Murphy | Elizabeth Brower |
| Christine Sheehy | Jody Uth | Toni Wesen |
| Melinda Bradbury | Sean Cardwell | Louise Boyer |
| Brian Craemer | Susan Curran | Fern Adler |
| Greg Lusk | Joseph Reynolds | Sarah Tedrick |
| Stuart Spaven | | |

In-Building Substitute

- Kathy Hryb - TES
- Chad Rosko - KIS
- Leila Grumbos - KIS
- Kelly Johnston - KIS
- Janine Collins - KIS

Resident Educator Cohort Mentor

- Lisa Nesic - \$1,100

IEP Meetings, \$28.52/hour

- Paula Shepherd (not to exceed 5 hours)
- Anthony Marchesi (not to exceed 4 hours)
- Phyllis Higgins (not to exceed 35 hours)
- Laurie Hance (not to exceed 5 hours)
- Ellen Larkin (not to exceed 5 hours)
- Kim Craig (not to exceed 5 hours)

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Becky Stephanadis (not to exceed 10 hours)
Mary Lou Rose (not to exceed 6 hours)
Heidi Jones (not to exceed 10 hours)
Molly Jansen (not to exceed 5 hours)

Educational Aides - Additional Hours for after school extracurricular student activities

Daryl Major, \$17.81/hour (not to exceed 15 hours)
Kathy Werner, \$16.65/hour (not to exceed 15 hours)
Cheri Waldeck, \$17.96/hour (not to exceed 15 hours)

Substitute Administrative Assistant II, \$10.43/hour

Barbara Spehar Lisa Bennett

Substitute Cafeteria Helper, \$7.85/hour

Sandy Kinney

Substitute Custodian, \$10.62/hour

Anita Hajdu

Substitute Educational Aide, \$9.68/hour

Shelly Britton Irene Cataline
Robertta Dobay Cynthia Gruen
Mallory Raines Stuart Spaven
Allison Garvey Kathi Mitchell

Substitute Health Aide, \$9.68/hour

Nancy Paglia Kimberly Mejac

Substitute Proctor, \$8.57/hour

Carol Bullock Cynthia Gruen
Laramie McEnaney Kathi Mitchell
Barbara Spehar Charmayne Zurga
Sally Goodrick Danielle Kiedaisch
Cheryl Spehar

Substitute Specialist, \$10.24/hour

Susan Curran Allison Garvey
Debra Standley Joan Swanson
Cheryl Spehar

Substitute Transportation Aide, \$9.07/hour

Lisa Bennett

500 Seasonal Grounds, \$12.43/hour

Ethan Rigg Andy Hugel

Let the records reflect that Glen Gray's 2013-2014 bus driver contract should be at Step 1 in the amount of \$12,762.08.

Let the records reflect that Teresa DiMarco's 2013-2014 health aide contract should be in the amount of \$19,365.72.

Let the records reflect that Bonnie Revak's 2013-2014 cafeteria helper contract should be in the amount of \$11,215.80.

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Let the records reflect that Kelly Walker's 2013-2014 educational aide contract should be in the amount of \$18,897.60.

b. Approval of Supplemental Contracts

Approve the following list of supplemental contracts:

Staff, 2013-2014 School Year

| | |
|--|---------|
| Jessica Kardamis , Department Head, Guidance, (0/0) | \$1,989 |
| Jeff Gowdy , Basketball, Head 8 th Grade Girls, (17/18) | \$4,016 |
| Longevity | \$1,148 |
| Mark Kautzman , Basketball, Head 7 th Grade Girls, (0/0) | \$3,672 |
| Michael Burns , Basketball, Head 8 th Grade Boys, (7/10) | \$4,016 |
| Longevity | \$ 383 |
| Robert Ross , Basketball, Head 7 th Grade Boys, (7/7) | \$4,016 |
| Longevity | \$ 383 |
| Jodie Todia , Cheerleading, KMS Basketball, (2/3) | \$1,079 |
| Larry Klimkowski , Wrestling, KMS Assistant coach, (12/15) | \$3,883 |
| Longevity | \$ 765 |
| Joe Papp , Wrestling, KMS Head Coach, (7/9) | \$4,016 |
| Longevity | \$ 383 |
| Brian Malloy , Wrestling, Head Coach, (7/9) | \$6,694 |
| Longevity | \$ 383 |
| Patrick Murphy , Wrestling, Asst. Coach, (2/6) | \$4,686 |
| Kevin Hinkle , Basketball, Head Girls Coach, (7/11) | \$6,694 |
| Longevity | \$ 383 |
| Josh Jakacki , Basketball, Head Boys Coach, (7/7) | \$6,694 |
| Longevity | \$ 383 |

Non-Staff, 2013-2014 School Year

| | |
|--|-----------|
| Brian Craemer, Wrestling, Asst. Coach, (2/2) | \$4,686 |
| Tre Smith, Wrestling, Freshman Coach (1/2 pos.) (1/1) | \$2,134 |
| Mark DiDomenico, Wrestling, Asst. Coach, (2/2) | Volunteer |
| Nicole Martorello, Gymnastics, Head Coach, (1/1) | \$4,858 |
| Thomas Beard, Hockey, Head Coach, (2/2) | \$4,973 |
| John Pustai, Hockey, Asst. Coach, (2/2) | \$3,481 |
| Kisha Stanley, Cheerleading, Head Coach, Basketball, (1/1) | \$1,760 |
| Patrick Malloy, Wrestling, Freshman Coach (1/2 pos.) (1/1) | \$2,209 |
| Danielle Berry, Cheerleading, Asst. Coach, Basketball, (1/1) | \$1,232 |
| Douglas Holtzman, Basketball, Girls Freshman Coach, (0/0) | \$4,039 |
| David Leskovec, Basketball, Boys Asst. Coach, (1/1) | \$4,525 |
| Rob Winton, Sr., Basketball, Boys Asst. Coach, (2/4) | \$4,686 |
| Danny Lieberth, Basketball, Boys Freshman Coach, (2/2) | \$4,418 |

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c. Approval of Child Rearing Leave of Absence

Approve a child rearing leave of absence for Elizabeth Bibza, KHS teacher, beginning October 1, 2013 and returning to work on October 23, 2013.

d. Resignation - Non-Teaching

Accept the resignation of Jacob Schillingburg, TES Custodian, effective October 4, 2013.

e. Child Rearing Leave of Absence

Approve a child rearing leave of absence for Theresa Somich, KMS Teacher, beginning December 20, 2013 and returning to school on August 14, 2014.

f. Continuing Contract - Non-Teaching

Approve continuing contract status for the following non-teaching employees for the 2013-2014 school year:

- Carisa Meyer, KMS Health Aide
- Lisa Bennett, KMS Proctor

g. Approval of Contract Change

Approve the following non-teaching contract changes for the 2013-2014 school year:

| | | |
|---------------------------|------------------------|-------------|
| Kim Stitts, Bus Driver | from 5.0 to 5.25 hours | \$20,754.00 |
| Linda Murphy, Bus Driver | from 6.5 to 7.25 hours | \$29,701.70 |
| Deb Fantauzzo, Van Driver | from 4.25 to 4.5 hours | \$11,039.32 |

ROLL CALL: Fussner-Yes, Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes
Motion carried.

2013-91 APPROVAL OF SUPPLEMENTAL CONTRACTS

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Fussner, to approve the following:

| | |
|---|---------|
| Erin Ballantyne, Basketball, Girls Asst. Coach, (7/7) | \$4,686 |
| Longevity | \$ 383 |

ROLL CALL: Fussner-Yes, Jimison-Abstain, Krause-Yes, Randall-Yes, Timmons-Yes
Motion carried.

OLD BUSINESS

- None

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2013-92

NEW BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Krause, seconded by Fussner, to approve the following:

Let the records reflect a revision to the contract with Lyn Phoenix Abbott for speech language pathology services from \$1,500 to \$4,525 for the 2013-2014 school year.

Let the records reflect a revision to the contract with Geauga County Educational Service Center for psychological services from \$272,000 to \$284,840 for the 2013-2014 school year.

a. Obsolete Equipment and Textbooks

Declare the following obsolete:

****Sealed bids for the obsolete equipment must be submitted to the Treasurer's office by noon on October 31, 2013. All items are "as is" and all sales are final.***

Central Office

Paper burster, model V-350 (*minimum bid \$25)

TES

Dell monitor, tag #12991**

AOC monitor, tag #11057, 8582**

KIS

AlphaSmart Pro, tag #07523, 07522, 07537

Dream Writer, tag #7626, 4872, 7625

(8) connectors/cords, no tag

3M overhead projector, tag #1810

KMS

Steel safe, tag #0449 *(minimum bid is \$250 and the awarded bidder must move the safe)

GELC (closed)

(8) teacher resource manuals

KHS

Mitsubishi VHS player, tag #12373

Go Video VHS/DVD player, tag #15916

RCA TV with remote, tag #14175

3M Overhead projector, tag #14136

ENX Overhead projector, tag #311

Overhead projector, tag #12001

Mini-HD flip cam, tag #20413

*****Not for bid***

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***Not for bid; available during Technology on-line sale

b. Approval of Transportation Reimbursement

Approve the following students for transportation reimbursement for the 2013-2014 school year:

Agnon School
Elijah Shall

Valley Christian Academy
Matteo Tiber Claudia Binder
Hannah Andrews Benjamin Santiago
Gabrielle Santiago Cameron DeCarlo
Courtney DeCarlo Meri Caroline Gabriel
Abigail Leonard

St. Anselm
Sam Leggraaf Luke Leggraaf
Bridget Zimmerman Joseph Zimmerman
Evelyn Horton

Hawken Upper School
Samantha Bornstein Bjoern Klue

University School
Maximilian Hanson Tyler Flynn
Andrew Pokorny Luke Binder
Ian Binder Ethan Whetstone

Gilmour Academy
Dylan Stefan Jack Klein
Julia Klein Emily Kelley
Alexander Wakefield Myles Bell
Jacob Althans Alex Althans
Claudia Althans Tom Negrelli
Michael Overman John Overman
Mary Josephine Sheehan Griffin Sheehan
Alexa Jackson Jackson Kost
Caitlin Whetstone

c. Approval of Textbooks/Materials

Approve following textbooks/materials for the 2013-2014 school year:

KIS 4th Grade English/Language Arts
George Washington's Socks by Elvira Woodruff

KIS 5th Grade English/Language Arts
Code Talker by Joseph B

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d. Approval of Funding Agreement - Geauga County Board of Developmental Disabilities

Approve the funding agreement with the Geauga County Board of Developmental Disabilities (GCBDD) for the 2013-2014 school year.

e. Approval of LPDC Meeting Dates

Approve the following meeting dates for the 2013-2014 LPDC:

October 3, 2013
November 7, 2013
December 5, 2013
January 9, 2014
February 13, 2014
March 6, 2014
April 3, 2014
May 8, 2014

f. Approval of Contract - Speech Pathologist

Approve a contract with Brianne Bush for speech pathology at a cost not to exceed \$2,600 for the 2013-2014 school year.

g. Approval of Mileage Reimbursement

Approve mileage reimbursement to Tanya Tuiach for transporting student to Cleveland Clinic Lerner School for Autism at a cost not to exceed \$8,700 for the 2013-2014 school year.

h. Approval of Contract - Geauga County Educational Service Center

Approve the following contracts with the Geauga County Educational Service Center for the provision of comprehensive educational programs and related services for the 2013-2014 school year:

- 1) for educational services to a student residing in the Geauga County Youth Center at an estimated cost of \$17,300.
- 2) for the Parent Mentor services at an estimated cost of \$3,500 for the 2013-2014 school year.
- 3) for Transition Coordinator services for Kenston High School students at a cost not to exceed \$8,000 for the 2013-2014 school year.
- 4) for Vocational Job Training program for Kenston High School students at a cost not to exceed \$35,000 for the 2013-2014 school year.
- 5) for consultative and related services of the vision specialist and Braille technician at a cost not to exceed \$7,000 for the 2013-2014 school year.
- 6) for consultative and assessment services of the Autism/Behavioral Consultant at a cost not to exceed \$9,900 for the 2013-2014 school year.

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i. Approval of Contract - Highland Speech Services, Inc.

Approve a contract with Highland Speech Services, Inc. for speech/language services for contracted substitute services at TES and KMS at a cost not to exceed \$12,700 from October 15, 2013 through January 31, 2014.

j. Approval of Contract - Perspectives Academy

Approve a contract with Perspectives Academy for specialized educational and behavioral services for a student at a cost not to exceed \$16,000 for the first semester of the 2013-2014 school year.

k. Approval of Contract - Educational Service Center of Central Ohio

Approve a contract with Educational Service Center of Central Ohio for the services of a hearing impaired interpreter for a deaf student at the Ohio School for the Deaf attending the Delaware Area Career Center at a cost not to exceed \$25,330 for the 2013-2014 school year.

l. Approval of Change Order - CCG Automation

Approve a change order to CCG Automation for seven (7) CO2 sensors for air handling units at TES in the amount of \$2,811.

m. Approval of Resolution - Cooperative Council of Governments

Approve a resolution for Kenston Schools to join the Cooperative Council of Governments consortium to reduce costs through group purchasing. There is not membership fee.

n. Approval of Negotiated Agreement Contract Extension - OAPSE

Approve a contract extension between OAPSE 501 and the Kenston Board of Education to be effective July 1, 2015 through June 30, 2016.

ROLL CALL: Fussner-Yes, Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes
Motion carried.

2013-93

DONATIONS

Upon the recommendation of the Superintendent, a motion was made by Jimison, seconded by Fussner, to accept the following:

\$250 from James and Grace Henry to the Kenston Trails.

\$150 from Rodney Sellers and Sharon Schnall to the Kenston Trails.

\$2500 from Chagrin Valley Jaycees to the Kenston Trails.

Pregame meal from Mazzulo's Fresh Market for the Varsity Football Team

Post game sub sandwiches from Dave's Cosmic Subs to the Varsity Football Team

Pregame meal from Burntwood Tavern to the Varsity Football Team

Pregame meal from Cosentino Catering to the Varsity Football Team

Pregame sub sandwich meals from DiBella Subs to the Varsity Football Team

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\$438 from Kenston Athletic Boosters to the Kenston Trails.

ROLL CALL: Fussner-Yes, Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes
Motion carried.

HEARING OF PUBLIC ON NON-AGENDA ITEMS

- None

TREASURER'S REPORT

- Capital Conference arrangements for Board members have been confirmed.
- The District's GAAP analysis and annual audit prepared by Zupka is progressing.
- 21st day as Treasurer, I am grateful for the opportunity to cross train with Linda for several weeks prior to my appointment. Thanks to all of the administrators and staff for the warm welcome and patience with me as I learn some new processes here.
- Through the OASBO Mentorship Program I am working with the Treasurer at Garfield Heights as an additional resource on the job.

SUPERINTENDENT'S REPORT

- Bill to eliminate Common Core. Kenston Board of Education already invested in over \$500,000 converting textbooks.
- Straight A Grant is a unique grant opportunity with three goals. Academic improvement, show sustainability and reduce school expenditures.
- Kenston Citizens Advisory Committee meeting tomorrow night.
- Band Concert - SMORES event with 100-150 senior citizens attended.
- Last Wednesday was Kenston Political Action Candidates Night. One of the most professionally run and well attended.
- Athletic Conference "Premier" Conference versus "Suburban" Conference. There is a new conference "Western Reserve". Letter from Mayfield Schools inviting Kenston to attend. Will send a verbal acceptance this week.

NEXT REGULAR MEETING

7:00 P.M. November 18, 2013
Location: Timmons Elementary School Multipurpose Room

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ADJOURNMENT

At 7:35 P.M., a motion was made by Timmons, seconded by Fussner, to adjourn.

ROLL CALL: Fussner-Yes, Jimison-Yes, Krause-Yes, Randall-Yes, Timmons-Yes
Motion carried.

APPROVED: November 18, 2013

SIGNED _____
President

ATTEST _____
Treasurer